

1 SOMERSET COUNTY BOARD OF TAXATION
2 27 Warren Street, 4th Floor
3 Somerville, NJ
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5 MINUTES OF THE MEETING
6 January 10th, 2017 – Regular Meeting
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8 The first regular monthly meeting of the Somerset County Board of Taxation for 2017 was held at the
9 Board of Taxation offices on January 10th, 2017 starting at 12:04 PM. The meeting had been advertised
10 in accordance with State Law; upon roll call, President Lore, Vice President Rosen, and Commissioners
11 Eader, Marano and Pappas were present. Tax Administrator Robert Vance and Assistant Tax
12 Administrator Dawn Guttschall were also present. The following matters were discussed.
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15 MINUTES OF THE PREVIOUS MEETING
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17 The minutes of the December 13th, 2016 regular meeting of the Board of Taxation were submitted by
18 the administrator to the commissioners for their approval. Approval of the minutes was moved by Vice
19 President Rosen and seconded by Commissioner Marano. The roll was called and the minutes for that
20 meeting were approved by President Lore, Vice president Rosen and Commissioner Marano.
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22 CORRESPONDENCE:
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- 24 1. The administrator shared a new OPRA request submitted to the board of Taxation by a
25 Manville resident, which request had already been satisfied.
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27 OLD BUSINESS:
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- 29 1. Reassessment Districts: Monthly reports on the progress of annual reassessments had been
30 received from all active districts in the county. The administrator has reviewed these and
31 found them to be satisfactory.
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33 2. The current balance in the Trust Account was reported to be \$479,752.
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35 NEW BUSINESS:
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- 37 1. Administrator Vance discussed Senate Bill No. 2836 with the commissioners. This bill,
38 introduced in December of 2016 by Senate President Steven Sweeney, proposes to
39 incorporate key aspects of the Gloucester County Pilot Program and the Monmouth County
40 Assessment Demonstration Program into a hybrid structure applicable to all counties in New
41 Jersey. Administrator Vance indicated that the bill was very new and had not been
42 reviewed by the NJACTB or the AMANJ to date. In his opinion, it is a very ambitious bill
43 which would probably be refined further and potentially modified to correct some
44 conflicting language contained in the current version. The administrator indicated that he
45 and the AMANJ will be paying close attention to the bill as it progresses in Trenton, as it
46 could have a significant impact on the structure of assessment offices in New Jersey.

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51 NEW BUSINESS, cont'd:

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- 53 2. Administrator Vance updated the commissioners on continuing discussions with the mayor,
54 the administrator and the assessor of Manville. Assessor Glenn Stives was present and
55 participated in this discussion. Administrator Vance indicated that he and the
56 commissioners remain adamant in seeing that an annual reassessment program will be
57 established within the Borough of Manville, and also that the Borough of Manville officials
58 are in favor of this happening. Commissioner Pappas indicated that Walter Wilczek, who is
59 currently the zoning officer at Manville and who will be assisting Glenn Stives with field
60 work, will need to have the title of assistant to the assessor in order for him to effectively
61 function in this capacity under Assessor Glenn Stives. Administrator Vance and Assessor
62 Stives indicated that this will be discussed with Manville officials.
- 63
- 64 3. Administrator Vance informed the commissioners that he met with the Education
65 Committee of the NJACTB on December 14th at Cape May and that plans for the upcoming
66 annual educational conference at Cape May were being assembled. Administrator Vance
67 asked for both the board members and the assessors present for suggestions for topics that
68 might be addressed as part of this program. He indicated that the conference was
69 scheduled to run from Monday, August 28th through Friday, September 1st.
- 70
- 71 4. Administrator Vance informed the commissioners that he has been asked to address the
72 annual convention of tax collectors at Atlantic City in May of 2017. The topics to be covered
73 are an explanation of the annual Abstract of Ratables, as well as an update concerning new
74 legislation that may affect assessors and collectors in New Jersey.
- 75
- 76 5. The administrator informed the commissioners and assessors about the upcoming annual
77 Monmouth Conference, which was scheduled for February 2nd in Eatontown, NJ. He also
78 indicated that the tax board would be paying the registration fee for any of the assessors or
79 commissioners who planned to attend this conference.
- 80

81 OPEN TO THE PUBLIC

82 During the open public session, Ms. Maria Janucik, who is a property owner from Manville Borough,
83 introduced herself and addressed a number of questions to the commissioners once again concerning
84 issues relating to the 2015 reassessment conducted in Manville Borough. Her inquiries were answered
85 by the administrator and by the commissioners present.

87 January 10th, 2017

88 Regular Meeting Minutes

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91 The regular meeting was then adjourned at 1:11 PM.