

**SOMERSET COUNTY
NOTICE OF ADDENDUM**

**Paper and Envelopes
For Somerset County Public Information Office
Contract No. RFQ-0049-22**

ADDENDUM NO. 1

Addendum No. 1 has been issued for the RFQ **"Paper and Envelopes for Somerset County Public Information Office, Contract No. RFQ-0049-22"** on **Monday, September 19, 2022** and has been delivered by certified facsimile transmission to all eligible contractors who have received bid specifications.

The original RFQ specification packages for the above referenced project are amended as noted.

Question and Answer:

Question 1: I've recently received this RFQ via email. I would love to know a few more details to help assist with this bid. EX, Line 1, do you need 5000 sheets of paper, or 5000 cases?

Answer 1: The Quantity for items #1 to #4 is 5,000 sheets of paper, item #5 is 5,000 envelopes and item #6 is 3,000 envelopes.

Concerning Proposal Pages:

Item 1: Replace page 17 in the proposal page with attached page 17-Revised.

Melissa A. Kosensky, QPA, CCPO, RPPO
Purchasing Agent

PROPOSAL COST FORM/SIGNATURE PAGE

TO THE COUNTY OF SOMERSET BOARD OF COUNTY COMMISSIONERS:

The undersigned declares that he/she has read the Notice, Instructions, Affidavits and Scope of Services attached, that he/she has determined the conditions affecting the proposal and agrees, if this proposal is accepted, to furnish and deliver services per the attached schedule of fees for the following:

**PAPER AND ENVELOPES
FOR SOMERSET COUNTY PUBLIC INFORMATION OFFICE
CONTRACT #: RFQ-0049-22**

ITEM NO.	ITEM DESCRIPTION	QUANTITY	TOTAL PRICE	BRAND
1	8 ½ x 11, 70# White Paper	5,000 Sheets		
2	11 x 17, 70# White Paper	5,000 Sheets		
3	12 x 18, 80# White Text	5,000 Sheets		
4	12 x 18, 80# White Cover	5,000 Sheets		
5	#10 White Window Envelopes	5,000 Envelopes		
6	6 ½ x 9 ½, 28# Brown Kraft Booklet, No Clasp	3,000 Envelopes		

(Corporation)

The undersigned is a (Partnership) under the laws of the State of _____ having its
(Individual)

Principal office at _____

Company

Federal I.D. # or Social Security #

Address

Signature of Authorized Agent

Type or Print Name

Title of Authorized Agent

Date

Telephone Number

Email Address

Fax Number