

AUTHORIZING AN AWARD OF CONTRACT FOR EMPLOYEE ASSISTANCE
PROGRAM/SUBSTANCE ABUSE PROFESSIONAL (EAP)
CONTRACT #: CY-COM-0024-23
SECOND YEAR OF A FIVE YEAR CONTRACT

WHEREAS, the Chief Financial Officer has certified in writing the potential availability of funds for the purposes set forth in this resolution such certification on file with the Clerk of the Board in the duly adopted temporary budget of the County of Somerset, line item (01-201-20-013-125-280) in the amount of \$24,000.00; and,

WHEREAS, the County of Somerset Purchasing Division did advertise for said services on the County Website, www.co.somerset.nj.us, and the Courier News on December 29, 2022; and,

WHEREAS, one (1) sealed proposal was received, opened and read for Employee Assistance Program/Substance Abuse Professional, Contract #: CY-COM-0024-23 in public on Wednesday, February 1, 2023 at 2:30 p.m. prevailing time; and,

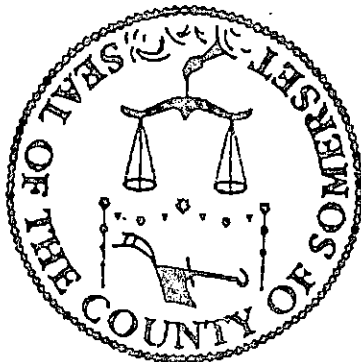
WHEREAS, the proposal was reviewed by an Evaluation Team consisting of members of the Human Resources staff and it has been determined that the proposal as submitted by Corporate Counseling Associates, Inc., 475 Park Avenue South, 8th Floor, New York, NY 10016 met the requirements of the County specifications during the first year.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Somerset that the aforesaid proposal is hereby accepted for costs as listed on the Schedule of Prices below:

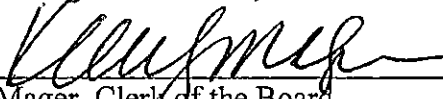
Section A:		Year 2 (03/28/24-03/27/25)		Year 3 (03/28/25-03/27/26)		Year 4 (03/28/26-03/27/27)		Year 5 (03/28/27-03/27/28)	
EAP and SAP Service	Est. Employees	Cost per Employee	Total Per Year	Cost per Employee	Total Per Year	Cost per Employee	Total Per Year	Cost per Employee	Total Per Year
Provide services and adhere to all specifications as described in the Scope of Work (Section 3)	1,200	\$20.00	\$24,000.00	\$20.00	\$24,000.00	\$20.00	\$24,000.00	\$20.00	\$24,000.00
Section B:		Year 2 (03/28/24-03/27/25)		Year 3 (03/28/25-03/27/26)		Year 4 (03/28/26-03/27/27)		Year 5 (03/28/27-03/27/28)	
Additional Services		Hourly Rate		Hourly Rate		Hourly Rate		Hourly Rate	
Standard hourly rate for all additional services		\$250.00		\$250.00		\$250.00		\$250.00	

BE IT FURTHER RESOLVED by the Board of County Commissioners of the County of Somerset as follows:

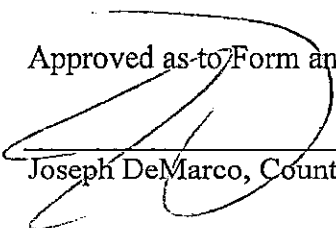
1. That the Director and Clerk of the Board of County Commissioners of the County of Somerset are hereby authorized to enter into a second year of a five year contract with Corporate Counseling Associates, Inc.; and
2. That the engagement of the above named have been in conformance with a Competitive Contract process, Local Public Contracts Law, N.J.S.A. 40A:11-4.1 et seq.
3. Neither party shall be responsible for any resulting loss or obligation to fulfill duties as specified in any of the terms or provisions of this Agreement if the fulfillment of any term or provision of this Agreement is delayed or prevented by any revolutions, insurrections, riots, wars, acts of enemies, national emergencies, strikes, floods, fires, acts of God, or by any cause not within the control of party whose performance is interfered with which by the exercise of reasonable diligence such party is unable to prevent or in the event the County of Somerset is unable to obtain funding for the project for which this contract pertains or in the event the source of funding is curtailed by an act of any governmental body, including the Somerset County Board of County Commissioners. Additionally, if the fulfillment of any of the terms and provisions of this Agreement is delayed or prevented by any court order, or action or injunction or other such agreement, this Agreement shall become voidable by the County of Somerset by notice to each party.
4. A notice of this award shall be published in the Courier News as required by law within twenty (20) days of its passage.



I, Kelly L. Mager, Clerk of the Board of County Commissioners of the County of Somerset in the State of New Jersey, do hereby certify that the foregoing is a true copy of a Resolution adopted by said Board of County Commissioners at its regular meeting on March 26, 2024.


Kelly L. Mager, Clerk of the Board

Approved as to Form and Legality


Joseph DeMarco, County Counsel