



## **SOMERSET - UNION SOIL CONSERVATION DISTRICT**

Somerset County 4-H Center  
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### **SOMERSET-UNION S.C.D. DISTRICT MEETING June 22, 2016**

**PRESENT:** Mark Kirby, Bob Amberg, Matt Loper, Steve Needle, Rosalynd Orr, Frank Calo

**ABSENT:** Jim Laine

#### **CALL to ORDER:**

The meeting was called to order at 7:31 p.m.

#### **PLEDGE of ALLEGIANCE**

#### **COMPLIANCE STATEMENT**

The meeting was conducted in accordance with the Open Public Meeting Act, Chapter 231, P.L. 1975.

#### **APPROVAL of MINUTES**

A motion was made by Steve Needle to approve the May meeting minutes. The motion was seconded and unanimously passed.

#### **TREASURER'S REPORT:**

The report for May was reviewed by the Board. Matt Loper made a motion to approve the report. The motion was seconded and unanimously passed by the Board.

#### **CORRESPONDENCE:**

- The District received a letter from Rich Belcher, NJ Envirothon Coordinator, thanking the District Board and staff for their assistance and support for this year's NJ Envirothon. The feedback from this year's attendees has been tremendous. Everyone felt that things were well organized and progressed well.

- The District received a letter from Frank Minch, Executive Secretary Soil Conservation Committee. The letter is notifying District's that two District Supervisor members of the State Soil Conservation Committee have terms which are expiring at the end of this year.

### **OLD BUSINESS:**

Union County Budget Update –The District Manager reported that the Union County budget had been adopted. The budget did include a donation to the District of \$31,124.00. This represents an increase of 5% over last year's donation. The District has not as of yet received these funds but had contacted Union County for a timeframe on when the money will be released.

### **NEW BUSINESS:**

FY 2017 Budget – Draft – Frank Calo presented to the Board a draft of the FY 2017 District Budget. The Board was informed that the actual budget information included in the draft was based on financial data through June 15<sup>th</sup> of this year. The proposed Budget draft was reviewed by the Board and a decision was made to have the District Manager present a final draft of the budget at the District's July meeting. This will give the Board members more time to thoroughly review the budget presented and for the District Manager to update the actual budget financial information up to June 30<sup>th</sup>.

2017 Annual Plan of Work – Frank Calo presented to the Board a draft of the District's Annual Plan of Work for 2017. The plan was reviewed by the Board and after some discussion; a motion was made by Matt Loper to accept the Annual Plan of Work as presented. The motion was seconded and was unanimously approved by the Board.

North Jersey RC&D Update – The District Manager informed the Board that the current Associate Director of the NJ RC&D was resigning his position as of July 15<sup>th</sup>, 2016. The NJ RC&D Council has already begun a search for his successor.

Conservation Plans – Rosalyn Orr presented to the Board, 2 conservation plans and 1 request for assistance. A motion was made by Matt Loper to enter into closed session. The motion was seconded and unanimously passed. The Board entered into closed session at 7:49 p.m. The regular meeting resumed at 7:55 p.m. A motion was made by Bob Amberg to approve the conservation plans and requests for assistance presented. The motion was seconded and unanimously passed.

District Action on Chapter 251 – (a) A motion was made by Steve Needle to approve the plans on the attached certified list. The motion was seconded and the Board unanimously approved the plans on the certified list. Matt Loper recused himself from voting on application 2015-1607. (b) A motion was made by Bob Amberg to approve the plans on the attached completed list. The motion was seconded and the Board unanimously approved the completed plans on the attached list. Matt Loper recused himself from voting on applications 2012-0458, and 2015-1607.

### **REPORTS:**

NRCS – Rosalynd updated the Board on a new equine program. She also reported on a new conservation position at the Frenchtown office.

SCD – Frank Calo reported on his chapter 251 activities. The District is still working on contacting applicants whose certifications will be expiring this year.

### **NEXT MEETING:**

The next meeting will be held on Wednesday, July 27, 2016, at 7:30 PM at the District office.

A motion was made by Bob Amberg to adjourn the meeting. The motion was seconded and unanimously approved. The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Frank Calo  
District Manager

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