



SOMERSET - UNION SOIL CONSERVATION DISTRICT

Somerset County 4-H Center
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SOMERSET-UNION S.C.D. DISTRICT MEETING November 15, 2017

PRESENT: Mark Kirby, Jim Laine, Steve Needle, Evan Madlinger, Frank Calo

ABSENT: Matt Loper, Bob Amberg

CALL to ORDER:

The meeting was called to order at 12:09 p.m.

PLEDGE of ALLEGIANCE

COMPLIANCE STATEMENT

The meeting was conducted in accordance with the Open Public Meeting Act, Chapter 231, P.L. 1975.

APPROVAL of MNUTES

A motion was made by Jim Laine to approve the October meeting minutes. The motion was seconded and unanimously passed.

TREASURER'S REPORT:

The treasurer's report for October was reviewed by the Board. Jim Laine made a motion to approve the report. The motion was seconded and unanimously passed.

CORRESPONDENCE:

- The District received a copy of the NJACD's treasurers report. The report was not available at the past NJACD business meeting.
- Frank Calo presented an article to the Board on the subject of deer reduction as an integral part of deer tick management.

OLD BUSINESS:

FY 2017 Annual Audit – Frank Calo informed the Board that the final audit of the Districts FY 2017 had been completed but, that the District was waiting on the actual copy from the auditor. Also, that the final audit, as reported by the auditor, reflected no changes from the draft audit which was previously reviewed by the Board. The Board, after some discussion approved the FY 2017 final audit on condition that no changes were made from the previously reviewed draft audit. A motion was made by Steve Needle to approve the FY 2017 audit with these conditions. The motion was seconded and unanimously approved. Once the actual audit is received by the District, Frank will contact Mark Kirby, District Chairman, to confirm the status. At that time the FY 2017 Final District Audit will be forwarded as required to the State Soil Conservation Committee.

December Luncheon Meeting – The Board was informed that the Girasole Restaurant in Bound Brook has been booked for this year's luncheon meeting which will be held on Wednesday December 13th at 12 noon. The District will proceed with forwarding the invitations.

NEW BUSINESS:

Union County Annual Report – The District Manager presented to the Board the 2017 Union County Annual Report. The District forwards this summary of programs and activities annually to Union County, detailing the work the District has performed throughout the previous year. The Board reviewed the report and after some discussion, decided to authorize the District to request a 5% increase from Union County in their annual donation. A motion was made by Jim Laine to forward the report as written to Union County. The motion was seconded and unanimously approved by the Board.

2018 District Meeting Schedule – The District Meeting Schedule for 2018 was reviewed by the Board. After some minor discussion a motion was made by Steve Needle to approve the District Meeting Schedule for 2018. The motion was seconded and unanimously approved by the Board.

1st Qtr. FY 2018 Chapter 251 Surcharge Fee – Frank Calo reported that the District had received an invoice from the Department of Agriculture for the first quarter Chapter 251 Surcharge Fee for FY 2018. The invoice was for the amount of \$3,960.00. Jim Laine made a motion to pay the Surcharge Fee invoice. The motion was seconded and the Board unanimously voted in favor of paying the invoice.

Somerville Business Park – Frank Calo informed the Board that the District has been contacted by Dave Stires, the engineer representing the Somerville Business Park project. This is a federal project, in which the District had issued a land disturbance violation letter. Mr. Stires notified the District that he has been authorized by his client to submit the required documents and fees to obtain the District's certification. The District informed Mr. Stires that in the interim they will continue to monitor the site to insure that SE&SC practices where being maintained.

District Action on Chapter 251 – A motion was made by Steve Needle to approve the plans on the attached certified and completed lists. The motion was seconded and approved by the Board.

REPORTS:

NRCS – Evan Madlinger, NRCS, reported that he would be the acting conservationist out of the Frenchtown office at least until the end of the year. He also gave an update on the status of the Burnt Mill Dam project in Bedminster and about conservation plans on preserved farms.

SCD – Frank Calo reported on his chapter 251 activities.

NEXT MEETING:

The next meeting will be held on Wednesday, December 13, 2017 at 12 noon at the Girasole Restaurant in Bound Brook.

A motion was made by Jim Laine to adjourn the meeting. The motion was seconded and unanimously approved.

The meeting adjourned at 12:55 p.m.

Respectfully submitted,

Frank Calo
District Manager