



## **SOMERSET - UNION SOIL CONSERVATION DISTRICT**

Somerset County 4-H Center  
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### **SOMERSET-UNION S.C.D. DISTRICT MEETING September 12, 2018**

**PRESENT:** Mark Kirby, Jim Laine, Ed Dec, Frank Calo

**ABSENT:** Bob Amberg, Matt Loper

#### **CALL to ORDER:**

The meeting was called to order at 7:30 p.m.

#### **PLEDGE of ALLEGIANCE**

#### **COMPLIANCE STATEMENT**

The meeting was conducted in accordance with the Open Public Meeting Act, Chapter 231, P.L. 1975.

#### **APPROVAL of MINUTES**

A motion was made by Ed Dec to approve the July meeting minutes. The motion was seconded and unanimously passed.

#### **TREASURER'S REPORT:**

The reports for July and August were reviewed by the Board. Jim Laine made a motion to approve the reports. The motion was seconded and unanimously passed.

**CORRESPONDENCE:**

Frank Calo informed the Board that the District had received a notice from the State Committee concerning the expiring terms of various District Supervisor members of the committee.

Frank Calo presented to the Board a copy of a letter from the NJ Association for Floodplain Management to the NJ DEP concerning the reissuance of the Tier A and Tier B municipal storm sewer system permits. The letter had been forwarded to the District by John Showler, the State Erosion Control Engineer. In the letter the association references the NJDA's hydrologic modeling basin database as a resource that the municipalities can use to achieve compliance.

**OLD BUSINESS:**

Erosion Control Specialist Position – Frank Calo reported to the Board that the District had received 4 applications for the posted Erosion Control Specialist position. A review of the submitted applications has found only two candidates with some of the required qualifications. The District will request that Somerset County continue to keep the posting of the position open until as such time that additional applicants apply with the required qualifications in the job description.

FY 2018 Audit – The Board was informed that Frank Calo had met on September 5<sup>th</sup> with John Brewer of the firm of Vernoia, Enterline & Brewer. Frank Calo reported that Mr. Brewer has commenced with the District's FY 2018 audit. The auditor will need to meet with the District one additional time before a draft of the audit can be completed. The Board was also informed that the FY2018 audit will cost the District \$6,100.00. An increase from last year's audit but the cost is included in the District's budget.

2018 4-H Fair – Frank Calo informed the Board that the District had received positive feedback on this year's fair exhibit. This year's exhibit had been redesigned to include more information based on Chapter 251 and on other District programs.

Administrative Bulletin: 2018-1.0 – The Board was informed that the State Soil Conservation Committee had adopted administrative bulletin: 2018-1.0 at their September 10<sup>th</sup> meeting. The purpose of this bulletin is to clarify and assist the District's with the applicability of the Soil Erosion and Sediment Control program on land disturbances with approved NRCS conservation plans. The Board reviewed and discussed the new administrative policies bulletin.

**NEW BUSINESS:**

Stop/Work Order Scotch Plains – The Board was informed that a land disturbance had been found in the Township of Scotch Plains without a certified soil erosion and sediment control plan on July 16<sup>th</sup>. A land disturbance letter had been issued by the District with a deadline for submittal of July 31, 2018. The District had received assurances from the owner that a plan was going to be submitted shortly. As of September 12<sup>th</sup> no submittal has been received. The District manager recommended that the District move forward with the issuing of a stop/work order which will be in effect until a soil erosion and sediment control plan for this site is certified. The Board agreed that the District should proceed with the issuing of the stop/work order.

2018 NJ Envirothon – Frank Calo reported that the District had received a letter of gratitude from Rich Belcher, the NJ Envirothon Coordinator, for the District's contribution to the 2018 NJ Envirothon. This year's event, held in Salem County, recorded a record 29 teams. The Marine Academy of Technology & Environmental Science team, representing New Jersey, went on to the national competition in Idaho and placed 25<sup>th</sup> out of 50 teams.

2018 NJACD Conservation Achievements Awards – Frank Calo informed the Board that the District had been notified by Tony Dilodovico, President NJACD, that nominations for this year's outstanding achievements awards need to be submitted by October 22nd. The Board reviewed the criteria for the various awards. The Board was reminded by the manager that this year's SSCC/NJACD annual conference would be held on Monday November 19th at the Rutgers Eco-Complex in Bordentown. These meetings require full Board attendance for Supervisors to meet their requirements set forth by the state committee.

New Vehicle Insurance – Frank Calo presented to the Board an invoice for the new District vehicle's business auto insurance. The invoice was for \$1,622.00 but, this amount is offset due to a refund the District received from the older vehicle no longer on the policy. The total for the new vehicle insurance for this year is \$467.00. Jim Laine made a motion for the District to pay the insurance invoice. The motion was seconded and unanimously approved by the Board.

Chapter 251 Surcharge Fee FY 2018 4th Quarter – The Board was presented with an invoice for the Chapter 251 Surcharge Fee for FY 2018 4th quarter. The invoice was in the amount of \$3,225.00. A motion was made by Ed Dec and seconded to pay the invoice. The Board unanimously approved the payment of the invoice to the NJDA-SSCC.

October District Meeting – Frank Calo asked the Board if the District Supervisor's meeting could be rescheduled from its Wednesday October 24<sup>th</sup> at 7:30 p.m. date. The Board decided to reschedule the meeting for Wednesday October 17<sup>th</sup> at noon. A notice will be sent out to all required parties reflecting this change in the meeting date.

District Action on Chapter 251 – After a review by the Board, Jim Laine made a motion to approve the plans on the attached certified and completed list. The motion was seconded and approved by the Board. Ed Dec recused himself from voting on applications 2015-1842, and 2017-2912, on the completed list. Jim Laine recused himself from voting on application 2018-3301 on the certified list and application 2016-2395 on the completed list.

**REPORTS:**

SCD – Frank Calo reported on his chapter 251 activities.

**NEXT MEETING:**

The next meeting will be held on Wednesday, October 17, 2018, at noon at the District office.

A motion was made by Jim Laine to adjourn the meeting. The motion was seconded and unanimously approved.

The meeting adjourned at 8:26 p.m.

Respectfully submitted,

Frank Calo  
District Manager