					APPR	OVED
					April 24,	
		S	OMERSET-UNION	S.C.D		
		FY202	0 OPERATING BU	JDGET		
A. Organiza		Decile of a		(th	l Th	
ctructured in	ne Operatii	ng Buaget pro	ovides several views or provide additional de	tail of each budge	uaget. The r	eport is
			ection II for <u>Income</u> (p			
uetali buuge	 	Tourid iii Se	:cuon που <u>πιτοιπε</u> (μ	g 3) and Section	TV 101 <u>LXPE</u>	pg 5-0
B. Contents	<u> </u> 					
	Section I - Su	mmary of the	Budget		pag	e 2
		This is an o	verall view of the majo	or budget items		
	Section II - Br	eakdown of I	ncome Categories		pag	ge 3
		This is a de	tail of the various sour	rces of income.		
	Soction III D	rookdown of	Evnanditura Catagoria			70.4
	Section III - B		Expenditure Categorie tail of the various expe		pa(je 4
		Tills is a de	iaii oi iile vallous expe	inditules.		
	Section IV - F	xplanation of	Expenditure Categor	ies	nad	ge 5
		This is a fur	ther detail of the vario	us expenditure	pu;	
		categories.	2 121 2 1 2 1 2	F		

SOMERSET-UNION SOIL CONSERVATION DISTRICT FY 2020 Operating Budget Section Summary of the FY 2020 Budget Income FY 2020		1			T T	
FY 2020 Operating Budget Section I Summary of the FY 2020 Budget Income FY 2020 100 Government Appropriations 121,267.00 200 Program Income 390,050.00 300 Other Income 3,000.00 400 Funds from Savings Account 0.00 Total Anticipated Income 514,317.00 Expenditures 361,140.00 600 Program Expense 4,401.00 700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00						
FY 2020 Operating Budget Section I Summary of the FY 2020 Budget Income FY 2020 100 Government Appropriations 121,267.00 200 Program Income 390,050.00 300 Other Income 3,000.00 400 Funds from Savings Account 0.00 Total Anticipated Income 514,317.00 Expenditures 361,140.00 600 Program Expense 4,401.00 700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00				. =: 0.1. =: 0.==		
Section Summary of the FY 2020 Budget				ATION DISTRICT		
Income	FY 2020 O	perating Budge	t			
Income						
Income			<u></u>			
100 Government Appropriations 121,267.00 200 Program Income 390,050.00 300 Other Income 3,000.00 400 Funds from Savings Account 0.00	Section I	Summary of the	FY 2020 B	udget		
100 Government Appropriations 121,267.00 200 Program Income 390,050.00 300 Other Income 3,000.00 400 Funds from Savings Account 0.00						
200 Program Income 390,050.00 300 Other Income 3,000.00 400 Funds from Savings Account 0.00 Total Anticipated Income 514,317.00 Expenditures 361,140.00 600 Program Expense 4,401.00 700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00		Income				FY 2020
200 Program Income 390,050.00 300 Other Income 3,000.00 400 Funds from Savings Account 0.00 Total Anticipated Income 514,317.00 Expenditures 361,140.00 600 Program Expense 4,401.00 700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00						
3,000.00 400 Funds from Savings Account 0.00			ations			
400 Funds from Savings Account 0.00						
Total Anticipated Income 514,317.00 Expenditures 361,140.00 500 Employment Expense 361,140.00 600 Program Expense 4,401.00 700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00						
Expenditures 361,140.00 500 Employment Expense 361,140.00 600 Program Expense 4,401.00 700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00	400 Funds	from Savings A	ccount			0.00
Expenditures 361,140.00 500 Employment Expense 361,140.00 600 Program Expense 4,401.00 700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00						
500 Employment Expense 361,140.00 600 Program Expense 4,401.00 700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00	Total	Anticipated Inco	ome			514,317.00
500 Employment Expense 361,140.00 600 Program Expense 4,401.00 700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00						
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600 Program Expense 4,401.00 700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00		Expenditures				
600 Program Expense 4,401.00 700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00						
700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00	500 Employ	yment Expense				361,140.00
700 Administrative Expenses 78,700.00 800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00	600 Progra	m Expense				
800 Equipment Acquisition 38,000.00 900 Surplus to Savings Account 32,076.00	700 Admini	istrative Expens	es			78,700.00
	900 Surplus	s to Savings Ac	count			32,076.00
Total Anticipated Expenditures 514,317.00						
	Total	Anticipated Exp	enditures			514,317.00
		•				

					I		
Section I	I BREAKDOWN	OF INCOME	CATEGORIES				
100 Gov	ernment Appropr	iations					FY 2020
	110 Somerse	t County					71,953.00
	120 Union Co						34,314.00
	130 State of I	N.J. Grants					0.00
	140 Stormwa	ter Permits					15,000.00
	Total Govern	mental Appro	p.				121,267.00
200 Prog	ram Income						
	210 Chapter 2						390,000.00
	220 Seedling						0.00
	230 Maps, St	andards, TR-	-55 & OPRA				50.00
	Total Program	n Income					390,050.00
300 Othe	er Income						
	310 Interest						3,000.00
	311 Utility rein	mbursement	for fans				0.00
	312 Telephor	ne maintenan	ce/equip salvage				0.00
	Total Other In	ncome					3,000.00
Notes:							
	FY 2020						
	1. Line 110 -	Assumes no	change based on 20	19 Budget			
	2. Line 120 -	Assumes no	change based on 201	9 Budget			
	3. Line 210 - A	Assumes slig	ht decrease in Chapt	er 251 Applicatio	ns		
	4. Line 310 -	Assumes cor	ntinued level interest r	ates and level re	serv	e balances	

Section III	BREAKDOWN	OF EXPEN	DITURE CATEGO	RIES		
500 Emplo	yment Expense				F	Y 2020
	510 Salary				3	300,996.00
	520 Fringe Be	nefits				60,144.00
	530 Overtime					0.00
	540 Temporar	y Assistance	9			0.00
	Total Employm	nent Expens	e		3	361,140.00
600 Progra	m Expense					
	610 Dues					1,801.00
	620 Contribution		ards			1,500.00
	630 Education					1,100.00
		<u> </u>				
	Total Program	Expense				4,401.00
	<u> </u>					
700 Admin	istrative Expens	e				
	7100					0.4.500.00
	710 Consultan					24,500.00
	720 Travel & F	Related Exp	enses			5,200.00
	730 Conventio	ns & Semin	ars			1,350.00
	740 Rent					28,500.00
	750 Maintenar		rs			750.00
	760 Office Sup	oplies				6,000.00
	770 Telephone	9				0.00
	780 Insurance					12,400.00
	Tatal Advairaint	tuation From				70 700 00
	Total Administ	trative Expe	ense			78,700.00
900 Farria	mont Aggreiaitica					
ouu =quipr	ment Acquisition					
	810 Office					8,000.00
	820 Vehicles					30,000.00
	020 Verildes					30,000.00
	Total Equipme	nt Acquiciti	<u> </u>			38,000.00
	Total Equipme	TIL ACQUISITI	JII			30,000.00

Section I\	/ EXPLANATIO	OF EXPENDITURE CA	TEGORIES	
				E)/ 0000
500 Emp	loyment Expense	9		FY 2020
	F40 Calamy Fy			
	510 Salary Ex			04 707 (
		511 District Manager		91,787.0
		512 Erosion Control Insp		64,454.0
		513 Erosion Control Insp		46,537.0
		514 Erosion Control Spe 515 Executive Assistant		55,550.0
		516 Admin. Assistant I	111	0.0
		516 Admin. Assistant I		42,668.0
	Subtotal			300,996.0
	520 Fringe B	enefits		
		521 District Manager		18,357.0
		522 Erosion Control Insp).	12,891.0
		523 Erosion Control Insp		9,307.0
		524 Erosion Control Spe	c. I	11,055.0
		525 Executive Assistant	III	0.0
		526 Admin. Assistant I		8,534.0
	Subtotal			60,144.0
	500 O	-		0.0
	530 Overtime	Expense		0.0
	540 Temporal	ry Assistance		0.0
Total Emp	oloyment Expens	e I		361,140.0
Notes:				
	FV 2020			
	FY 2020			
	1. Assume 2%	salary increases		
	2. Assume frir	nge benefits remain at 20	%	
	3. All staff hou	irs to remain at 40 hours a	a week	
	4. Line 525 - F	Position to remain unfilled		

Section I	/ EXPLANATION	ON OF EXPENDITURE CATEG	GORIES		
600 Prog	ram Expense				FY 2020
	610 Dues				
		611 NJACD			850.00
		612 NACD			501.00
		613 North Jersey RC&D			450.00
	Subtotal				1,801.00
	620 Contribu	utions and Awards			
	020 CONTINUE	621 Poster Contest			500.00
		622 Envirothon			500.00
		623 Miscellaneous			500.00
	Subtotal				1,500.00
					,
	630 Educati	on			
		631 Exhibits			400.00
		632 Annual Luncheon			700.00
	Subtotal				1,100.00
Total Pro	gram Expense				4,401.00
Total Flo	gram Expense				4,401.00
Notes:					

CUOTITY EXTENTION	TION OF EXPENDITURE CATEGORIES	
00 Administrative Exp	penses	FY 2020
710 Consu	ultant & Contract	
	711 Legal	15,000.0
	712 Audit	6,500.0
	713 Computer Consultant	3,000.0
Culatatal		04 500 0
Subtotal		24,500.0
720 Trave	I & Related Expense	
720 11400	721 Mileage	200.0
	722 Vehicle Expense	5,000.0
	722 VOINGIO EXPONOC	0,000.0
Subtotal		5,200.0
730 Conve	entions & Seminars	
	731 State, Regional & National	750.0
	732 Training	600.0
Subtotal		1,350.0
740 Rent		
	741 Office	24,000.0
	742 Equipment	1,000.0
	743 Utilities	3,500.0
Subtotal		28,500.0
750 14 : 4		
750 Maint	enance & Repair	750.0
	751 Equip. Maintenance	750.0
Subtotal		750.0
Subiolai		750.0
760 Office	Supplies	
700 Office	761 Supplies	2,500.0
	761 Supplies 762 Printing	750.0
	763 Postage	2,500.0
	764 Subscriptions	0.0
	765 Petty Cash	250.0
Subtotal		6,000.0
770 Telep		
	771 Telephone	0.0
Subtotal		0.0
780 Insura		40.000
	781 Vehicle Ins	10,000.0
	782 Bonding	400.0
	783 General Liability	2,000.0
Cubtatal		40.400.6
Subtotal		12,400.0
otal Administrative Ex		78,700.0

Section IV	/ EVDLANATIO	N OF EXPENDITURE CATEGO	DIEC		
Section	EXPLANATIO	N OF EXPENDITORE CATEGO	NIES		
800 Equir	oment Acquisition	n			FY 2020
	810 Office				
		811 Office Furniture			0.00
		812 Computer Equipment			2,500.00
		813 Digital Camera			0.00
		814 New Copy Machine			1,500.00
		815 (reserved)			4,000.00
	Subtotal				8,000.00
	820 Vehicles				
	020 Verilcies	821 New Vehicle			30,000.00
		OZT NEW VEHICLE			00,000.00
	Subtotal				30,000.00
Total Equ	ipment Acquisiti	C C			38,000.00
Notes:					
	FY 2020				
	1. Line 713 - 0	Computer Consult will need to	modify some forms, etc).	
		No National Mtg this year, only fo			
	3. Line 732 -	Training reduced to only as need	led.		
	4. Line 742 - I	No equipment rental anticipated			
	5. Line 770 - 0	On County internet system, no ch	narges		