

1 SOMERSET COUNTY BOARD OF TAXATION
2 27 Warren Street, 4th Floor
3 Somerville, NJ
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5 MINUTES OF THE MEETING
6 December 10th, 2019 – Regular Meeting
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8 The December of 2019 regular monthly meeting of the Somerset County Board of Taxation was held at
9 the Board of Taxation offices on December 10th, 2019 starting at 12:00 PM. The meeting had been
10 advertised in accordance with State Law; upon roll call, President Lore, Vice President Eader, and
11 Commissioners Marano and Rosen were present. Tax Administrator Robert Vance and Senior Tax
12 Analyst Agnieszka Sobkowicz were also present. The following matters were discussed.
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14 MINUTES OF THE PREVIOUS MEETING
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16 The minutes of the November 12th, 2019 regular meeting of the Board of Taxation were submitted by
17 the administrator to the commissioners for their approval. Approval of the minutes was moved by
18 Commissioner Rosen and seconded by Commissioner Marano. The roll was called and the minutes for
19 that meeting were approved by all commissioners present.
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21 Commissioners Pappas arrived shortly after the minutes had been approved, at approximately 12:08
22 PM.
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24 CORRESPONDENCE: None received
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26 OLD BUSINESS:
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- 28 1. Progress Reports for Reassessment Districts: 16 districts submitted progress reports in time
29 for the November meeting, and all are indicating satisfactory progress with their current
30 inspection programs, although Laura Whitaker's report for Green Brook indicated that the
31 inspections were behind schedule. She has been contacted by the administrator and she
32 indicated that her inspection contractor would be picking up the pace in time for the
33 completion of the work by the end of the year.
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- 35 2. The current balance In the Trust Account was reported to be approximately \$466,455.44.
36 Administrator Vance indicated that there were no anticipated major expenses for the next
37 month with the possible exception of a bid for services for preparation of an RFP, as
38 previously discussed with the board in November.
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40 NEW BUSINESS:
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- 42 1. The Tax Administrator updated the commissioners on the status of added and omitted
43 assessment appeals. Approximately 30 appeals were filed, and of these only 9 remain
44 unsettled and may potentially require a hearing if they are not resolved by the hearing date.
45 Of these 9, 6 are currently nearing settlement. The hearing date will be Monday, December
46 16th at 10 AM in the offices of the Board of Taxation. President Lore will preside.
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NEW BUSINESS (Cont'd)

2. Administrator Vance updated the commissioners on the preparation of a detailed RFP for provision of MODIV and CAMA services for all Somerset County assessing districts as well as the Board of Taxation office. The RFP was distributed to the commissioners and their input was invited. Administrator Vance anticipated input from assessors prior to releasing the final RFP, and cooperation from purchasing will be arranged to cover the cost of this professional service.
3. Administrator Vance informed the commissioners that a two hour seminar on recent revisions to appraisal regulations and law will be held at the tax board office on December 11th.
4. Administrator Vance announced that a retirement luncheon for Patricia Wright, Deputy Director of the Division of Taxation, will be held in Trenton on December 12th. He indicated that he and several Somerset County Tax Assessors will attend the luncheon, which will recognize Patty's 42 years of service to the Division and to all assessors in this state.
5. Educational Opportunities: None were identified at this time.
6. Administrator Vance Discussed a new bill in the NJ legislature which would extend county based assessing into Passaic County, following the model of the Gloucester County program. He did not expect the bill to become law and noted that a similar proposal for Atlantic County had failed the previous year.
7. Administrator Vance informed the commissioners and assessors present that Melonie Marano would be leaving the tax board at the end of the month to assume her new duties as a Somerset County Freeholder. Her service and presence on the tax board will be missed by the staff of the tax board office, by all remaining commissioners and by the assessors in Somerset County. All present congratulated Melonie.
8. He also informed all present that Commissioner Michael Pappas would become the Township Administrator of Bridgewater in January of 2020. This new position will require Commissioner Pappas to recuse himself from consideration of appeals and other issues involving the Township of Bridgewater. All present congratulated Michael on his appointment.

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93 OPEN TO THE PUBLIC: No persons were present to address the board, and the meeting was
94 then adjourned at 12:34 PM.