



**SOMERSET - UNION SOIL CONSERVATION DISTRICT**

Somerset County 4-H Center  
308 Milltown Road • Bridgewater, NJ 08807  
(908) 526-2701 Fax (908) 575-3977

**SOMERSET-UNION S.C.D.  
DISTRICT MEETING  
October 21, 2020**

**PRESENT:** Mark Kirby, Jim Laine, Ed Dec, Matt Loper, Bob Amberg, Frank Calo

**ABSENT:**

**CALL to ORDER:**

The meeting was called to order at 12:01 p.m.

**PLEDGE of ALLEGIANCE**

**COMPLIANCE STATEMENT**

The meeting was conducted in accordance with the Open Public Meeting Act, Chapter 231, P.L. 1975.

**APPROVAL of MINUTES**

A motion was made by Jim Laine to approve the September meeting minutes. The motion was seconded and unanimously approved.

**TREASURER'S REPORT:**

The report for September was reviewed by the Board. Ed Dec made a motion to approve the report. The motion was seconded and unanimously passed.

**CORRESPONDENCE:**

None

**OLD BUSINESS:**

FY 2020 Annual Audit Update – Frank Calo reported that the District’s auditor was unable to return prior to the October meeting to complete the FY2020 Audit. The auditor is scheduled to visit the District office on October 22<sup>nd</sup>. The District will notify the State Soil Conservation Committee that the filing of the audit will be delayed until mid-November. The Board was informed that as soon as a draft of the audit was completed, they would receive a copy. The hope is that the District audit can be voted on at the next meeting on November 18th and if approved forwarded to the State.

**NEW BUSINESS:**

2021 NJ Conservation Poster Contest – Frank Calo informed the Board that the District had received the flyer for the 2021 NJ Conservation Poster Contest. This year’s theme is “Healthy Forests, Healthy Communities” The flyer will be posted on the District’s webpage. Copies will be sent to the School Superintendents of both counties so that they can be distributed to the various school districts.

2021 NACD Membership Dues – Frank Calo informed the Board that the District had received an invoice for the FY 2021 NACD dues. Bob Amberg made a motion to pay the \$501.00 dollar dues for FY 2021 to the NACD. The motion was seconded and unanimously passed by the Board.

2020 NJACD Annual Conservation Partnership Meeting – The Board was informed that this year’s NJACD Annual Partnership meeting will be held virtually on Monday November 16, 2020. Board members received a draft copy of this year’s conference agenda, as well as, the NJACD 2021 Budget, for review. Frank Calo informed the Board that the final agenda and additional information would be forthcoming. The District Manager reminded the Board that their attendance was required in fulfilling the District Supervisor performance standards.

District Action on Chapter 251 – Jim Laine made a motion to approve the plans on the attached certified and completed list. The motion was seconded and approved by the Board. Ed Dec recused himself from voting on application 2018-3654 and 2019-3882 on the completed list. Matt Loper recused himself from voting on applications 2018-3073, and 2019-3651, on the completed list and 2020-4362, and on the certified list.

**REPORTS:**

SCD – Frank Calo reported on his chapter 251 activities. The Board was also informed that he would be retiring from the position of District Manager at the end of the year.

**NEXT MEETING:**

The next meeting will be held on Wednesday, November 18, 2020, at 12 Noon via phone teleconference.

Matt Loper made a motion to adjourn the meeting. The motion was seconded and unanimously passed by the Board. The meeting adjourned at 12:22 p.m.

Respectfully submitted,

Frank Calo  
District Manager

J:\District Meeting\2020 Minutes\MINOCT-20.doc