



SOMERSET - UNION SOIL CONSERVATION DISTRICT

Somerset County 4-H Center
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**SOMERSET-UNION S.C.D.
DISTRICT MEETING
December 9, 2020**

PRESENT: Mark Kirby, Ed Dec, Jim Laine, Bob Amberg, Jill Ott, Frank Calo

ABSENT: Matt Loper

CALL to ORDER:

The meeting was called to order at 12:05 p.m.

PLEDGE of ALLEGIANCE

COMPLIANCE STATEMENT

The meeting was conducted in accordance with the Open Public Meeting Act, Chapter 231, P.L. 1975.

APPROVAL of MINUTES

A motion was made by Jim Laine to approve the November meeting minutes. The motion was seconded and unanimously approved.

TREASURER'S REPORT:

The report for November was reviewed by the Board. Bob Amberg made a motion to approve the report. The motion was seconded and unanimously passed.

CORRESPONDENCE:

None

OLD BUSINESS:

District Manager Quest – Frank Calo reported to the Board that 2 qualified candidates for the District Manager position had been interviewed on Tuesday. The interview team was composed of the Frank Calo, the District Manager, Mark Kirby, Board Chairman, and Jennifer Saunders, Administrative Assistant. After some discussion, the position was offered to Matthew D'Alessandro, currently the Assistant Manager for the HEPSC District. As, per Somerset County procedures, the Human Resources Division was notified of the decision. The County will contact Mr. D'Alessandro with the District's offer for the position.

FY 2020 Annual Audit Update – Frank Calo reported that the District had received the final draft of the FY2020 Audit from the auditor. The Board was informed that a copy had been forwarded to the State Soil Conservation Committee as required.

NEW BUSINESS:

Chapter 251 1st Qtr. FY 2021 RFA Reimbursement – Frank Calo reported that the District had received an invoice from the Department of Agriculture for the first quarter RFA Reimbursement for FY 2021. The invoice was for the amount of \$4,305.00. Ed Dec made a motion to pay the RFA reimbursement invoice. The motion was seconded and the Board unanimously approved the payment of the invoice to the NJDA-SSCC.

Conservation Plans – Jill Ott, NRCS District Conservationist, presented to the Board 1 Conservation plan and one request for Cost Share Funding. A motion was made by Jim Laine to enter into closed session. The motion was seconded and unanimously passed. The board entered into closed session at 12:20 p.m. The regular meeting resumed at 12:26 p.m. A motion was made by Ed Dec to approve the conservation plans and request for State Cost Share as presented. The motion was seconded and approved by the Board.

District Action on Chapter 251 – Bob Amberg made a motion to approve the plans on the attached certified and completed list. The motion was seconded and approved by the Board.

REPORTS:

NRCS – Jill Ott, District Conservationist, reported that the Frenchtown field office was still at status quo.

SCD – Frank Calo reported on his chapter 251 activities. The Board was notified that the one of the District vehicles would need to be replaced due to a cracked frame. The Board was reminded that the FY2021 District Budget did include funding for a new vehicle. Frank thanked the Board for their support over the years and wished the District all the best in the future.

NEXT MEETING:

The next meeting will be held on Wednesday, January 20, 2020, at 12 Noon via phone teleconference.

Ed Dec made a motion to adjourn the meeting. The motion was seconded and unanimously passed by the Board. The meeting adjourned at 12:39 p.m.

Respectfully submitted,

Frank Calo
District Manager

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