



## **SOMERSET - UNION SOIL CONSERVATION DISTRICT**

Somerset County 4-H Center  
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### **SOMERSET-UNION S.C.D. DISTRICT MEETING November 18, 2020**

**PRESENT:** Mark Kirby, Ed Dec, Matt Loper, Bob Amberg, Jill Ott, Frank Calo

**ABSENT:** Jim Laine

#### **CALL to ORDER:**

The meeting was called to order at 12:02 p.m.

#### **PLEDGE of ALLEGIANCE**

#### **COMPLIANCE STATEMENT**

The meeting was conducted in accordance with the Open Public Meeting Act, Chapter 231, P.L. 1975.

#### **APPROVAL of MINUTES**

A motion was made by Ed Dec to approve the October meeting minutes. The motion was seconded and unanimously approved.

#### **TREASURER'S REPORT:**

The report for October was reviewed by the Board. Ed Dec made a motion to approve the report. The motion was seconded and unanimously passed.

**CORRESPONDENCE:**

None

**OLD BUSINESS:**

FY 2020 Annual Audit Update – Frank Calo reported that the District had received a draft of the FY2020 Audit from the auditor on Monday. The draft had been forwarded to the Board via email that same day. The audit was reviewed by the Board. A motion was made by Ed Dec to approve the FY2020 Audit as submitted. The motion was seconded and unanimously approved.

**NEW BUSINESS:**

Supervisor Performance Standards – The Board reviewed a draft of the proposed supervisor performance standards, as well as, the changes to the District nominating committee policies. Mark Kirby, District Chairman, was a member of the subcommittee convened to review the standards. Mark spoke about some of the proposed changes and on the committees review process. The supervisors with comments or ideas were encouraged to submit them to either the District Manager or to the Chairman.

2021 District Meeting Schedule – The District Meeting Schedule for 2021 was reviewed by the Board. After some minor discussion a motion was made by Bob Amberg to approve the District Meeting Schedule for 2021. The motion was seconded and unanimously approved by the Board.

Union County Annual Report – The District Manager presented to the Board the 2020 Union County Annual Report. The District forwards this summary of programs and activities annually to Union County, detailing the work the District has performed throughout the previous year. The Board reviewed the report and after some discussion, decided to authorize the District to ask Union County to keep the funding level at the 2020 level in their annual donation for FY 2021. A motion was made by Bob Amberg to forward the report as written to Union County. The motion was seconded and unanimously approved by the Board.

District Action on Chapter 251 – Ed Dec made a motion to approve the plans on the attached certified and completed list. The motion was seconded and approved by the Board. Ed Dec recused himself from voting on applications 2019-4041, 2020-4173, and 2020-4193 on the completed list and 2020-4356, and 2020-4451, on the certified list.

**REPORTS:**

NRCS – Jill Ott, District Conservationist, reported on the NRCS’s FY2020 Annual Report for the Frenchtown field office, which included increases in contracted acres.

SCD – Frank Calo reported on his chapter 251 activities. The Board was notified that the District was following Somerset County protocols for new Covid-19 restrictions. The Board was also updated on the District Manger position posting. Frank thanked all the Board members for attending the Annual Business Meeting on Monday.

**NEXT MEETING:**

The next meeting will be held on Wednesday, December 9, 2020, at 12 Noon via phone teleconference.

Bob Amberg made a motion to adjourn the meeting. The motion was seconded and unanimously passed by the Board. The meeting adjourned at 12:37 p.m.

Respectfully submitted,

Frank Calo  
District Manager