

1 SOMERSET COUNTY BOARD OF TAXATION  
2 27 Warren Street, 4<sup>th</sup> Floor  
3 Somerville, NJ  
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5 MINUTES OF THE MEETING  
6 Aug 10, 2021 – Regular Meeting  
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8 The August regular monthly meeting of the Somerset County Board of Taxation for 2021 was held both  
9 in-person and via the internet, using the Zoom platform, on August 10, 2021 starting at 12:00 PM. The  
10 meeting had been advertised in accordance with State Law; upon roll call, President Eader and Vice  
11 President Goldberg, Commissioners Linnus and Rosen were attending in person. Commissioner Jordan  
12 attended via Zoom. Deputy Tax Administrator Dawn Gutschall hosted the meeting on line and in  
13 person. The following matters were discussed.  
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15 MINUTES OF THE PREVIOUS MEETING  
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17 The minutes of the July 13, 2021 Regular Monthly Meeting of the Board of Taxation were submitted by  
18 Deputy Administrator Gutschall to the commissioners for their approval. A motion of approval was  
19 moved by Commissioner Jordan with a second by Vice President Goldberg. The roll was called and the  
20 minutes for that meeting were approved by all present commissioners with the exception of  
21 Commissioner Rosen abstaining.  
22

23 CORRESPONDENCE:  
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- 25 1. None at this time.  
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27 OLD BUSINESS:  
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- 29 1. The current balance In the Trust Account was reported to be approximately \$469,651.  
30

31 NEW BUSINESS:  
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- 33 1. Deputy Administrator Gutschall reported that the board had chosen Charles Eader to be  
34 the Tax Administrator, and that he would start on August 23, 2021.  
35  
36 2. Deputy Administrator Gutschall reported that 7 towns had received final approval for their  
37 annual reassessment this year. Those towns are as follows: Bernards, Branchburg, Franklin,  
38 Green Brook, Hillsborough, Manville and Rocky Hill. The approval on the AFR's fro the other  
39 9 towns were expected to be soon also.  
40  
41 3. Deputy Administrator Gutschall reported that all towns had received a certified tax rate  
42 with the exception of Bridgewater which was waiting on DCA certification and Green Brook  
43 which was expecting to pass the budget on 8/23/2021.  
44  
45 4. Deputy Administrator Gutschall presented the TAS 2021 for review. This chart is the Tax  
46 Appeal Summary formerly known as the President's Report.

- 47 5. Deputy Tax Administrator Guttschall addressed the commissioners concerning the status of  
48 the ongoing transition from Vital to BRT for our county-wide MODIV and CAMA processing.  
49 She stated that conversions of each taxing district are now complete with the exception of  
50 the Bridgewater CAMA. She also reported that Vital was notified that at the end of the  
51 month (August 2021) their services will not be further utilized by this Board.  
52
- 53 6. Deputy Tax Administrator Guttschall reported that all of the regular appeals for 2021 had  
54 been completed.  
55
- 56 7. Deputy Tax Administrator Guttschall reported that an appeal for an Exempt Veteran had  
57 been filed and would need a hearing date. The board then set the date for this hearing for  
58 September 14, 2021 and stated that it could be via zoom to accommodate the appellant.  
59
- 60 8. Deputy Tax Administrator Guttschall reported that the Assessors had until 8/27/2021 to file  
61 any roll backs. This would allow time to send out the hearing notices on time. The board  
62 set the roll back hearing time for 9/14/2021 at 12:30pm in person.  
63
- 64 9. Deputy Tax Administrator Guttschall discussed the Educational Programs scheduled over the  
65 next 60 days as follows:  
66
- 67 a. The NJACTB Cape May educational program will be conducted from 8/30 – 9/3 in  
68 person.
  - 69 b. Fundamentals of Real Property Appraisal virtual seminar on 9/30/2021.  
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71 PUBLIC SESSION

72  
73 ADJOURNMENT

- 74  
75 1. The meeting was adjourned at 12:36pm with a motion made by Commissioner Linnus and h  
76 a second by Commissioner Rosen.  
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