

**Minutes**  
**Somerset County Improvement Authority**  
**20 Grove Street, Somerville, NJ 08876**  
**Engineering Conference Room, 3<sup>rd</sup> Floor**  
**[www.Zoom.com](http://www.Zoom.com) - Meeting ID: 941 2437 5960**  
**Password: 615008**

**October 5, 2021, 2:00PM**

**Pledge of Allegiance**

**Open Public Meetings Act Statement:** (In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been duly advertised with the official Improvement Authority newspaper and the County Clerk and previously posted in a public information area for this office.)

In advance of the meeting, public comments may be submitted to Yvonne Childress via email ([childress@co.somerset.nj.us](mailto:childress@co.somerset.nj.us)) and in written letter format by Monday, October 4, 2021.

**Roll Call**

In attendance were: Chairman Shain, Vice Chairperson Jaffer, Secretary Loper, Commissioner Kitchen, and Commissioner Scaglione. Also in attendance were: County Commissioner Marano, Frank Borin, Nick Trasente, Yvonne Childress, Melissa Kosensky, Hector Burgos, and Bonnie Lacamera.

**Approval of Minutes of the Meeting of September 14, 2021**

Commissioner Kitchen made a motion to approve the September 14, 2021 minutes and Vice Chairperson Jaffer seconded.

**Report of Officers**

- Ms. Childress
  - Rescheduled the presentation to the municipalities to October 26 from 12:30-1:30pm.
  - Vouchers will be issued for lunch to the virtual participants and lunch will be ordered for the County participants.
- Secretary Loper
  - Villa Maria- 2018 Purchase: The County demolished the buildings and is deciding on the future of the property, planning affordable housing and open space for recreation.

**Report of County Administrator**

None

**Public**

None

**New Business**

SCIA21-922                    RESOLUTION OF THE SOMERSET COUNTY IMPROVEMENT  
AUTHORITY AUTHORIZING PAYMENT OF CLAIMS

Commissioner Kitchen made a motion to approve this resolution, which was seconded by Chairman Shain. Roll call was taken and all present members approved.

SCIA21-923                    RESOLUTION    AUTHORIZING    A    SHARED    SERVICES  
AGREEMENT BETWEEN THE COUNTY OF SOMERSET AND THE  
SOMERSET COUNTY IMPROVEMENT AUTHORITY

Commissioner Scaglione made a motion to approve this resolution, which was seconded by Chairman Shain. Roll call was taken and all present members approved.

Commissioner Kitchen made a motion to adjourn the meeting and Chairman Shain seconded.

I, Matthew Loper, Secretary of the Somerset County Improvement Authority, County of Somerset, State of New Jersey, do hereby certify that the foregoing is a true copy of a minutes by said Somerset County Improvement Authority at its meeting of October 5, 2021.

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Matthew Loper, Secretary