

**Minutes**  
**Somerset County Improvement Authority**  
**20 Grove Street, Somerville, NJ 08876**  
**Engineering Conference Room, 3<sup>rd</sup> Floor**  
**[www.Zoom.com](http://www.Zoom.com) - Meeting ID: 941 2437 5960**  
**Password: 615008**

**January 11, 2022, 2:00PM**

**Pledge of Allegiance**

**Open Public Meetings Act Statement:** (In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been duly advertised with the official Improvement Authority newspaper and the County Clerk and previously posted in a public information area for this office.)

In advance of the meeting, public comments may be submitted to Yvonne Childress via email ([childress@co.somerset.nj.us](mailto:childress@co.somerset.nj.us)) and in written letter format by Monday, January 10, 2022.

**Roll Call**

In attendance were: Chairman Shain, Secretary Loper, Commissioner Kitchen, and Commissioner Scaglione. Also in attendance were: County Commissioner Marano, County Administrator Colleen Mahr, Counsel Frank Borin, Nick Trasente, Yvonne Childress, Melissa Kosensky, and Hector Burgos. Vice Chairperson Jaffer was absent.

**Approval of Minutes of the Meeting of December 14, 2021**

Commissioner Kitchen made a motion to approve the December 14, 2021 minutes and Chairman Shain seconded.

**Report of Officers**

- Secretary Loper reported on having a fully executed agreement for the Raritan DPW Pole Barn project. The project is moving forward and representatives from Raritan Borough will soon be inspecting the property.
- Yvonne Childress reported on receiving Vice Chairperson Jaffer's resignation from the Somerset County Improvement Authority.

**Report of County Administrator**

None

**Public**

None

**New Business**

SCIA22-949                    RESOLUTION OF THE SOMERSET COUNTY IMPROVEMENT  
AUTHORITY AUTHORIZING PAYMENT OF CLAIMS

Commissioner Kitchen made a motion to approve this resolution, which was seconded by Chairman Shain. Roll call was taken and all present members approved.

SCIA21-950                    RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT FOR  
AUTHORITY COUNSEL SERVICES FOR 2022

Commissioner Kitchen made a motion to approve this resolution, which was seconded by Chairman Shain. Roll call was taken and all present members approved.

SCIA21-951                    RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT FOR  
FINANCIAL ADVISOR SERVICES FOR 2022

Chairman Shain made a motion to approve this resolution, which was seconded by Commissioner Kitchen. Roll call was taken and all present members approved.

SCIA21-952                    RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT FOR  
AUDITING AND ACCOUNTING SERVICES FOR 2022

Commissioner Kitchen made a motion to approve this resolution, which was seconded by Chairman Shain. Roll call was taken and all present members approved.

SCIA21-953                    RESOLUTION AUTHORIZING QUALIFIED CONSULTING  
ENERGY ENGINEERING SERVICES FOR 2022

Commissioner Kitchen made a motion to approve this resolution, which was seconded by Chairman Shain. Roll call was taken and all present members approved.

SCIA21-954                    RESOLUTION AUTHORIZING QUALIFIED ENERGY BOND  
COUNSEL SERVICES FOR 2022

Commissioner Kitchen made a motion to approve this resolution, which was seconded by Chairman Shain. Roll call was taken and all present members approved.

SCIA21-955                    RESOLUTION AUTHORIZING QUALIFIED UNDERWRITERS FOR  
VARIOUS UNDERWRITING RELATED SERVICES FOR THE  
SOMERSET COUNTY IMPROVEMENT AUTHORITY FOR THE  
YEAR 2022

Commissioner Kitchen made a motion to approve this resolution, which was seconded by Chairman Shain. Roll call was taken and all present members approved, except Commissioner Kitchen abstained on Raymond James & Associates.

SCIA21-956                    RESOLUTION AUTHORIZING QUALIFIED BOND COUNSEL  
SERVICES FOR 2022

Commissioner Kitchen made a motion to approve this resolution, which was seconded by Chairman Shain. Roll call was taken and all present members approved.

Commissioner Kitchen made a motion to adjourn the meeting and Chairman Shain seconded.

I, Matthew Loper, Secretary of the Somerset County Improvement Authority, County of Somerset, State of New Jersey, do hereby certify that the foregoing is a true copy of a minutes by said Somerset County Improvement Authority at its meeting of January 11, 2022.

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Matthew Loper, Secretary