

1 SOMERSET COUNTY BOARD OF TAXATION
2 27 Warren Street, 4th Floor
3 Somerville, NJ
4

5 MINUTES OF THE MEETING
6 December 14, 2021 – Regular Meeting
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8 The December 2021 regular monthly meeting of the Somerset County Board of Taxation was held in the
9 offices located at 27 Warren St., Somerville, NJ 08876 on December 14, 2021 starting at 12:00 p.m. The
10 meeting had been advertised in accordance with State Law; upon roll call, President Goldberg,
11 Commissioners Linnus and Rosen attended in person. Commissioner Jordan was absent. Tax
12 Administrator Charles Eader hosted the meeting in person, with Deputy Tax Administrator Dawn
13 Guttschall and Tax Analyst Carol Radziewicz also attending in person. The following matters were
14 discussed:
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16 MINUTES OF THE PREVIOUS MEETING
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18 The minutes of the November 9, 2021, Regular Monthly Meeting of the Board of Taxation were
19 submitted by Administrator Eader to the commissioners for approval. A motion of approval was
20 moved by Commissioner Linnus with a second by Commissioner Rosen. The roll was called and
21 the minutes for that meeting were approved by all 3 present commissioners.
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23 CORRESPONDENCE:
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- 25 1. 12/6/2021 – Norfolk Southern and affiliated companies' headquarters change of address. All
26 noted properties were determined to be in Hillsborough and thus Tax Assessor, Debra Blaney,
27 updated the records

28 OLD BUSINESS:
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- 30 1. The current balance In the Trust Account was reported to be approximately \$467,297.98
31 2. Administrator Eader and Deputy Administrator Guttschall met with James Sawyer of the IT
32 Department to start the processes to create a digital repository for the master files of the
33 County Tax Board.
34 3. Work is underway in conjunction with the Somerset County GIS department to update the
35 online maps and overlays.
36 4. Budget preparation is currently underway for 2022.
37 5. An update on Daniels Law was provided by Administrator Eader. More details regarding the
38 "Opt-In" process to be managed by the county clerk's office will be forthcoming.
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40 NEW BUSINESS:
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- 42 1. Tax Analyst, Carol Radziewicz, has announced her intention to leave Somerset County effective
43 12/27/2021. A job posting to hire a replacement has been distributed. A motion was made by
44 Commissioner Rosen with a second from Commissioner Linnus and a unanimous vote to allocate
45 \$300 to advertise the open position on the League of Municipalities website for 1 month.
46 2. There were 23 attendees at the USPAP training for the appraisal community at the offices at 27
47 Warren St., Somerville on November 23rd.
48 3. Survey results on conducting virtual appeal hearings in 2022 concluded that a majority of the 14
49 respondents were in favor of making virtual tax appeal hearings available in 2022. Administrator
50 Eader was asked to further investigate the "Best Practices" other counties are doing and provide
51 a report to the commissioners for discussion at the next meeting.
52 4. All monthly progress reports for the 16 annual reassessing towns were submitted.
5. The commissioners voted to accept the Added / Omitted stipulations:

- 53 a. Motion by Commissioner Rosen with a second by Commissioner Linnus and a
54 unanimous roll call vote to accept the stipulations from Bernardsville
55 b. Motion by Commissioner Linnus with a second by President Goldberg and a unanimous
56 roll call vote to accept the stipulations from Bernards Township, Bridgewater, and
57 Peapack – Gladstone.
58 c. Motion by President Goldberg with a second by Commissioner Linnus with
59 Commissioner Rosen abstaining to accept the stipulations from Bedminster, Green
60 Brook, Warren and Watchung.
61 d. Motion by Commissioner Linnus with a second by President Goldberg with
62 Commissioner Rosen abstaining to accept the stipulations from 3 Bernards Township
63 property owners.

64 EDUCATION

- 65
66 1. The Northeast Region Association of Assessing Officers (NRAAO) annual education conference
67 will be the week of May 1-8, 2022. There are a total of 64 continuing education credits available.
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69 PUBLIC SESSION

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71 No comments were made
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73 ADJOURMENT

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75 The meeting was adjourned at 1:00 p.m. with an “All in Favor” vote on a motion made by
76 Commissioner Linnus and a second by Commissioner Rosen.