

1 SOMERSET COUNTY BOARD OF TAXATION
2 27 Warren Street, 4th Floor
3 Somerville, NJ
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5 MINUTES OF THE MEETING
6 April 12, 2022 – Regular Meeting
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8 The April 12, 2022 regular monthly meeting of the Somerset County Board of Taxation was held at 12:00
9 p.m. in the County Tax Board office at 27 Warren Street, in Somerville, NJ. The meeting had been
10 advertised in accordance with State Law; upon roll call, President Goldberg and Commissioner Linnus
11 were in attendance in person with Commissioner Jordan present via Zoom. Commissioner Rosen was
12 absent. Tax Administrator Charles Eader hosted the meeting, with Deputy Tax Administrator Dawn
13 Guttschall also attending. The following matters were discussed:
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15 MINUTES OF THE PREVIOUS MEETING
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17 The minutes of the March 8, 2022, Regular Monthly Meeting of the Board of Taxation were
18 submitted by Administrator Eader to the commissioners for approval. A motion of approval was
19 moved by Commissioner Linnus with a second by Commissioner Jordan. The roll was called and
20 the minutes for that meeting were approved by all 3 present Commissioners.
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22 CORRESPONDENCE:
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- 24 • 3/15/2022 – Letters from the Division of Taxation to President Goldberg and Commissioners
Linnus and Jordan, approving a 6 month extension to complete the final training classes.
- 25 • 3/1/2022 – BRT proposal to replace the search engine for public records search of the MOD
26 IV and sales data. Links to the search engine on the Tax Board website refer to an outdated
27 link to VITAL records and the NJACTB website data needs to be refreshed
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29 OLD BUSINESS:
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- 31 1. Current balance in Trust Account (\$466,899.61)
- 32 2. James Sawyer of the IT Department has requested additional information to set up archival
33 records storage for the digital repository for the master files of the County Tax Board.

34 NEW BUSINESS:
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- 36 1. The annual reassessment program for 2021 is now complete
- 37 2. Final Book Close for 2022 assessments is now complete
- 38 3. Deputy Administrator Dawn Guttschall presented a summary readout of Petition of Appeal
39 volumes as of 4/12/2022.
- 40 4. Approval of the PRELIMINARY Equalization Table. Motion by President Goldberg and a
41 Second by Commissioner Linnus was made to approve the Preliminary 2022 Equalization
42 table as final. All 3 Commissioners present voted in favor of the motion.
- 43 5. Continued the discussion on MOD IV / SR1A public records and compliance with Daniel's
44 Law
- 45 6. Representatives from BRT and Civil Solutions will presented a demo on new records search
46 functionality. Additional information was presented on GIS functionality.
- 47 7. A motion was made by Commissioner Linnus with a Second by Commissioner Jordan to
48 approve the 2023 Bridgewater Application for Reassessment to be filed with the state
49 Division of Taxation. All 3 Commissioners presented approved the motion.

50 8. Reminder to the commissioners and members of the public highlighting the annual
51 reorganization meeting for the Somerset County Board of Taxation will be held on Monday,
52 May 2, 2022 in the offices located at 27 Warren St., in Somerville starting at 12:00 noon.

53 EDUCATION

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- 55 1. The Appraisal Institute (NJ Chapter) will be hosting the 86th annual PRINCETON
56 CONFERENCE on 4/25/2022 at the Princeton Marriott Hotel and via Zoom.
57 2. The Northeast Region Association of Assessing Officers (NRAAO) annual education
58 conference will be the week of May 1-8, 2022. There are a total of 64 continuing education
59 credits available.

60 PUBLIC SESSION

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62 No comments were made

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64 ADJOURMENT

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66 The meeting was adjourned at 1:10 p.m. with an "All in Favor" vote on a motion made by
67 Commissioner Linnus and a second by President Goldberg.