



Coordinator, Youth & Families (LSW, supervision from a licensed LCSW available)

JFS is seeking a Coordinator, Families & Youth, LSW, for a part-time or full-time position. Hybrid work style, flexible hours based on population served and needs. Welcoming and supportive team environment with group/individual supervision available. The agency prioritizes ongoing professional development, free or reduced-fee training and CEU's.

Bilingual professionals encouraged to apply, specifically seeking the following languages to meet the needs of our community: Spanish, Russian, Cantonese, Mandarin, Hebrew, Yiddish, or American Sign Language.

About the agency: Jewish Family Service of Somerset, Hunterdon, and Warren Counties (JFS) operates as a non-profit social service agency. JFS strives to preserve and strengthen the quality of individual and family life for those of all faiths and beliefs in our tri-county community. To apply, send resume via email to Shaina Sherman, LSW, Executive Director ssherman@jewishfamilysvc.org.

The Coordinator, Youth & Families will oversee the Family Mentor Program and provide support for programs serving youth, families, and neurodivergent individuals including the following responsibilities:

Coordinate Family Mentor Program

- Recruitment, onboarding, matching, supervision, ongoing training and recognition process of Family Mentor Volunteers
- Recruitment, screening, assessment and intake of prospective families including supporting Program Manager in building relationships with community partners
- Maintaining accurate and up to date program documentation
- Assisting leadership with program evaluation, data collection, and reporting as needed

Coordinate Expanding Horizons Program

- Recruitment, screening, assessment and intake of prospective participants
- Co-facilitation of Expanding Horizons groups
- Supporting Program Manager in building relationships with community partners
- Maintaining accurate and up to date program documentation
- Assisting leadership with program evaluation, data collection, and reporting as needed

Clinical Responsibilities

- Providing counseling to youth, families, and adults as needed
- Ensuring process of agency biopsychosocial assessments, documentation, referrals up to date
- Supporting Program Manager in development and implementation of pilot program for youth therapeutic groups

Additional responsibilities as requested by supervisor and director.