



SOMERSET - UNION SOIL CONSERVATION DISTRICT

Somerset County 4-H Center
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**SOMERSET-UNION S.C.D.
DISTRICT MEETING
December 7, 2022**

PRESENT: Mark Kirby, Jim Laine, Ed Dec, Robert Amberg, Bianca Diaz Deliz (NRCS)

ABSENT: Matthew Loper

CALL to ORDER:

The meeting was called to order at 12:05 p.m.

PLEDGE of ALLEGIANCE

COMPLIANCE STATEMENT

The meeting was conducted in accordance with the Open Public Meeting Act, Chapter 231, P.L. 1975.

APPROVAL of MINUTES

A motion was made by Jim Laine to approve the October 2022 meeting minutes. The motion was seconded by Robert Amberg and unanimously passed.

TREASURER'S REPORT:

The treasurer's report for the months of October and November 2022 was reviewed by the Board. Robert Amberg made a motion to approve the report. The motion was seconded by Jim Laine and unanimously passed.

CORRESPONDENCE:

None

OLD BUSINESS:

Staffing-Matthew D'Alessandro updated the Board on new and existing staffing. Matthew informed the Board that the intern (from Rutgers University) is finishing her watershed management internship with our office and has been doing an excellent job.

NEW BUSINESS:

District Action on Ch. 251- The SUSCD Board reviewed the certified and completed projects for the dates from 10/20/22 to 12/7/22. Mark Kirby recused himself from SUSCD File#2022-5651 from the certified list and SUSCD File#2020-4285 from the completed list. Jim Laine made a motion to approve the plans on the certified and completed list for the time period of 10/20/22 to 12/7/22. The motion was seconded by Robert Amberg and unanimously passed.

NJDOT project in Hillsborough-Matthew D'Alessandro reported that he is still continuing dialogue with the Section Chief for the northern region of the NJDOT because the office continues to receive complaints from local residents and most recently a local contractor about the NJDOT work on Route 206 in Hillsborough, NJ and lack of erosion control measures. There has been little effort made by the contractor to install adequate erosion control measures throughout the project which has many sensitive environmental areas.

District clothing update-Matthew D'Alessandro reported that the district clothing has arrived and the district is clearly represented on the clothing which identifies the employees in and out of the office.

2023 meeting schedule- Matthew D'Alessandro reported the anticipated 2023 meeting dates which follow the same schedule as the 2022 calendar year. The dates will be posted accordingly entering the new year.

Lease renewal-Matthew D'Alessandro reported that the lease needs to be renewed and there will be a \$250.00 increase per month.

SSCC Annual Business Meeting/Election-Matthew D'Alessandro reported the results of the SSCC Annual Business Meeting/Election and provided documentation of the results.

Office furniture/desks-Matthew D'Alessandro reported that there is a need to replace the existing office furniture and desks in the rear office. The furniture is old and many of the drawers do not open. Matthew will seek prices of new and used office furniture and will report to the Board.

NRCS- Bianca presented paperwork for the approval of work completed related to maintenance done on property ditches for Block 202; Lot 15- Hillsborough Township- 76.38 acres. A motion was made by Jim Laine to provide payment. The motion was seconded by Robert Amberg and unanimously passed.

REPORTS:

NRCS – Bianca updated the Board on her current assignments and staffing with the NRCS. She thanked the Board for her inclusion at the meeting.

SCD – Matthew D’Alessandro informed the Board that the SUSCD is seeking to host two additional training events soon in conjunction with the NRCS and the NJ Department of Agriculture. Matthew reported that he is assisting the SCADB in field inspections for preserved farms in Somerset County. Matthew also reported that he attended a meeting with Rutgers Cooperative Extension at the Somerset County 4H conference room and had many informative discussions with staff looking towards the future and partnership opportunities.

ADJOURNMENT:

Jim Laine made a motion to adjourn the meeting. The motion was seconded by Ed Dec and unanimously passed. The meeting adjourned at 12:40 p.m.

NEXT MEETING:

The next meeting is scheduled for Wednesday, January 18, 2023, at 12:00 p.m. at the district office.

Respectfully submitted,

Matthew D’Alessandro
District Manager