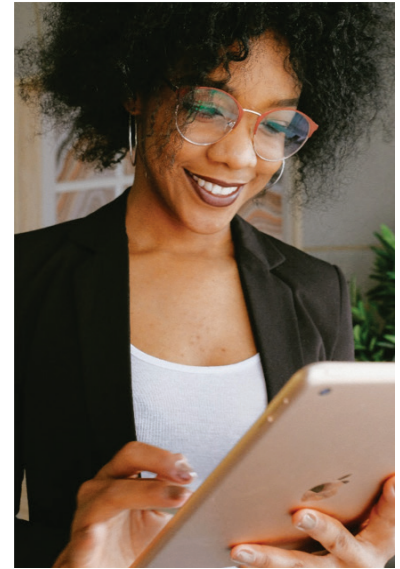




# FREE Online Courses for Employee Upskilling



## Employee Development with Metrix Learning®

**SkillUp Greater Raritan using Metrix Learning® is a learning management system with more than 6,000 courses that can be used for internal employee assessment and upskilling. Choose from preset tracks or customize courses based on department needs.**

- ✓ **New Hires – Onboarding standards**
- ✓ **Career Ascendancy – Identify skills for promotion**
- ✓ **Managers/Supervisors – Skill development for managers, new and old**
- ✓ **Technology Training – Ensure staff are familiar with current best practices**

**Keep track of employee course progress with reports on accesses, course completions, and training hours.**

### Course Topics may cover:

- **Entry-Level Skills**, including Workplace Skills, Business Etiquette, Communication and Teamwork
- **Manager/Supervisor Skills**, including Emotional Intelligence, Leadership and Giving Feedback
- **Other Skills**, including Microsoft Office, Customer Service, Project Management, HR/Compliance and Data Analysis

**This service is free to employers through grant programs offered by the Greater Raritan Workforce Development Board. Learn more during a webinar at 10 a.m. Friday, April 14. To participate, go to <https://meet.goto.com/153330053>. For details or to get started, email [info@thegrwdb.org](mailto:info@thegrwdb.org) or call 908-541-5790.**

