

SOMERSET COUNTY BOARD OF TAXATION
27 Warren Street, 4th Floor
Somerville, NJ

MINUTES OF THE MEETING
January 10, 2023 – Regular Monthly Meeting

The January 10, 2023, regular monthly meeting of the Somerset County Board of Taxation was held at 3:30 p.m. in the County Tax Board office at 27 Warren Street, in Somerville, NJ. The meeting had been advertised in accordance with State Law; upon roll call, President Goldberg, Vice President Jordan, Commissioners Graner, and Linnus were in attendance in person with Commissioner Rosen attending via Zoom. Tax Administrator Charles Eader hosted the meeting, with Deputy Tax Administrator Dawn Guttschall also attending. The following matters were discussed:

MINUTES OF THE PREVIOUS MEETING

The minutes of the December 13, 2023 monthly meeting of the Board of Taxation were submitted by Administrator Eader to the commissioners for approval. A motion of approval was moved by Commissioner Linnus with a second by Vice President Jordan Rosen. The roll was called and the minutes for the meeting were approved by all Commissioners present.

CORRESPONDENCE

- None noted

OLD BUSINESS:

1. Current balance in Trust Account (\$489,716.19)
2. Electronic Records Retention: Project is on hold pending hiring of personnel to do the work

NEW BUSINESS:

1. Added / Omitted appeals were heard on 12/15/2022.

	3	15	14C	14D	16C	16D	5A	6B	Total
	Stipulated	Added Assessment Removed	Added Assessment Affirmed - Value Changed	Added Assessment Affirmed - Valuation and Proration Change	Omitted Assessment Affirmed - Value Changed	Omitted Assessment Affirmed - Valuation and Proration Change	Dismissed with Prejudice (Lack of Appearance)	Dismissed without Prejudice (Affirmed to Tax Court)	
BERNARDSVILLE	1	1							2
BRANCHBURG TWP				1		1			2
BRIDGEWATER TWP	1								1
FRANKLIN TWP		1	1		1			1	4
HILLSBOROUGH. TW	2	1							3
MANVILLE							1		1
MONTGOMERY TWP	1								1
PEAPACK & GLADST	1	2							3
WARREN TWP	9								9
WATCHUNG	10		1						11
Total	25	5	2	1	1	1	1	1	37

2. Annual Reassessment monthly progress reports
3. Daniel's law becomes fully enforceable on January 12, 2023.
4. Calendar reminders:
 - a. January 23, 2023 – Book Close for Non-Reassessing Towns (Montgomery, North Plainfield, Raritan, Somerville, and South Bound Brook)
 - i. CNC 1 and CNC 2
 - ii. EA4
 - iii. SR3A

- 38 iv. Certification of Bulk Mailing (due 10 days after completion)
- 39 v. PT10
- 40 vi. Initial / Further statements
- 41 b. January 25, 2023 – Update to Assessor Office Hours (Please use attached template,
- 42 ensure phone numbers, and email addresses are correct)
- 43 i. CNC 1 and CNC 2
- 44 ii. EA4
- 45 iii. SR3A
- 46 iv. Certification of Bulk Mailing (due 10 days after completion)
- 47 v. PT10
- 48 vi. Initial / Further statements
- 49 c. February 15, 2023 - Book Close for Reassessing municipalities
- 50 i. CNC 1 and CNC 2
- 51 d. February 15, 2023 – FA1 forms due for Farmland Assessment for Tax Year 2023

52 EDUCATION:

- 53 1. None noted

54 PUBLIC SESSION

- 55
- 56 1. None noted
- 57

58 ADJOURMENT

59

60 The meeting was adjourned at 3:50 p.m. with an “All in Favor” vote on a motion made by

61 Commissioner Rosen and a second by Commissioner Linnus.