

1 SOMERSET COUNTY BOARD OF TAXATION
2 27 Warren Street, 4th Floor
3 Somerville, NJ
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5 MINUTES OF THE MEETING
6 February 14, 2023 – Regular Monthly Meeting
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8 The February 14, 2023, regular monthly meeting of the Somerset County Board of Taxation was held at
9 3:30 p.m. in the County Tax Board office at 27 Warren Street, in Somerville, NJ. The meeting had been
10 advertised in accordance with State Law; upon roll call, President Goldberg, Commissioners Graner,
11 Linnus and Rosen were in attendance. Vice President Jordan was absent. Tax Administrator Charles
12 Eader hosted the meeting, with Deputy Tax Administrator Dawn Guttschall also attending. The following
13 matters were discussed:
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15 MINUTES OF THE PREVIOUS MEETING
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17 The minutes of the January 10, 2022, monthly meeting of the Board of Taxation was submitted by
18 Administrator Eader to the commissioners for approval. A motion of approval was moved by
19 Commissioner Rosen with a second by Commissioner Graner. The roll was called and the
20 minutes for the meeting were approved by all Commissioners present.
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22 CORRESPONDENCE
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- 24 • 2/1 and 2/2/2023 Memos from the Division of Taxation outlining examples of when to redact
with regards to Daniel's Law.

25 OLD BUSINESS:
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- 27 1. Current balance in Trust Account (\$490,714.54)
- 28 2. Electronic Records Retention: Project is on hold pending hiring of personnel to do the work.

29 NEW BUSINESS:
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- 31 1. Annual Reassessment monthly progress reports
- 32 2. As of 2/13/2023 there were 248 total approved applications for redactions under Daniel's Law
33 for Somerset County
- 34 3. The 2023 Books are Closed for Non-Reassessing Towns (Montgomery, North Plainfield,
35 Raritan, Somerville, and South Bound Brook)
- 36 4. February 15, 2023 - Book Close for Reassessing municipalities
- 37 5. February 15, 2023 – All FA1 forms due for Farmland Assessment for Tax Year 2023. The
38 forms are to be picked up by the Division of Taxation on February 28, 2023.
- 39 6. Annual listing of Assessor hours was completed and sent to the Division of Taxation

40 EDUCATION:
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- 42 1. The annual NJ chapter of the IAAO annual seminar on Tax Appeals will be held at the
43 Forsgate Country Club on Thursday, March 9, 2023
- 44 2. The annual Tax Board Commissioners education conference will be held at Mercer College
on Wednesday March 15, 2023, at 9:00 a.m. All Commissioners are encouraged to attend.

45 PUBLIC SESSION

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47 1. Questions were raised regarding the processes in place to track name redactions in the
48 Office of Information Privacy portal.

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50 ADJOURNMENT

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52 The meeting was adjourned at 4:05 p.m. with an "All in Favor" vote on a motion made by
53 Commissioner Rosen and a second by Commissioner Graner.