

1 SOMERSET COUNTY BOARD OF TAXATION  
2 27 Warren Street, 4<sup>th</sup> Floor  
3 Somerville, NJ  
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5 MINUTES OF THE MEETING  
6 April 11, 2023 – Regular Monthly Meeting  
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8 The April 11, 2023, regular monthly meeting of the Somerset County Board of Taxation was held at 3:30  
9 p.m. in the County Tax Board office at 27 Warren Street, in Somerville, NJ. The meeting had been  
10 advertised in accordance with State Law; upon roll call, President Goldberg, Vice President Jordan,  
11 Commissioners Graner, and Linnus were in attendance. Commissioner Rosen was absent. County Tax  
12 Administrator Charles Eader hosted the meeting with Deputy Tax Administrator Dawn Guttschall in  
13 attendance. The following matters were discussed:  
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15 MINUTES OF THE PREVIOUS MEETING  
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17 The minutes of the March 14, 2022, monthly meeting of the Board of Taxation was submitted by  
18 Administrator Eader to the commissioners for approval. A motion of approval was moved by  
19 Commissioner Linnus with a second by Commissioner Graner. The roll was called and the  
20 minutes for the meeting were approved by all Commissioners present.  
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22 CORRESPONDENCE  
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- 24 1. 3/7/2023 Division of Taxation – Reminder that all Fire District Budgets must be certified by  
25 the Division of Local Government Services Department of Community Affairs PRIOR to the  
26 rate being struck by the assessor.
- 27 2. Approval from the Division of Taxation has been received for the revaluation of real property  
order for the Borough of Raritan to be completed for tax year 2025.

28 OLD BUSINESS:  
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- 30 1. Current balance in Trust Account (\$495,967.03)
- 31 2. Electronic Records Retention: Work has started as the project management team is now in  
place

32 NEW BUSINESS:  
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- 34 1. Applications for Reassessment (AFR) for 2023 are trickling in. All AFRs should be submitted  
35 for those municipalities participating in the annual reassessment program by Friday, April 28,  
36 2023. The County Tax Board will vote to approve the AFRs at the Annual Reorganization  
Meeting on May 1, 2023.
- 37 2. Status of 2023 Petitions of Appeal

2023	2/6	2/13	2/20	2/27	3/6	3/13	3/20	3/27	4/3	4/10	4/17	4/24	5/1	Total Per Town	Line Items	Appeals per line item
Bedminster *	0	0	0	0	0	0		1						1	4,816	0.021%
Bernards *	0	0	0	0	3	0	2	3						8	10,063	0.079%
Bernardsville *	0	0	0	0	0	1	4	4	1					10	3,100	0.323%
Bound Brook *	0	0	0	0	1	1	1	9	3					16	2,589	0.618%
Branchburg *	0	0	0	0	0	0			1					1	5,570	0.018%
Bridgewater *	0	0	0	0	1	1	1	3	1					7	15,847	0.044%
Far Hills *	0	0	0	0	0	0								0	481	0.000%
Franklin *	0	0	0	0	4	2	3	4	6					19	22,047	0.086%
Green Brook*	0	0	1	0	1	1	4	4	1					12	2,678	0.448%
Hillsborough *	0	1	0	0	1	0	1	2						4	14,675	0.027%
Manville*	0	0	0	0	1	1		1						4	3,444	0.116%
Millstone *	0	0	0	0	0	0								0	179	0.000%
Montgomery	0	1	1	0	2	0	3	5						12	7,834	0.153%
North Plainfield	0	0	0	0	2	2	1	12	2**					17	5,335	0.319%
Peapack/Gladstone *	0	0	0	0	1	0	0	2						3	1,011	0.297%
Raritan	0	0	0	2	0	0	2		1**					4	2,120	0.189%
Rocky Hill *	0	0	0	0	0	0								0	277	0.000%
Somerville	1	0	0	0	0	0	1	3						5	3,176	0.157%
South Bound Brook	0	0	0	0	0	0								0	1,239	0.000%
Warren *	0	0	0	0	1	2	1		5					9	6,038	0.149%
Watchung *	0	0	0	0	1	0	3	4	1					9	2,244	0.401%
Total Per Week	1	2	2	2	19	11	26	57	19	0	0	0	0	141	114,763	0.123%
Running Total	1	3	5	7	26	37	63	120								

\*Reassessment districts have until 5/1/23 All other districts have until 4/3/23.  
\*\*Appeals received on 4/3/23 deadline.

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3. A motion was made by Commissioner Graner with a second by Commissioner Linnus to allocate \$2,500 from the dedicated trust account to pay for promotional items and donation to the NJ Association of County Tax Boards Annual Education conference and scholarship fund. The roll was called and the minutes for the meeting were approved by all Commissioners in attendance.
4. Reminder noted the Annual Reorganization meeting for the Somerset County Board of Taxation will occur on Monday, May 1, 2023, at 3:30 p.m. in the offices located at 27 Warren St., Somerville, NJ 08876.
5. Congratulations to Tax Analyst, Brittney Burgdorff for completion of Real Property Appraisal II.

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EDUCATION:

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PUBLIC SESSION

1. None Noted

ADJOURMENT

The meeting was adjourned at 3:50 p.m. with an "All in Favor" vote on a motion made by Commissioner Linnus and a second by Commissioner Graner.