

1 SOMERSET COUNTY BOARD OF TAXATION
2 27 Warren Street, 4th Floor
3 Somerville, NJ
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5 MINUTES OF THE MEETING
6 June 13, 2023 – Regular Monthly Meeting
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8 The June 13, 2023, regular monthly meeting of the Somerset County Board of Taxation was held at 3:30
9 p.m. in the County Tax Board office at 27 Warren Street, in Somerville, NJ. The meeting had been
10 advertised in accordance with State Law; upon roll call, President Goldberg, Vice President Jordan,
11 Commissioners Graner were in attendance in person. Commissioners Linnus and Rosen were in
12 attendance via Zoom. County Tax Administrator Charles Eader hosted the meeting with Deputy Tax
13 Administrator Dawn Guttschall in attendance. The following matters were discussed:
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15 MINUTES OF THE PREVIOUS MEETING
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17 The minutes of the May 1, 2023, annual reorganization meeting of the Board of Taxation was
18 submitted by Administrator Eader to the commissioners for approval. A motion of approval was
19 moved by Commissioner Graner with a second by Vice President Jordan. The roll was called
20 and the minutes for the meeting were approved by President Goldberg, Vice President Jordan,
21 and Commissioner Graner. Commissioners Linnus and Rosen abstained.
22

23 CORRESPONDENCE

- 24 • 6/2/2023 Division of Taxation – There are no changes to the farmland assessment program
25 and forms may be printed as-is for tax year 2023.

26 OLD BUSINESS:

- 27 1. Current balance in Trust Account (\$512,048.58)
28 2. Status of OnBase records retention project. Message from Dianne Suraci, “We are in the
29 final stages of an OnBase performance audit (through the vendor) and the results of the audit
30 should be in early next week. This audit will also include suggestions on upgrading OnBase,
31 which is something that desperately needs to be done. Once we are upgraded, your project
32 will be ready to launch. When I have more information regarding the timeline of the upgrade,
33 I will be sure to let you know.”

34 NEW BUSINESS:

- 35 1. Approved the 2023 district summary for property tax deductions for seniors (PD-65.10) and
36 Veterans (VE-WVE-1) with a motion by Commissioner Graner, a second by Vice President
37 Jordan and a unanimous roll call vote.
38 2. Appeal Hearing Schedule:
39 a. June 6, 2023 at 9:00 a.m. (North Plainfield) – Goldberg, Jordan, Rosen
40 b. June 13, 2023 at 9:00 a.m. (Montgomery) – Goldberg, Jordan
41 c. June 13, 2023 at 1:00 p.m. (Bound Brook) Goldberg, Jordan
42 d. June 14, 2023 at 9:00 a.m. (Bernards, Hillsborough, Raritan) – Goldberg, Jordan
43 e. June 14, 2023 at 1:00 p.m. (Green Brook, Branchburg) – Goldberg, Jordan
44 f. June 15, 2023 at 9:00 a.m. (Franklin) – Goldberg, Linnus
45 g. June 20, 2023 at 9:00 a.m. (Bridgewater) – Goldberg, Linnus, Rosen
46 h. June 20, 2023 at 1:00 p.m. (Somerville, Manville) – Goldberg, Linnus, Rosen
47 i. June 22, 2023 at 9:00 a.m. (Bedminster, Far Hills, Watchung) – Goldberg, Graner,
48 Linnus
49 j. June 22, 2023 at 1:00 p.m. (Warren) – Goldberg, Graner, Linnus
50 k. June 26, 2023 at 1:00 p.m. (Bernardsville) – Goldberg, Graner, Linnus, Rosen
51 l. June 28, 2023 at 10:00 a.m. (Make-up Day) – Goldberg, Graner, Rosen

- 52 3. Monthly reassessment progress reports are on track for 2023.
53 4. Judged petitions of appeals were affirmed in:
54 a. Montgomery (4 appeals) with a motion by President Goldberg, a second by Vice
55 President Jordan and a unanimous roll call vote.
56 b. Bound Brook (3 appeals) with a motion by President Goldberg, a second by Vice
57 President Jordan and a unanimous roll call vote.

58 EDUCATION:

- 59 1. The annual Monmouth County Assessors Conference will be on Wednesday, July 12, 2023,
60 in Red Bank.
61 2. The annual NJACTB Education Conference in Cape May will be August 28 -31,2023.

62
63 PUBLIC SESSION

- 64
65 1. None Noted
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67 ADJOURMENT

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69 The meeting was adjourned at 3:51 p.m. with an "All in Favor" vote on a motion made by
70 President Goldberg and a second by Commissioner Linnus.

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72 The next regular meeting of the Somerset County Board of Taxation is scheduled for Tuesday,
73 July 11, 2023, starting at 3:30 p.m.