



SOMERSET - UNION SOIL CONSERVATION DISTRICT

Somerset County 4-H Center
308 Milltown Road • Bridgewater, NJ 08807
(908) 526-2701 Fax (908) 575-3977

**SOMERSET-UNION S.C.D.
DISTRICT MEETING
December 13, 2023**

PRESENT: Mark Kirby, Bob Amberg, Ed Dec, Jim Laine, Matthew D'Alessandro,
Frank Minch (NJDA)

ABSENT: Matthew Loper, Christian Bench (NRCS)

CALL to ORDER:

The meeting was called to order at 12:00 p.m.

PLEDGE of ALLEGIANCE

COMPLIANCE STATEMENT

The meeting was conducted in accordance with the Open Public Meeting Act, Chapter 231, P.L. 1975.

APPROVAL of MINUTES

A motion was made by Jim Laine to approve the November 2023 meeting minutes. The motion was seconded by Ed Dec and unanimously passed.

TREASURER'S REPORT:

The Treasurer's Report for November 2023 was reviewed by the Board. Bob Amberg made a motion to approve the report. The motion was seconded by Jim Laine and unanimously passed.

CORRESPONDENCE:

None

OLD BUSINESS:

Stop Work Order Follow-up (Warren, NJ)-Matthew D'Alessandro reported that a recent Stop Work Order in Warren, NJ has been rescinded after the project gained compliance and has been issued a Final Report of Compliance.

NEW BUSINESS:

District Action on Ch. 251- The SUSCD Board reviewed the certified and completed projects for the dates from 11/12/23 to 12/12/23. Ed Dec recused himself from SUSCD File#2023-6277 from the certified list and SUSCD File#2020-4434 and SUSCD File#2023-5795 from the completed list. Ed Dec made a motion to approve the plans on the certified and completed list for the period of 11/12/23 to 12/12/23. The motion was seconded by Bob Amberg and unanimously passed.

Chapter 251 Surcharge Invoice-Matthew D'Alessandro presented a Chapter 251 Surcharge invoice from the NJDA for the 3rd Quarter FY 23 in the amount of \$3,850.00. Jim Laine made a motion to pay the invoice as presented. The motion was seconded by Ed Dec and unanimously passed.

NEACD Employee's Association Donation Form-Matthew D'Alessandro presented a donation form received from the Northeast Association of Conservation Districts. Bob Amberg made a motion to donate \$100.00. The motion was seconded by Jim Laine and unanimously passed.

SSCC/NJDA Partnership Conference-Matthew D'Alessandro informed the Board the annual conference was held on 11/20/23 at the Rutgers Eco Complex in Bordentown, NJ. It was well attended and offered training for the staff in addition to the annual business meeting and other sessions.

2024 SUSCD Meeting Dates-Matthew D'Alessandro presented the 2024 SUSCD Board of Supervisors meeting dates for discussion. A motion was made by Ed Dec to approve the dates as presented. The motion was seconded by Jim Laine and unanimously passed. The meeting dates will be advertised in the newspaper and on the district website.

Mailbox-Matthew D'Alessandro presented a few quotes for a mailbox outside the front door. The Board discussed the options presented and instructed Matthew to research a few more quotes to be presented at a future meeting.

Annual Budget-Matthew D'Alessandro reported that he needed to adjust the breakdown of the insurance policies, but the overall total remained the same. The budget was conditionally approved at a previous meeting.

REPORTS:

NRCS – none

SCD – Matthew D'Alessandro informed the Board that he is the new President of the Employee's Association for the state program under the NJDA. He informed that there will be a joint field trip with

the Somerset County Parks Commission, SUSCD and the NRCS on 1/16/24. The NRCS soil scientists will be in attendance to assist in exploring future projects the Parks Commission may be interested in. Matthew also advised that he is currently working on performance reviews and the overall district review in addition to working with the auditor and conducting daily business. Matthew also advised he will be presenting at an upcoming NJ Building Officials Association meeting to discuss the relationship between the municipal building departments and the soil conservation districts.

ADJOURNMENT:

Jim Laine made a motion to adjourn the meeting. The motion was seconded by Bob Amberg and unanimously passed. The meeting was adjourned at 12:20 p.m.

NEXT MEETING:

The next meeting is scheduled for Wednesday, January 17, 2024, at 12:00 noon at the district office.

Respectfully submitted,

Matthew D'Alessandro
District Manager