



Somerset County
Board of County Commissioners

Commissioner Meeting Room
County Administration Building
20 Grove Street, P.O. Box 3000
Somerville, New Jersey 08876

Meeting Agenda

Regular Meeting

February 13, 2024

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: **Countyboardmeeting@co.somerset.nj.us**

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the February 13, 2024 Regular meeting of the Somerset County Board of Commissioners. The items on this agenda were introduced at the Somerset County Board of Commissioners Work Session on January 23, 2024.

ROLL CALL:

Commissioner Singleterry
Commissioner Drake
Commissioner Marano
Deputy Director Sooy
Director Robinson

REPORTS:

Director Robinson (Finance & Administration)
Deputy Director Sooy (Business Partnership, Finance)
Commissioner Marano (Public Works)
Commissioner Drake (Human Services)
Commissioner Singleterry (Public Health & Safety)

PROCLAMATION:

- Black History Month

PRESENTATION:

- Somerset County Business Partnership Presentation – Chris Edwards

APPOINTMENTS:

Commission on the Status of Women (R24-370)

- Rheanah Johnson
- Shelly Bell

MOTION TO APPROVE RESOLUTION 24-370

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

APPROVAL OF MINUTES

- January 23, 2024 Minutes

MOTION TO APPROVE THE ABOVE LISTED MINUTES

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ORDINANCE

ORD24-399 Ordinance establishing a left turn lane reservation along Bonnie Burn Road, County Route 695, Watchung Borough, Somerset County, New Jersey.

PH24-399 Setting the Public Hearing for Ordinance ORD24-399 for February 27, 2024 at 6:00pm.

MOTION TO PASS ORD24-399 ON FIRST READING AND SET THE PUBLIC HEARING FOR FEBRUARY 27, 2024 AT 6:00 PM.

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ORD24-100 Ordinance establishing speed limits along Bonnie Burn Road, County Route 695, Watchung Borough, Somerset County, New Jersey.

MOTION TO OPEN PUBLIC HEARING ON ORD24-100

OPEN	SECOND		CLOSE	SECOND
		Commissioner Drake		
		Commissioner Singleterry		
		Commissioner Marano		
		Deputy Director Sooy		
		Director Robinson		

MOTION TO ADOPT ORDINANCE 24-100

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ORD24-101 Ordinance establishing speed limits along South Main Street, North Main Street, Finderne Avenue, County Routes 533 and 633, Millstone Borough, Bridgewater Township, Somerset County, New Jersey.

MOTION TO OPEN PUBLIC HEARING ON ORD24-101

OPEN	SECOND		CLOSE	SECOND
		Commissioner Drake		
		Commissioner Singleterry		
		Commissioner Marano		
		Deputy Director Sooy		
		Director Robinson		

MOTION TO ADOPT ORDINANCE 24-101

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

CONSENT AGENDA

All matters listed hereunder are considered to be routine in nature and will be enacted upon in one or several motions. Any person may request that an item be removed for separate consideration. Items listed below were introduced at the County Commissioners work session meeting of January 23, 2024.

ADMINISTRATION – Colleen Mahr, County Administrator

Greater Raritan WDB

- 24-300 Authorizing the County of Somerset, New Jersey, as fiscal agent for the Greater Raritan Workforce Development Board, to apply for and accept up to \$300,600.00 in Summer Youth Work Experience Program (SYWEP) grant funds from the New Jersey Department of Labor and Workforce Development for Summer 2024.

CONSTITUTIONAL OFFICERS

Sheriff's Office

- 24-301 Authorizing the execution of an equitable agreement and certification with the Somerset County Sheriff's Office and Federal Government (Drug Enforcement Agency) for the 2024 calendar year.
- 24-302 Authorizing the execution of an equitable agreement and certification with the Somerset County Sheriff's Office and Federal Government (Homeland Security) for the calendar year 2024.
- 24-303 Authorizing the execution of an equitable agreement and certification with the Somerset County Sheriff's Office and Federal Government (United States Marshall's Service) for the 2024 calendar year.
- 24-304 Authorizing the Sheriff's Office to participate with the United States Defense Logistics Agency, Law Enforcement Support Office (LESO) 1033 program, informally know as the 1033 Program, to enable the Somerset County Sheriff's Office to request and acquire excess Department of Defense equipment. As stated in the resolution, any equipment requested through this program must be approved by a separate resolution of the Somerset County Commissioners Board.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

- 24-305 Rescinding petty cash funds for Somerset County divisions.

HUMAN SERVICES – Michael J. Frost, Director

Youth Services

- 24-306 Authorizing the Office of Youth Services to apply and submit 2024-2026 Youth Services Commission Comprehensive Plan and Application to the NJ Juvenile Justice Commission for the Youth Services Commission State Community Partnership and Family Court grants and to accept funding, if awarded from January 1, 2024 to December 31, 2024. Grant total not to exceed \$556,710.00.

PUBLIC WORKS – Paul McCall, Director

Engineering

- 24-307 Approving plans and authorizing receipt of bids for the replacement of County Bridge No. G0907, Tullo Road over West Branch of Middle Brook, Township of Bridgewater, Somerset County, New Jersey, Contract No. 23011.

- 24-308 Authorizing support for the preferred preliminary alternative for the Route 202/206 and Route 22 interchange concept development study.

MOTION TO APPROVE RESOLUTIONS 24-300 THROUGH 24-308

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

AWARD OF CONTRACTS:

ADMINISTRATION – Colleen Mahr, County Administrator

Greater Raritan WDB

- 24-309 Authorizing the execution of contracts between the Greater Raritan Workforce Development Board and the Literacy Volunteers of Somerset County, Hunterdon County Educational Services Commission and Raritan Valley Community College in the total amount of \$157,058.55 for the period of January 1, 2024, to December 31, 2024, for an American Rescue Plan-funded Literacy Initiative.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Adjuster

- 24-310 Authorizing award of contract for 2024 Professional Legal Services for civil commitments or representation of the County of Somerset and the County Adjusters Office for Law Offices of Tiffany J. Moore, Esq. LLC. Total not to exceed \$10,000.00.
- 24-311 Authorizing award of contract for 2024 Professional Legal Services for representation of the County of Somerset and the County Adjusters Office to Murphy Orlando, LLC for the handling of Expungement and/or any special litigation matters. Total not to exceed \$10,000.00.
- 24-312 Authorizing award of contract for 2024 Professional Legal Services for representation of the County of Somerset and the County Adjusters Office to Scholl & Whittlesey, LLC. for Krol client representation and/or any other special litigation matters. Total not to exceed \$10,000.00.
- 24-313 Authorizing award of contract for 2024 Professional Legal Services for civil commitments or representation of the County of Somerset and the County Adjusters Office for J. Daniela Fama, Esq. Total not to exceed \$25,000.00.

IT

- 24-314 Authorizing the purchase of replacement servers for the OnBase EDMS system and video surveillance system from SHI International Corp., Somerset, NJ utilizing the New Jersey Cooperative Purchasing Alliance contract # CK04-22-24 for the Information Technology department. Total not to exceed \$38,330.81.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

- 24-315 Authorizing award of contract for Cost Allocation Services to Pino Consulting Group, Inc. No funds are being certified at this time and funds will be certified after the adoption of the 2024 budget.

PUBLIC HEALTH & SAFETY - Dr. Terry Clancy, Director

Emergency Management

- 24-316 Authorizing award of contract #CC-9079-24 to Action Fire Apparatus Co., Inc. dba New Jersey Fire Equipment Co., for Self-Contained Breathing Apparatus for Somerset County Emergency Services Training Academy. Total not to exceed \$166,557.65.

PUBLIC WORKS – Paul McCall, Director

Engineering

- 24-317 Authorizing award of contract #22014 to Vollers Excavating & Construction, North Branch, NJ T.R. Weniger, Inc., Piscataway, NJ and Yanuzzi Group, Kinnelon, NJ for emergency demolition, removal, recycling and/or disposal of debris in Somerset County, New Jersey. Second year of a two year contract.
- 24-318 Rejecting Bids for contract CC-0130-23R2 for Site-Wide Laboratory Testing Services, Somerset County - Belle Mead Depot, Hillsborough, New Jersey.

Facilities and Services

- 24-319 Authorizing award of contract #CC-0049-24 to Conserve Flag Company, Sidney, NE and National Flag & Display dba Metro Flag Co., Wharton, NJ for flags, grave markers and flagpole repairs. First year of a two year contract. Total not to exceed \$4,500.00.

Public Works

- 24-320 Authorizing the award of State Contract No.88207(Index#T-2605) to AvidXchange Inc. Somerset, NJ for energy tracking and bill management for the County of Somerset. Total not to exceed \$10,000.00.

MOTION TO APPROVE RESOLUTIONS 24-309 THROUGH 24-320

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

FINANCE:**CONSTITUTIONAL OFFICERS**

County Clerk

- 24-321 Authorizing certification of funds for previously awarded contracts to WB Mason, Secaucus, NJ (R23-2009), for water and rental unit. Total not to exceed \$750.00.
- 24-322 Authorizing certification of funds for previously awarded contracts to Sharp Electronics Corporation, Montvale, NJ. (R22-1216). Total not to exceed \$3,596.88.

Sheriff's Office

- 24-323 Approval to pay confirming orders to Red Bank Veterinary Hospitals, Hillsborough, NJ \$3,994.43, W.B. Mason, Brockton, MA \$149.07. Total not to exceed \$4,143.50.
- 24-324 Amending resolution R23-1331 for approval to pay confirming orders, amending amount for Laundauer. Amended total not to Exceed \$4,556.60.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

- 24-325 Authorizing certification of funds for previously awarded contracts to Gibbons, PC, Newark, NJ, NW Financial Group, LLC Hoboken, NJ, PKF O'Connor Davies, LLP, Cranford, NJ and Suplee, Clooney & Co., Westfield, NJ. Total not to exceed \$325,000.00.
- 24-326 Payment of Claims and Ratifying Payment of Claims.

HUMAN SERVICES – Michael J. Frost, Director

Aging and Disability Services

- 24-327 Approval to pay confirming order for J. Schaible, Morris Plains, NJ for the Program Animals Go to War at Basking Ridge November 2023. Total not to exceed \$50.00.
- 24-328 Approval to pay confirming order for 1 DayValet, LLC. Hillsborough, NJ for the Laundry of table clothes for the Senior Centers Total not to exceed \$328.00.

Richard Hall CHWC

- 24-329 Approval to pay confirming order to Sir Speedy Newton of Newton, PA for prescription pads for Doctors and Nurses. Total not to exceed \$1,852.60.
- 24-330 Approval to pay confirming order to National Council for Mental Wellbeing of Atlanta, GA for renewal of yearly membership. Total not to exceed \$5,087.00.

Youth Receiving (JIS)

- 24-331 Authorizing the cancellation of certification of funds for previously awarded contracts for Buddi US (\$1,221.20) PO 253049 and (\$803.10) PO 260002. Total not to exceed (\$2,024.30).
- 24-332 Authorizing certification of funds for previously awarded contract to Middlesex County for juvenile detention housing and juvenile detention education total not to exceed \$114,300.60 and Buddi US for contract #JCC-0001-21 for electronic monitoring total not to exceed \$3,000.00.

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

- 24-333 Approval to pay confirming order to Dr. Howard Gilman, Holmdel, NJ, for expert Forensic Psychiatry testimony. Total not to exceed \$7,450.00.
- 24-334 Amending resolutions 23-1405 and 23-1809 for the New Jersey Department of Children and Families, FY2024 Formula-Based Child Advocacy Development Grant, for the grant period of July 1, 2023 through June 30, 2024, to accept an increased grant award for a total award of \$184,590.63.
- 24-335 Amending resolution 23-1307 for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program Multi-Jurisdictional Gang, Gun, and Narcotics Task Forces grant # JAG-1-18TF-20, for the grant period of July 1, 2021 through June 30, 2022.

PUBLIC HEALTH & SAFETY - Dr. Terry Clancy, Director

Health Department

- 24-336 Approval to pay confirming order to EMSL Analytical Inc. for environmental Lead testing. Total not to exceed \$167.40.

- 24-337 Authorizing certification of funds for previously awarded contracts to Zufall Health Center Contract #CY-COM-0019-23 for Child Health Clinics. Total not to exceed \$13,412.00.
- 24-338 Authorizing certification of funds for previously awarded contracts to Zufall Health Center Contract #CY-COM-0018-23 for Reproductive Health Care, Cancer Screening, and Primary Health Care Services. Total not to exceed \$14,073.00.
- 24-339 Authorizing certification of funds for previously awarded contract to ID Care Contract #CY-COM-0014-21 for Tuberculosis Control Services. Total not to exceed \$157,885.02.

PUBLIC WORKS – Paul McCall, Director

Engineering

- 24-340 Approval to pay confirming order to Roman E & G Corp., Newark, NJ, for Replacement of County Bridge No. G1409, Washington Corner Road over Indian Grove Brook, Borough of Bernardsville, Somerset County, New Jersey for bridge work. Total not to exceed \$14,766.00.
- 24-341 Approval to pay confirming order to Orchard Holdings, LLC, Manasquan, NJ for emergency repairs at Main Street, Manville, Somerset County, New Jersey. Total not to exceed \$15,151.55.

Facilities and Services

- 24-342 Approval to pay confirming order to Haig Service Corporation, Green Brook, NJ for monitoring of fire alarm systems, October-December 2023. Total not to exceed \$2,332.99.
- 24-343 Authorizing certification of funds for previously awarded contracts. Contract #CC-0099-22 to National Highway Products, Inc., Millville, NJ for traffic signal electronics, Contract #CC-0146-21 Grafas Painting Contractors, Inc., d/b/a GPC, Inc., Millburn, NJ for painting, Contract #CC-0125-21 Industrial Cooling Corporation, Metuchen, NJ for HVAC work. Total not to exceed \$87,419.15.

Public Works

- 24-344 Approval to pay confirming order to Gourmet Events Catering, South Bound Brook, NJ for food, \$246.92 and Avidxchange Inc. Somerset, NJ, \$1,303.85 for utility billing. Total not to exceed \$1,550.77.

Roads & Bridges

- 24-345 Approval to pay confirming order to Princeton Healthcare System, Plainsboro, NJ for respirator medical exams. Total not to exceed \$915.00.
- 24-346 Approval to pay confirming order to NJ Transit Corporation, Newark, NJ for maintenance of the flood gates and Lawson Product, Inc., Marlboro, NJ for shop materials. Total not to exceed \$10,297.64.

Vehicle Maintenance

- 24-347 Approval to pay confirming orders for parts and repairs. Total not to exceed \$13,192.55. {Campbell Freightliner, LLC, Monroe, NJ \$396.11, Campbell Freightliner, LLC, Monroe, NJ \$240.00, Engine Land, Inc., Elizabeth, NJ \$1,236.56, Gabrielli Kenworth of NJ, Dayton, NJ \$132.63, Gabrielli Kenworth of NJ, Dayton, NJ \$232.24, J&G Lubrication Co., Bridgewater, NJ \$992.00, Parsons NJ Emissions Program, Hamilton, NJ \$94.12, Fred Beans Parts, Inc., Doylestown, PA \$2,320.73, PDQ Auto Supply, Manville, NJ \$1,699.00, The Hose Shop, Piscataway, NJ \$2,473.66, Barnwell House of Tires, Inc., Fairfield, NJ \$1,643.34, F & S Tire Corp., Inc., Edison, NJ \$1,732.16.}

- 24-348 Approval to pay confirming orders for parts and repairs. Total not to exceed \$17,699.92.
{Gabrielli Kenworth of NJ, Dayton, NJ \$12,895.73, Richie's Tire Service, Inc., Middlesex, NJ \$39.00, Storr Tractor Company, Somerville, NJ \$1,220.87, Hudson County Motors, Inc., Secaucus, NJ \$1,456.88, F & S Tire Corp. Inc., Edison, NJ \$2,087.44}
- 24-349 Approval to pay confirming orders to National Fuel Oil Inc., Newark NJ for diesel. Total not to exceed \$23,291.80.
- 24-350 Approval to pay confirming orders to National Fuel Oil Inc., Newark NJ for gasoline. Total not to exceed \$29,454.65.
- 24-351 Amending resolution R23-2373 to National Fuel Oil, Inc., Newark, NJ for gasoline. Reduced total not to exceed \$124,673.12.

MOTION TO APPROVE RESOLUTIONS 24-321 THROUGH 24-351

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ITEMS ADDED FROM THE FEBRUARY 13, 2024 WORK SESSION TO BE ADOPTED TONIGHT*ADMINISTRATION – Colleen Mahr, County Administrator*

County Counsel

- 24-352 Authorizing a Memorandum of Understanding by and between the County of Somerset and the Borough of Bound Brook for Radio Dispatching Services.
- 24-353 Authorizing the Execution of Extension of License Agreement between the County of Somerset and Crown Castle MU, LLC.
- 24-354 Authorizing a Share Services Agreement with Somerset Hills School District for QPA and Purchasing Services.
- 24-355 Reappointing Melissa A. Kosensky, RPPO, QPA as the Somerset County Public Agency Compliance Officer.

Planning, Policy & Economic Development

- 24-356 Authorizing the purchase of real property known as Block 165, Lots 1, 2, 3, 13 and Block 169 Lot 3 in the Township of Hillsborough owned by the Estate of Bryce W. Thompson, IV. Acquisition cost, \$6,750,000.00 and associated closing costs, \$337,500.00. Total Funding not to exceed \$7,087,500.00.

Public Information

- 24-357 Authorizing the sale of asset #32 SN: 5037 - Ryobi RMGT Model 340CR-1 Single Color Press, in 'as is' condition, to Montgomery Township School District. Total not to exceed \$1.00.
- 24-358 Approval to pay confirming order to Gourmet Events, Franklin Twp. NJ, for catering services for Leadership Somerset. Total not to exceed \$493.55.

CONSTITUTIONAL OFFICERS

Jail

- 24-359 Approval to pay confirming orders for various services provided to the Somerset County Jail. Total not to exceed \$414,595.04.
{CFG Health Systems (Marlton, NJ) for \$380,040.66 / Ace Endico (Brewster, NY) for \$2,117.60 / Guardian Power Cleaning (Farmingdale, NJ) for \$1,450.00 / Mivila Foods (Paterson, NJ) for \$7,248.65 / Metropolitan Foods dba Driscoll Foods (Wayne, NJ) for \$11,562.24 / JAMAC Frozen Foods (Jersey City, NJ) for \$9,375.95 / Malachy Mechanical (Bayonne, NJ) for \$2,799.94}.
- 24-360 Authorizing certification of funds for previously awarded contracts. Total not to exceed \$307,020.33.
{CFG Health Systems (Marlton, NJ) for \$190,020.33 / Polaris Pharmacy (Warrington, PA) for \$20,000.00 / Laboratory Corporation (Burlington, NC) for \$2,000.00 / Metropolitan Foods dba Driscoll Foods (Wayne, NJ) for \$20,000.00 / JAMAC Frozen Foods (Jersey City, NJ) for \$20,000.00 / Mivila Foods (Paterson, NJ) for \$20,000.00 / Systems Design Group (Flemington, NJ) for \$10,000.00 / Galls (Lexington, KY) for \$25,000.00}

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

IT

- 24-361 Approval to pay confirming order to WindStream, Cedar Rapids, IA for Internet and VOIP services. November and December 2023 invoices. Total not to exceed \$106,010.10.
- 24-362 Authorizing certification of fund for previously awarded contract to Naviant, Inc, Verona, WI for OnBase System/Software Maintenance and Support for the second year of a five year contract. Total not to exceed \$72,424.80.
- 24-363 Authorizing award of contract to Verizon Business Network Services for purchase of data communications network services under New Jersey State contract. Total not to exceed \$300,000.00.

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

- 24-364 Authorizing an award of contract to Collaborative Safety, LLC, Nashville, TN, for training services pursuant to the provisions of N.J.S.A 19:44A-20.5, to conduct four days of training for assistant prosecutors and detectives from Somerset County law enforcement agencies. (Advanced forensic interview training course for individuals with special needs). Total not to exceed \$29,000.00.
- 24-365 Authorizing application to the SFY 2023 Arrive Together Grant Program administered by the NJ Department of Law & Public Safety, and to accept funding if awarded and to insert funding into the Somerset County 2024 budget, when approved, in the amount of up to \$150,000.00.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Purchasing

- 24-366 Amending Resolution R23-2264 due to clerical errors for original equipment manufactured parts and repairs, heavy duty vehicles over 14,500 GVW open ended cooperative pricing system bid #2-SOCCP contract CC-0129-23. First year of two year contract.

Finance

- 24-367 Appropriating unallocated Open Space reserve funds for the purchase of Block 357, Lots 1 and 2 in the Borough of Middlesex and Block 2, Lots 5 and 5.01 in the Borough of Bound Brook owned by Gary Governale and G&P Properties LLC.

ADMINISTRATION – Colleen Mahr, County Administrator

County Counsel

24-368 Authorizing the adoption of a revised Administrative Code of the County of Somerset including the establishment of the Department of Engineering and Planning.

24-369 Appointing Matthew Loper as the Director of the Department of Engineering and Planning.

MOTION TO APPROVE RESOLUTIONS 24-352 THROUGH 24-369

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC:ADJOURNMENT