



**Somerset County**  
Board of County Commissioners

Commissioner Meeting Room  
County Administration Building  
20 Grove Street, P.O. Box 3000  
Somerville, New Jersey 08876

**Meeting Agenda**

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**Regular Meeting**

**March 12, 2024**

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In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: **[Countyboardmeeting@co.somerset.nj.us](mailto:Countyboardmeeting@co.somerset.nj.us)**

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the March 12, 2024 Regular meeting of the Somerset County Board of Commissioners. The items on this agenda were introduced at the Somerset County Board of Commissioners Work Session on February 27, 2024.

ROLL CALL:

Commissioner Drake  
Commissioner Singleterry  
Commissioner Marano  
Deputy Director Sooy  
Director Robinson

REPORTS:

Director Robinson (Finance & Administration)  
Deputy Director Sooy (Business Partnership, Finance)  
Commissioner Marano (Public Works)  
Commissioner Drake (Human Services)  
Commissioner Singleterry (Public Health & Safety)

**PROCLAMATION:**

- Horticultural Therapy Week
- National Agriculture Day

**PRESENTATION:**

- CPAC presentation – Mike Frost

**APPOINTMENTS:**

## Cultural &amp; Heritage Advisory Board (R24-545)

- Sean Blinn (Township of Bedminster)
- Leslie Workman (Township of Bernards)
- Rozalyn Sherman (Township of Franklin)
- Rose Kopf (Township of Green Brook)
- Keiona R. Miller (Borough of North Plainfield)
- Les Floyd (Borough of Somerville)

## Greater Raritan Workforce Development Board (R24-546)

- Beth Akkaway

## Solid Waste Advisory Committee (R24-547)

- Ron Cheesman (Township of Branchburg)
- Thomas M. Genova (Township of Bridgewater)
- Howard Norgalis (Township of Bridgewater)
- Shelia Tweedie (Borough of Far Hills)
- Maureen Sturgeon (Township of Franklin)
- Carl Hauck (Township of Franklin)
- Michael Giordano (Borough of North Plainfield)
- Steve McIntyre (Borough of North Plainfield)
- Rodney Hadley (Borough of Somerville)
- Kevin Sluka (Borough of Somerville)

## MOTION TO APPROVE RESOLUTIONS 24-24-545 THROUGH 24-547

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**APPROVAL OF MINUTES**

- February 27, 2024 Minutes

**MOTION TO APPROVE THE ABOVE LISTED MINUTES**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**BOND ORDINANCE**

ORD24-597 Ordinance providing an appropriation of \$38,339,400.00 for various improvements and purposes for and by the County of Somerset and authorizing the issuance of \$36,422,430.00 bonds or notes for financing part of the cost thereof.

PH24-597 Setting the Public Hearing for Ordinance ORD24-597 for March 26, 2024 at 6:00 pm.

**MOTION TO PASS ORD24-597 ON FIRST READING AND SET THE PUBLIC HEARING FOR MARCH 26, 2024 AT 6:00 PM.**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ORD24-598 Ordinance providing an appropriation of \$4,148,407 for the improvement of Raritan Valley Community College and authorizing the issuance of \$4,148,407 County College bonds or notes of the County of Somerset for financing such appropriation.

PH24-598 Setting the Public Hearing for Ordinance ORD24-598 for March 26, 2024 at 6:00 pm.

**MOTION TO PASS ORD24-598 ON FIRST READING AND SET THE PUBLIC HEARING FOR MARCH 26, 2024 AT 6:00 PM.**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**ORDINANCE**

ORD24-599 Ordinance establishing speed limits along South Main Street, North Main Street, FINDERNE Avenue, County Routes 533 and 633, Millstone Borough, Bridgewater Township, Somerset County, New Jersey and setting the public hearing for March 26, 2024 at 6:00 P.M.

MOTION TO PASS ORD24-599 ON FIRST READING AND SET THE PUBLIC HEARING FOR MARCH 26, 2024 AT 6:00 PM.

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**CONSENT AGENDA**

All matters listed hereunder are considered to be routine in nature and will be enacted upon in one or several motions. Any person may request that an item be removed for separate consideration. Items listed below were introduced at the County Commissioners work session meeting of February 27, 2024.

*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

## Engineering

- 24-500 Approving plans and authorizing receipt of bids for hydro raking at Various Park Commission Properties- Phase 1, Somerset County, New Jersey, Contract No. 24002.
- 24-501 Approving plans and authorizing receipt of bids for the exterior repairs to Van Horne House Phase III, 941 East Main Street, Bridgewater Township, Somerset County, New Jersey, Contract No. 23009.
- 24-502 Authorizing the execution of a shared services agreement between the County of Somerset and the Borough of Bernardsville for a Rectangular Rapid Flashing Beacon (RRFB) system on Mount Airy Road (CR 525) at its intersection with Prospect Street.

## Planning

- 24-503 Supporting the State House Commission Pre-Application to the New Jersey Department of Environmental Protection for the Relocation of a Sewer Main Under the Raritan River Located in Duke Island Park in the Townships of Bridgewater and Hillsborough, New Jersey.
- 24-504 Authorizing release of a performance bond #800052444, to Elite Properties at Bedminster, LLC, for work completed within the County right-of-way of Lamington Road, County Route 523, in the amount of \$97,415.00 (BM 241).
- 24-505 Authorizing release of a performance bond #EACX106000072, to Branchburg Centre Associates, LLC, Township of Branchburg for work in the County right-of-way of County Route 614 (Easton Turnpike) in the amount of \$111,878.00 (BR 257).

*HUMAN SERVICES – Michael J. Frost, Director*

## Volunteer Services

- 24-506 Authorizing the application and acceptance of the funds of the State Health Insurance Program (SHIP), administered through the New Jersey Department of Human Services, Division of Aging Services, for the period of April 1, 2024 through March 31, 2025. Not to exceed \$41,000.00.

*PUBLIC WORKS – Paul McCall, Director*

## Public Works

- 24-507 Authorizing the execution of a shared services agreement between Somerset County and Borough of Chester for sharing Department of Public Works equipment and personnel.

## Roads &amp; Bridges

- 24-508 Authorizing an agreement between the County of Somerset and the Township of Bernards for the installation of non-essential license plate recognition equipment on Allen Road, County Route 652, Mount Airy Road, County Route 525, King George Road, County Route 651, and Martinsville Road, County Route 525 in the Township of Bernards, County of Somerset, State of New Jersey.

- 24-509 Authorizing an agreement between the County of Somerset and the Township of Bedminster for the installation of non-essential sign on Lamington Road, County Route 523, and Rattlesnake Bridge Road, County Route 665, in the Township of Bedminster, County of Somerset, State of New Jersey.

## Transportation

- 24-510 Authorizing a shared service agreement between Somerset County Transportation and the Township of Franklin for transportation services.

**MOTION TO APPROVE RESOLUTIONS 24-500 THROUGH 24-510**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**AWARD OF CONTRACTS:***ADMINISTRATION – Colleen Mahr, County Administrator*

## Greater Raritan WDB

- 24-511 Amending R24-309 to include the certification of funds in the total amount of \$157,058.55 for contracts between the Greater Raritan Workforce Development Board and three vendors for the period of January 1, 2024, to December 31, 2024, for an American Rescue Plan-funded literacy initiative.

## Public Information

- 24-512 Authorizing award of contract #CC-0160-23 to Jersey Printing Associates Inc. of Atlantic Highlands, NJ, for printing and mailing two editions of the County Commissioners direct mail newsletter utilizing the optional one-year extension.

*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

## Engineering

- 24-513 Approving qualified vendors for various professional engineering and related services for Somerset County for the year 2024 - Contract No. CY-XS-0001-24S.
- 24-514 Authorizing award of contract 23013 to Halecon, Inc., Bridgewater, NJ for North Branch Greenway Pickleball Courts, Bridgewater Township, Somerset County, New Jersey. Total not to exceed \$200,953.00.
- 24-515 Authorizing award of contract to GSP Properties, LLC, Mendham, NJ for year one of a two year contract maintenance contract for Repairs to Various Building Structures, Located in Somerset County, NJ, Contract No. 23019. Total not to exceed \$750,000.00.
- 24-516 Authorizing award of contract 23014 to Ray Palmer Associates, Inc., Dover, NJ for reconstruction of Warrenbrook Pool, 500 Warrentown Road, Warren Township, Somerset County, New Jersey. Total not to exceed \$1,450,200.00.
- 24-517 Authorizing award of professional services contract to Stires Associates, P.A., Somerville, NJ for survey of monument resetting, Block 168, Lot 10, Wertsville Road, Hillsborough Township, Somerset County, New Jersey. Total not to exceed \$650.00.
- 24-518 Authorizing award of professional services contract to Stires Associates, P.A., Somerville, NJ for an open space survey of the Handle with Care Property, Block 2, Lots 5 & 5.02, Borough of Bound Brook, Somerset County and Block 357, Lots 1 & 2, Borough of Middlesex, Middlesex County, New Jersey. Total not to exceed \$5,200.00.
- 24-519 Authorizing award of professional services contract to Verdantas LLC, Wilmington, DE for environmental engineering services for Emergency Services Training Academy (ESTA), Hillsborough Township, Somerset County, New Jersey. Total not to exceed \$52,000.00.

*PUBLIC WORKS – Paul McCall, Director*

## Facilities and Services

- 24-520 Authorizing the rejection of the BID response for contract #CC-0125-24 for maintenance & repair of water-cooled and air-cooled chillers.

## Roads &amp; Bridges

- 24-521 Authorizing award of contract # CC-0081-23 to Garden State Landscapes, Inc., Martinsville, NJ., Harmony Tree Care, Bernardsville, NJ., and Rich Tree Services, Inc., South Plainfield., NJ., for county wide tree removal & trimming, second year of a two year contract. Certification of funds will be completed at the time each order is placed.

## Solid Waste

- 24-522 Authorizing award of contract to Richies Tire Service, Inc., Middlesex, NJ for the recycling of car and truck tires generated by the Somerset County recycling program from January 1, 2024 to December 31, 2024 third year of a three-year contract. Total not to exceed \$16,200.00.
- 24-523 Authorizing award of contract CC-0134-23 to Radiac Research Corp., Brooklyn NY, for transportation and disposal of hazardous waste from Somerset County's household hazardous waste collection days. Second year of a three-year contract. Total not to exceed \$210,627.00.

## Vehicle Maintenance

24-524 Authorizing award of contract CC-0100-24 for parts and repairs for commercial lawn, park, and golf course equipment to Central Jersey Equipment, Columbus, NJ, Cherry Valley Tractor sales, Marlton, NJ, Finch Tur, Inc., Sykesville, MD. First year of two year contract. Total not to exceed \$1,000.00.

## MOTION TO APPROVE RESOLUTIONS 24-511 THROUGH 24-524

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**FINANCE:***ADMINISTRATION – Colleen Mahr, County Administrator*  
Administrator

24-525 Approval to pay confirming order to Cleary Giacobbe Alfieri Jacobs, LLC, Matawan NJ. Total not to exceed \$137,632.23.

## Economic Development

24-526 Approval to pay confirming order to Benjamin Nanna, county employee to reimburse out of pocket expenses to attend the Atlantic City League of Municipalities conference on 11/14/2023. Total not to exceed \$128.32.

*CONSTITUTIONAL OFFICERS*

## Jail

24-527 Authorizing certification of funds for previously awarded contract for Polaris Pharmacy Services of Warrington (Warrington, PA) for \$10,000.00. Total not to exceed \$10,000.00.

## Sheriff

24-528 Approval to pay confirming orders to Red Bank Veterinary Hospitals, Hillsborough, NJ \$4,751.07, John H. Stamler Police Academy, Scotch Plains, NJ \$4,200.00, RWJ Barnabas, Health Ocean Port, NJ \$355.00. Total not to exceed \$9,306.07.

*HUMAN SERVICES – Michael J. Frost, Director*

## Aging and Disability Services

24-529 Authorizing certification of funds for previously awarded Whitson Contract (R23-2424) for purchase of meals. Total not to exceed \$506,669.00.

## Community Development Office

24-530 Authorizing decrease of purchase orders for North Plainfield, Community Hope, Midland School, Midland Adult Services and MLK Youth Center. Total not to exceed (\$170,003.06).

## Richard Hall CHWC

24-531 Approval to pay confirming order to ASL Interpreter Referral Service for American Sign Language services for clients. Total not to exceed \$285.00.

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*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO*

## Finance

24-532 Payment of Claims and Ratifying Payment of Claims.

*PROSECUTOR'S OFFICE- Thomas L. White, Administrator*

24-533 Approval to pay a confirming order to STOPit Solutions, Holmdel, NJ, for a license. Total not to exceed \$3,000.00.

24-534 VOID

*PUBLIC WORKS – Paul McCall, Director*

## Facilities and Services

24-535 Approval to pay confirming order to A.M.E., Inc, Fairfield, NJ for additional piping repair costs at 40 N. Bridge St., Haig Service Corporation, Green Brook, NJ for March 2023 alarm monitoring. Total not to exceed \$6,421.27.

24-536 Amending and canceling certification of funds for previously awarded contracts to Herc Rentals, Inc., Atlanta, GA, Industrial Cooling Corp., Metuchen, NJ, J. Swanton Fuel Oil Co., Inc., Atlantic Highlands, NJ, Johnson Controls Fire Protection LP, Milwaukee, WI, Gates Flag & Banner Co., Inc., Clifton, NJ. Total not to exceed (\$17,201.02).

## Public Works

24-537 Approval to pay confirming order to Avidxchange Inc., Somerset, NJ for utility billing and tracking. Total not to exceed \$1,535.25.

## Recycling

24-538 Approval to pay confirming order for timekeeping supplies to National Time Systems, Inc., Cinnaminson, NJ. Total not to exceed \$1,978.83.

## Roads &amp; Bridges

24-539 Approval to pay confirming orders to Continental Trading & Hardware. Inc., Newark, NJ., for bonding, Atlantic Salt, Inc., Lowell, MA., and Morton Salt, Inc., Chicago, IL., for salt. Total not to exceed \$141,342.41.

24-540 Authorizing certification of funds for previously awarded contract to Atlantic Salt, Inc., Lowell, MA, for rock salt. Total not to exceed \$152,000.00.

## Vehicle Maintenance

24-541 Approval to pay confirming orders for parts and repairs. Total not to exceed \$30,108.47. {Campbell Freightliner, LLC, Monroe, NJ \$464.59, Gabrielli Kenworth of NJ, Dayton, NJ \$2,404.01, Hoover Truck Centers, Flanders, NJ \$5,444.88, Parsons NJ Emissions, Hamilton, NJ \$94.12, Cliffside Body Corporation, Fairview, NJ \$3,568.22, D & B Auto Supply, Middlesex, NJ \$6,511.15, Storr Tractor Company, Somerville, NJ \$257.55, Tony Sanchez, LTD, Ledgewood, NJ \$1,386.80, Air Brake & Equipment, Hillside, NJ \$4,863.98, The Hose Shop, Piscataway, NJ \$2,816.91, F & S Tire Corp., Inc., Edison, NJ \$2,088.00, Washington Twp (DBA Fred Beans), Washington, NJ \$208.26}

24-542 Approval to pay confirming orders to CME Associates, Parlin, NJ \$4,085.75 for fuel tank inspections, National Fuel Oil Inc., Newark NJ \$40,635.56 for gasoline, National Fuel Oil, Inc., Newark, NJ \$21,565.50 for diesel. Total not to exceed \$66,286.81.



*TAX BOARD – Charles Eader, Administrator*

24-543 Approval to pay confirming order to BRT Technologies, LLC, Mantua NJ for MODIV and CAMA data for the Somerset County Board of Taxation and the 21 municipal Tax Assessor offices for January and February 2024. Total not to exceed \$31,036.00.

24-544 Approval to pay confirming order to BRT Technologies, LLC, Mantua NJ for Property Search data and public access for the Somerset County Board of Taxation and the 21 Municipal Tax Assessor Offices for 2024. Total not to exceed \$4,000.00.

**MOTION TO APPROVE RESOLUTIONS 24-525 THROUGH 24-544**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**ITEMS TO BE ADDED FOR ADOPTION AT THE MARCH 12, 2024 REGULAR MEETING***ADMINISTRATION – Colleen Mahr, County Administrator*

## County Counsel

24- Authorizing Subcontract Agreement with Substance Use Agencies and the County Opiate Abatement Funding under Contract CY-COM-0093-24.

24 Amending the Somerset County Policy and Procedures Manual Chapter II , General Employment Policies, Sexual Harassment and Unlawful Harassment.

*CONSTITUTIONAL OFFICERS*

## Jail

24- Authorizing to pay a confirming order to the Middlesex County Treasurer for housing of Somerset County Jail incarcerated persons for the time period of January 2024 to February 2024. This contract with Middlesex County was authorized via R23-2471 signed on December 19, 2023. Total amount not to exceed \$422,700.00.

*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO*

## Finance

24- Authorizing adoption of a temporary Capital Budget.

24- Authorizing a Memorandum of Understanding between Somerset County and the Somerset County Park Commission for the Local Recreation Improvement Grant.

24- Authorizing the Somerset County Department of Finance & Administrative Services to apply for and accept the Local Recreation Improvement grant in the amount not to exceed \$100,000.00.

*HUMAN SERVICES – Michael J. Frost, Director*

## Veterans Services

24- Authorizing Certification of Funds for Previously Awarded Contract to Metro Flag Co. contract #CC-0049-24 for purchase of American Flags. Total not to exceed \$2,864.88.

MOTION TO APPROVE RESOLUTIONS 24-XXX THROUGH 24-XXX

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC:

ADJOURNMENT

DRAFT