

Somerset County

Board of County Commissioners

Meeting Agenda

Commissioner Meeting Room County Administration Building 20 Grove Street, P.O. Box 3000 Somerville, New Jersey 08876

Regular Meeting

March 26, 2024

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: Countyboardmeeting@co.somerset.nj.us

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the March 26, 2024 Regular meeting of the Somerset County Board of Commissioners. The items on this agenda were introduced at the Somerset County Board of Commissioners Work Session on March 12, 2024.

ROLL CALL:

Commissioner Drake Commissioner Singleterry Commissioner Marano Deputy Director Sooy Director Robinson

REPORTS:

Director Robinson (Finance & Administration)
Deputy Director Sooy (Business Partnership, Finance)
Commissioner Marano (Public Works)
Commissioner Drake (Human Services)
Commissioner Singleterry (Public Health & Safety)

PROCLAMATION:

• National Housing Month

PRESENTATIONS:

- Somerset Patriots
- Ceremonial Checks for CHPP & LAP Grants

APPOINTMENTS:

Cultural & Heritage Advisory Board (R24-663)

• Phyllis Marganoff (Borough of Millstone)

Senior Citizen and Disabled Resident Transportation Advisory Board (R24-664)

• Joan Williams (Borough of Somerville)

MOTION TO APPROVE RESOLUTIONS 24-663 THROUGH 24-664

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

APPROVAL OF MINUTES

• March 12, 2024 Minutes

MOTION TO APPROVE THE ABOVE LISTED MINUTES

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

BOND ORDINANCE

ORD24-597 Ordinance providing an appropriation of \$38,339,400.00 for various improvements and purposes for and by the County of Somerset and authorizing the issuance of \$36,422,430.00 bonds or notes for financing part of the cost thereof.

MOTION TO OPEN PUBLIC HEARING ON ORD24-597

OPEN	SECOND		CLOSE	SECOND
		Commissioner Drake		
		Commissioner Singleterry		
		Commissioner Marano		
		Deputy Director Sooy		
		Director Robinson		

MOTION TO ADOPT ORDINANCE 24-597

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ORD24-598 Ordinance providing an appropriation of \$4,148,407 for the improvement of Raritan Valley Community College and authorizing the issuance of \$4,148,407 County College bonds or notes of the County of Somerset for financing such appropriation.

MOTION TO OPEN PUBLIC HEARING ON ORD24-598

OPEN	SECOND		CLOSE	SECOND
		Commissioner Drake		
		Commissioner Singleterry		
		Commissioner Marano		
		Deputy Director Sooy		
		Director Robinson		

MOTION TO ADOPT ORDINANCE 24-598

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ORDINANCE

ORD24-599 Ordinance establishing speed limits along South Main Street, North Main Street, Finderne Avenue, County Routes 533 and 633, Millstone Borough, Bridgewater Township, Somerset County, New Jersey.

MOTION TO OPEN PUBLIC HEARING ON ORD24-599

OPEN	SECOND		CLOSE	SECOND
		Commissioner Drake		
		Commissioner Singleterry		
		Commissioner Marano		
		Deputy Director Sooy		
		Director Robinson		

MOTION TO ADOPT ORDINANCE 24-599

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

CONSENT AGENDA:

All matters listed hereunder are considered to be routine in nature and will be enacted upon in one or several motions. Any person may request that an item be removed for separate consideration. Items listed below were introduced at the County Commissioners work session meeting of March 12, 2024.

ADMINISTRATION - Colleen Mahr, County Administrator

Greater Raritan WDB

24-600 Authorizing the submission of a Memorandum of Understanding / Infrastructure Funding Agreement between the Greater Raritan Development Board's One-Stop Career Center Partners.

ENGINEERING AND PLANNING - Matthew D. Loper, Director

Planning

24-601

Authorizing release of a cash performance surety to Giraldi Builders in the amount of \$21,282.17 (representing the sum of the performance surety of \$21,211.08 plus \$71.09 in accrued interest with a total not to exceed \$21,282.17). Deposited into account #22-228-55-390-160-003, posted as a guarantee for roadwork performed within the County right-of-way on Old York Road, County Route #567 for a four lot residential subdivision.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

Emergency Management

Authorizing the appointment of Susanne Dudek as Deputy Coordinator of Somerset County's Office of Emergency Management for a two year term ending March 26th, 2026.

Authorizing the Office of Emergency Management to apply for various Hazardous Materials Safety grant funding opportunities to further the efforts of Somerset County's Hazardous Materials Emergency Response Team.

- Authorizing the Office of Emergency Management to apply for and accept the FY24 State Homeland Security Grant Funding for County Police, Fire, Rescue, Emergency Management, Prosecutor's, and Sheriff's Departments to build, maintain and sustain national preparedness capabilities.
- Authorizing the Office of Emergency Management to apply for and accept the FY24 Emergency Management Agency Assistance (EMAA) as a sub grantee of up to \$110,100.00, these funds include a local in-kind match of \$55,000.00 through existing Emergency Management operating salary budget.
- Authorizing the Somerset County Department of Public Health and Safety to apply for and accept funding up to \$11,632.00 from the New Jersey Department of Health for the purpose of continuing the Right to Know Program Comprehensive Cancer Control Plan at the County level under the state fiscal year 2025 Right to Know Grant for the period 7/1/2024 through 6/30/2025.

Health

- Amending Resolution 23-908, authorizing the Somerset County Department of Health to apply and accept funding from the New Jersey Department of Health, Office of Local Public Health, up to \$310,000.00 for the Childhood Lead Exposure Prevention (CLEP) Grant July 1, 2023 to June 30, 2024.
- Amending Resolution 23-1811, authorizing the Somerset County Department of Health to apply and accept funding from the New Jersey Department of Health, Office of Cancer Control and Prevention, up to \$110,000.00 for the Regional Chronic Disease Coalition July 1, 2023 to June 30, 2024.

MOTION TO APPROVE RESOLUTIONS 24-600 THROUGH 24-608

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

AWARD OF CONTRACTS:

ADMINISTRATION – Colleen Mahr, County Administrator

Human Resources

Authorizing an award of contract for Employee Assistance Program / Substance Abuse Professional Competitive Contract CY-COM-0024-23 to Corporate Counseling Associates, Inc. (New York, NY) second year of a five-year contract. Total not to exceed \$24,000.00.

ENGINEERING AND PLANNING - Matthew D. Loper, Director

Engineering

- Authorizing award of professional services contract to KS Engineers, PC, Newark, New Jersey for the replacement of County Bridge No. F1103, Douglas Road over Tributary to Moggy Brook, Bernards Township and Borough of Far Hills. Total not to exceed \$354,983.35.
- Authorizing award of professional services contract to Najarian Associates, Eatontown, New Jersey for 2024 Stream Scour and Illicit Connection Outfall Inspections, Somerset County, New Jersey. Total not to exceed \$47,476.00.

- Authorizing award of professional services contract to Naik Consulting Group, LLC, Edison, NJ for construction inspection of traffic and roadway improvements at Hillcrest Road and Emerson Lane, Warren Township, Somerset County, New Jersey. Total not to exceed \$65,860.80.
- Authorizing award of professional services contract to French & Parrello Associates, Wall, NJ for kitchen renovations at the Warrenbrook Senior Center, 500 Warrenville Road, Warren Township, Somerset County, New Jersey. Total not to exceed \$15,700.00.
- Authorizing award of professional services contract to USA Architects, Planners, and Interior Designers, P.A. Somerville, NJ for restoration of spray fireproofing at the Somerset County Jail, 40 Grove Street, Somerville Borough, Somerset County, New Jersey. Total not to exceed \$29,500.00.
- Authorizing award of professional services contract to Van Cleef Engineering, Hillsborough, NJ for an open space and topographic survey of the Thompson Property, Block 165, Lots 1, 2, 3 & 13 and, Block 169, Lot 3, Hillsborough Township, Somerset County, New Jersey. Total not to exceed \$95,625.00.
- Authorizing award of contract CC-0102-24 to T2 UES, Inc., Cherry Hill, NJ for Open End Contract for Subsurface Utility Investigation, Somerset County, New Jersey. Total not to exceed \$175,625.00.
- Authorizing Consultant Agreement Modification No.1 to French & Parrello Associates, Wall, NJ for construction inspection services for Bridges B0301, C0705, and H0910, Various Townships, Somerset County, New Jersey. Total not to exceed \$70,950.00. New contract amount of \$378,950.00.

HUMAN SERVICES - Michael J. Frost, Director

Operations and Planning

Authorizing amendment to R24-412 to correct dates and times of proposal openings for subcontract agreement with substance use agencies and the County Comprehensive Alcohol and Drug Use contract #24-540-ADA-0 for the period of January 1, 2024 through December 31, 2024.

PROSECUTOR'S OFFICE – Thomas L. White, Administrator 24-619 VOID

PUBLIC HEALTH & SAFETY - Dr. Terry Clancy, Director

Emergency Management

Authorizing the purchase of Hazmat respiratory equipment from Gen-El Safety and Industrial Products, Randolph, NJ, utilizing 17-FLEET-00784. Total not to exceed \$37,677.00.

PUBLIC WORKS - Paul McCall, Director

Facilities and Services

Authorizing an award of contract to Direct Flooring, Flemington, NJ utilizing #ESCNJ 23/24-14 for the replacement of carpeting and flooring at the Historic Court House. Total not to exceed \$24,780.18.

Roads & Bridges

24-622

Authorizing the purchase of (2) Ford F-550 Crew Cab Chassis Dump with options from Nielson Ford, Morristown, NJ., utilizing Contract # ESCNJ 23/24-04, (2) body and salt spreaders with options from A&K Equipment Co. Inc., Rahway, NJ., utilizing Contract # ESCNJ 23/24-04 and (2) Western plows with options from Trius Inc., Farmingdale, NJ., utilizing Contract # ESCNJ 22/23-12. Total not to exceed \$187,748.20.

24-623 Rescinding resolution R21-1205 for the purchase of a Kubota RTV-X1100CWL-H with standard options from Cherry Valley Tractor Sales, Marlton, NJ. Total not to exceed (\$18,303.74).

MOTION TO APPROVE RESOLUTIONS 24-609 THROUGH 24-623

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

FINANCE:

ADMINISTRATION – Colleen Mahr, County Administrator

Human Resources

24-624

Amending certification of funds for previously awarded contracts. Total not to exceed (\$36,425.28). {C.A. Short Company (Shelby, NC), DSI Medical Services, Inc. (Horsham, PA), Natirar Resort Development, LLC (Peapack, NJ), Occupational Health Centers of NJ, P.A. (Elkridge, MD), Personnel Data Systems, Inc. (Blue Bell, PA), Princeton Healthcare System (Plainsboro, NJ), and WEX Health, Inc. (Portland, ME)}. Resolution is to cancel various open blanket purchase orders that are no longer needed.

Authorizing payment of a confirming order to C.A. Short Company (Shelby, NC) for January 2024 invoice containing service award and retirement gifts for 2023. Total not to exceed \$1,128.00.

Public Information

24-626

Authorizing certification of funds for previously awarded contract to Jersey Printing Associates for the printing and mailing of a direct mail newsletter (R24-512). Total not to exceed \$22,829.00.

CONSTITUTIONAL OFFICERS

County Clerk

24-627

Approval to pay confirming order to Toshiba America Business Solutions, Inc., Pottstown, PA for Equipment Maintenance. Total not to exceed \$1,238.55.

ELECTION BOARD – Jerry L. Midgette, Esq., Administrator

Authorizing certification of funds for previously awarded contracts #CC-0040-22, to Royal Printing Service, West New York, NJ for Voting Authority booklets for the Somerset County Board of Elections, Primary Election 2024. Total not to exceed \$14,662.50.

Authorizing certification of funds for previously awarded contracts #CY-COM-0075-21 to Election Systems and Software, LLC, Omaha, NE for Election services to the Somerset County Board of Elections, Primary Election 2024. Total not to exceed \$107,000.00.

24-630 Approval to pay confirming order to Thomson Reuters - West, St. Paul, MN for legal subscriptions for the Election Board, 2023. Total not to exceed \$410.00.

ENGINEERING AND PLANNING - Matthew D. Loper, Director

Engineering

- Authorizing the purchase of property for the replacement of County Bridge D1302, Pottersville Road (CR 512) over Peapack Brook, Peapack and Gladstone Borough in the County of Somerset and State of New Jersey. Total not to exceed \$11,751.25.
- Authorizing certification of funds for previously awarded contract to US Geological Survey, Lawrenceville, NJ for cooperative agreement with the Department of the Interior USGS for operation of a flood information system. Amount not to exceed \$87,332.50.
- Authorizing certification of funds for previously awarded contract to T.R. Weniger, Inc., Piscataway, NJ for Parks Open Ended Maintenance Contract, Neshanic Valley Golf Course, clubhouse full roof replacement. Total not to exceed \$171,811.45.

Planning

Authorizing the reallocation of Special Projects Grant Program funds from the Sourland Conservancy to the Stoutsburg Sourland African American Museum for the acquisition of the True Farmstead in the Township of Montgomery.

HUMAN SERVICES - Michael J. Frost, Director

Aging and Disability Services

- Authorizing certification of funds for previously awarded contracts. Total not to exceed \$547,485.00. {Adult Day Care in the amount of \$203,610.00, Jewish Family Services in the amount of \$21,995.00 for Friendly Visitor Services and \$75,232.00 for Senior Shopper Services, Legal Services of Northwest Jersey in the amount of \$93,000.00, and Somerset County Board of Social Services in the amount of \$153,648.00}.
- 24-636 Approval to pay confirming order for B. Ramirez for the Zumba Gold classes from Sept-Nov 2023. Total not to exceed \$360.00.
- Approval to pay confirming order for Able Mechanical Inc., Red Bank, NJ for the repair of HBSC refrigerator. Total not to exceed \$245.00.
- 24-638 Approval to pay confirming order for Martin & Edith Stein, Somerset, NJ for the Kosher Meals. Total not to exceed \$840.00.
- 24-639 Approval to pay confirming order for OTC Brands, Inc., Omaha, NE for the purchase of supplies for Senior Centers. Total not to exceed \$71.52.
- 24-640 Approval to pay confirming order for Saker ShopRites, Inc., Holmdel, NJ for the refreshments for the meeting with Aging Advisory Council. Total not to exceed \$25.97.

Community Development Office

24-641 Approval to pay confirming order to Ricoh. Total not to exceed \$188.28.

Richard Hall CHWC

Authorizing certification of funds of previous awarded contract for Qualifacts Systems, Inc., Contract #CC-0121-20 for Richard Hall CHWC Qualifacts Electronic Health Records System, third year of a seven year contract. Total not to exceed \$38,000.00.

- Authorizing certification of funds for previously awarded contracts for Freedom Yoga Studio Contract #CC-0156-23 for the continuation of services through our Wellness program. Total not to exceed \$1,000.00.
- Amending resolution R24-329 to correct not to exceed amount. New total not to exceed \$1,739.21.

FINANCE & ADMINISTRATIVE SERVICES - Yvonne E. Childress, Director & CFO

Finance

24-645 Payment of Claims and Ratifying Payment of Claims.

PROSECUTOR'S OFFICE – Thomas L. White, Administrator

- 24-646 Approval to pay confirming order to Mideo Systems, Inc., Huntington Beach, California, for a maintenance contract. Total not to exceed \$11,557.46.
- Authorizing payment of a confirming order to Printing Supplies USA, Plainsboro, New Jersey, for printing supplies. Total not to exceed \$635.16.
- Approval to pay confirming order to Mike's Towing & Recovery, Branchburg, NJ, for towing of crime vehicles. Total not to exceed \$203.00.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

911 Communications

- Authorizing certification of funds to MCS OPCO for previously awarded contracts. Utilizing Contract number CC-0024-21, total not to exceed \$2,040.00.
- Approval to pay a confirming order to Hill Top Associates for the annual tower rental fee for Old Stagecoach Rd. Tower. Tower Lease from 1/01/2024 to 12/31/2024. Total not to exceed \$57,460.42.
- Approval to pay confirming order to Target Solutions Learning LLC for Guardian Tracking Implementation & Training. Total not to exceed \$500.00.

PUBLIC WORKS - Paul McCall, Director

Facilities and Services

24-652 Authorizing certification of funds for previously awarded contracts. Total not to exceed \$129,306.00.

{Julius Roehrs Company, Farmingdale, NJ, for landscape services, A.M.E., Inc., Fairfield, NJ for automated systems maintenance, Dave's Suburban Disposal Service, LLC, Flagtown, NJ for refuse disposal, Millennium Mechanical, LLC, Little Falls, NJ for monthly maintenance, Slade Industries, Inc., Mountainside, NJ for elevator maintenance, Systems Design Group, LLC, Flemington, NJ for security door monthly maintenance}.

Approval to pay confirming order to Millennium Mechanical, LLC, Little Falls, NJ for 40 N. Bridge St. repairs, Systems Design Group, Flemington, NJ for December 2023 monthly maintenance, Merchantville Overhead Door Company, Camden, NJ for 209 Cougar Court, door #1. Total not to exceed \$27,157.90.

Recycling

24-654 Approval to pay confirming order for commodities to Colgate Paper Stock Co., New Brunswick, NJ. Total not to exceed \$23,746.57.

Roads & Bridges

- 24-655 Approval to pay confirming orders to Atlantic Salt, Inc., Lowell, MA., for rock salt, Messercola Excavating Co. Inc., Plainfield, NJ., for snow removal and A.C. Schultes, Woodbury Heights, NJ., for Green Brook Flood Project. Total not to exceed \$76,850.25.
- 24-656 Approval to pay confirming orders to Atlantic Salt, Inc., Lowell, MA., for rock salt. Total not to exceed \$74,892.07.

Vehicle Maintenance

- 24-657 Authorizing certification of funds for previously awarded contracts. Total not to exceed \$100,000,00.
 - {Engine Land, Inc., Elizabeth, NJ, Mike's Towing & Recovery, Branchburg, NJ, Cliffside Body Corporation, Fairview, NJ, D & B Auto Supply, Middlesex, NJ, Fred Beans Parts, Inc., Doylestown, PA, Air Brake & Equipment, Hillside, NJ, Detcon, Farmingdale, NJ, H.A. DeHart & Son, Inc., Thorofare, NJ, Sanitation Equipment, Totowa, NJ, The Hose Shop, Piscataway, NJ, Barnwell House of Tires, Inc., Fairfield, NJ, F & S Tire Corp., Edison, NJ, for parts & repairs}.
- 24-658 Approval to pay confirming orders to Independence Constructors, Bridgewater, NJ \$33,417.26 for fuel tank repairs, National Fuel Oil Inc., Newark NJ \$101,746.40 for gasoline, National Fuel Oil, Inc., Newark, NJ \$52,790.35 for diesel. Total not to exceed \$187,954.01.
- Approval to pay confirming orders. Total not to exceed \$13,247.66.

 {Allegiance Trucks, LLC, Lewisville, TX \$4,115.99, Campbell Freightliner, LLC, Monroe, NJ \$137.06, Steril-Koni USA, Inc., Stevensville, MD \$489.80, Cherry Valley Tractor Sales, Marlton, NJ \$420.50, Cliffside Body Corporation, Fairview, NJ \$2,446.15, Air Brake & Equipment, Hillside, NJ \$3,330.58, Sanitation Equipment, Totowa, NJ \$157.62, The Hose Shop, Piscataway, NJ \$2,149.96 for parts and repairs}.
- Approval to pay confirming orders to Sanitation Equipment, Totowa, NJ \$7,229.40 for parts and repairs. Total not to exceed \$7,229.40.
- Approval to pay confirming orders to Gabrielli Kenworth of NJ, Dayton, NJ \$197.50 for parts and repairs. Total not to exceed \$197.50.

TAX BOARD – Charles Eader, Administrator

Approval to pay WB Mason, Secaucus, NJ for the purchase of Office Furniture and Filing Cabinets for the Somerset County Tax board utilizing dedicated funds not to exceed \$22,104.51 as per Somerset County Board of Taxation resolution 2024-1 dated February 22, 2024.

MOTION TO APPROVE RESOLUTIONS 24-624 THROUGH 24-662

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ITEMS ADDED FROM THE MARCH 26, 2024 WORK SESSION TO BE ADOPTED TONIGHT

CONSTITUTIONAL OFFICERS

Jail

24-XXX

Resolution authorizing a memorandum of understanding between the Somerset County Correctional Facility and Resilient Youth Somerset (Lebanon, NJ). Resilient Youth Somerset has agreed to provide parenting classes and trauma informed care for the incarcerated person population of the Somerset County Jail as required by the Dignity for Incarcerated Primary Caretaker Parents Act (P.L. 2019 c.288). This service is being provided free of charge to both Somerset County and to the residents of the County Jail.

ENGINEERING AND PLANNING - Matthew D. Loper, Director

Planning

24-XXX

Authorizing the Somerset County Planning Division to apply for funding from the US Environmental Protection Agency for Department of Energy for a Climate Pollution Reduction Grant.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

24-XXX

Award of contract to Allpaid, Inc. for the second optional one year extension for credit card/electronic payment processing.

IT

24-XXX

Authorizing certification of funds for previously awarded contract. Systems Design Group, LLC (SDG), Flemington, NJ to upgrade the existing Siemens SiPass Server software. Total not to exceed \$24,771.49.

PUBLIC WORKS - Paul McCall, Director

Recycling

24-XXX

Authorizing award of contract CC-0030-24 to THC Enterprises, Inc, dba Mid-Atlantic Waste Systems, Easton, MD for dumpsters first year of a two year contract. Total not to exceed \$50,000.00.

Roads & Bridges

24-XXX

Authorizing award of contract #CC-0042-24 to Denville Line Painting, Inc., Rockaway, NJ., Dan Swayze & Sons, Inc., Scotch Plains, NJ., and Zone Striping, Inc., Glassboro, NJ., for first year of a two year Pavement Marking and Striping Various Roads. Total not to exceed \$344,366.66.

MOTION TO APPROVE RESOLUTIONS 24-XXX THROUGH 24-XXX

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC:

EXECUTIVE SESSION

ADJOURNMENT