



Somerset County
Board of County Commissioners

Commissioner Meeting Room
County Administration Building
20 Grove Street, P.O. Box 3000
Somerville, New Jersey 08876

Meeting Agenda

Work Session Meeting

March 26, 2024

5:00pm

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: **Countyboardmeeting@co.somerset.nj.us**

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the March 26, 2024 Work Session of the Somerset County Board of Commissioners. This agenda and the items on it are for discussion and will be considered at the next Commissioner Meeting of April 9, 2024. No action will be taken at this meeting unless the measure and its adoption are needed in a manner necessary to continue county business.

ROLL CALL:

Commissioner Drake
Commissioner Singleterry
Commissioner Marano
Deputy Director Sooy
Director Robinson

REPORTS:

Director Robinson (Finance & Administration)
Deputy Director Sooy (Business Partnership, Finance)
Commissioner Marano (Public Works)
Commissioner Drake (Human Services)
Commissioner Singleterry (Public Health & Safety)

EMPLOYEE RECOGNITION COMMITTEE AWARDS:

ERC Special Recognition

- Samantha Zabawa

ERC Humanitarian Award

- LeVon Porter
- Jefferson Galeano

CITATIONS:

Outstanding Women

- Kim Cowart – Leadership
- Linda Porcaro – Mentorship
- Samantha Zabawa - Rising Star

COMMUNICATIONS:

#20 County Clerk, Steve Peter, notice of fees collected for February 2024 in the amount of \$3,315,043.94 of which \$468,779.01 was retained by the County for its own use.

NEW BUSINESS*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

Cultural and Heritage

24-700 Authorizing execution of agreements between the Somerset County Cultural & Heritage Commission and Raritan Valley Community College for use of premises for the 2024 Teen Arts Festival, to be held on May 16, 2024. Not to exceed \$1,896.50.

Engineering

24-701 Authorizing agreement to provide engineering and related services to the Borough of Millstone.

24-702 Authorizing agreement to provide engineering and related services to the Borough of Somerville.

24-703 Approving plans and authorizing receipt of bids for HVAC upgrades to the Richard Hall Mental Health Center, 500 North Bridge Street, Bridgewater Township, Somerset County, New Jersey.

24-704 Approving plans and authorizing receipt of bids for UST replacement at Vehicle Maintenance and South County DPW Facility, 750 East Main Street, Bridgewater, NJ 08807 and 410 Roycefield Road, Hillsborough, NJ 08844, Contract No. 24005.

Planning

24-705 Authorizing a grant application to the New Jersey Department of Environmental Protection Hazardous Discharge Site Remediation Fund for Block 117, Lot 4, Raritan Borough, Somerset County, New Jersey.

24-706 Authorizing the release of performance bond #107557676 in the amount of \$6,000.00, posted as a guarantee for a driveway removal and performance bond #107557675 in the amount of \$54,991.20 posted for work constructed within the County right-of-way on Valley Road, County Route #512, Bernards Township to Basking Ridge Project Partnership, LLC.

HUMAN SERVICES – Michael J. Frost, Director

Aging and Disability Services

24-707 Authorizing the application and acceptance of the funds from the New Jersey Department of Health, to administer the needed Farmers' Market program for older adults age 60+ for the period of May 1, 2024 through September 30, 2024. Not to exceed \$2,157.00.

Richard Hall CHWC

24-708 Authorizing the acceptance of additional grant funds for Richard Hall CHWC from the State of New Jersey, Division of Mental Health and Addiction Services for Support Teams for Addiction Recovery (STAR) in the additional amount of \$700.00 not to exceed total of \$417,686.00 for the period of October 1, 2023 through September 30, 2024.

PROSECUTOR'S OFFICE – Thomas L. White, Administrator

24-709 Authorizing application to the New Jersey Division of Children and Families for the FY2025 Formula-Based Child Advocacy Grants for up to \$167,706.00 in grant funding, accept funding if approved and insert funding into the 2024 budget.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

Health Department

24-710 Authorizing the Somerset County Department of Health to apply and accept funding from the New Jersey Department of Health for County Health Infrastructure Funding Year 2/3 (CHIF) up to \$764,612.00 for the grant period July 1, 2024 to June 30, 2026. Funding to be utilized to develop, maintain, and enhance initiatives that promote health equity among residents.

PUBLIC WORKS – Paul McCall, Director

Roads and Bridges

24-711 Authorizing an agreement between the County of Somerset and the Township of Franklin for the installation of traffic signal and high-definition traffic camera equipment for Hamilton Street County Route 514 and, Elizabeth Avenue County Route 621 and, Weston Canal Road County Route 623, in the Township of Franklin, County of Somerset, State of New Jersey.

24-712 Authorizing an agreement between the County of Somerset and the Borough of Bernardsville for the installation of non-essential high-definition license plate recognition equipment for North Finley Avenue County Route 613, in the Borough of Bernardsville, County of Somerset, State of New Jersey.

AWARD OF CONTRACTS:*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

Engineering

24-713 Amending resolution R21-975 to clarify intent of Modification No. 1 to Strunk Albert Engineering, East Stroudsburg, PA 18301, for 40 North Bridge Street, Borough of Somerville, Somerset County, New Jersey.

24-714 Authorizing award of contract MCCPC #6 to Micro Pave Systems, Inc., Roseland, NJ for the Morris County Cooperative Pricing Council, for Road Resurfacing, Category C: Crack Sealant. Total not to exceed \$250,000.00.

24-715 Authorizing award of professional services contract to Van Cleef Engineering, Hillsborough, NJ for Survey Services in the County of Somerset on an as needed basis for year 2024. Total not to exceed \$10,000.00.

- 24-716 Authorizing award of professional services contract to Van Cleef Engineering, Hillsborough, NJ for rehabilitation of County Bridge No. C0105, Bedens Brook Road over Tributary of Bedens Brook, Montgomery Township, Somerset County, New Jersey. Total not to exceed \$252,234.00.
- 24-717 Consultant Agreement Modification No. 2 to Greenman-Pedersen, Inc., Lebanon, NJ for Somerset County Horizontal Curve Warning Sign Design, Somerset County, New Jersey. Total not to exceed \$88,670.26. New contract amount of \$539,771.54.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

IT

- 24-718 Authorizing award of contract to SHI, Somerset, NJ for 3rd year contract for the Microsoft Licenses utilizing NJ Cooperative Purchasing Alliance #CK04 Contract #22-24. Total not to exceed \$601,272.32.

Community Development

- 24-719 Authorizing award of contract CY-COM-0004-23S to The Center of Great Expectations in the amount of not to exceed \$8,879.00 and Legal Services of Northwest Jersey in the amount of not to exceed \$85,000.00. Total not to exceed \$93,879.00.

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

- 24-720 Authorizing the Prosecutor's Office to purchase the on-line training module and optional Year 5 of Re-accreditation Services from Lexipol, LLC, Frisco, Texas, utilizing a previously awarded contract, number JC-XS-0019-20, not to exceed \$19,658.33.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

911 Communications

- 24-721 Authorizing award of contract to Motorola Solutions Inc. Utilizing State Contract SC#83909 for the County Radio Trunking System Equipment from January 1, 2024 to Dec 31, 2024. Total not to exceed \$185,110.79.
- 24-722 Authorizing award of contract to Motorola Solutions utilizing state contract SC83909 for Motorola Cyber Security Services 24/7, 365 days a year. Coverage term from April 01, 2024 to March 31, 2025. Total not to exceed \$105,821.00.

Health Department

- 24-723 Authorizing award of contract # CC-9080-24 to Success Unlimited II, Inc. dba Dale Carnegie Training of Central & Southern, NJ to Provide and Deliver Professional Development Courses to Somerset County Department of Health. Total not to exceed \$121,000.00.

PUBLIC WORKS – Paul McCall, Director

Roads & Bridges

- 24-724 Authorizing award of contract #CC-0042-24 to Denville Line Painting, Inc., Rockaway, NJ., Dan Swayze & Sons, Inc., Scotch Plains, NJ., and Zone Striping, Inc., Glassboro, NJ., for first year of a two year Pavement Marking and Striping Various Roads. Total not to exceed \$344,366.66.
- 24-725 Authorizing award of contract CC-0039-23 Guide Rail and Guide Rail Parts to Road Safety Systems, LLC., Shamong, NJ and Chemung Supply Corporation, Elmira, NY for the first six months of the second year of a two year contract. Certification of funds will be completed at the time each order is placed.

Vehicle Maintenance

- 24-726 Authorizing award of contract CC-0019-24 to Golf Cars, Inc., Doylestown, PA for parts and repairs of club car golf and turf utility vehicles. First year of two year contract. Total not to exceed \$500.00.
- 24-727 Authorizing award of contract CC-0006-24 to F & S Tire Corp., Edison, NJ, and Richie's Tire Service, Inc., Middlesex, NJ for tire road services, 24 hour emergency. First year of two year contract. Total not to exceed \$600.00.
- 24-728 Authorizing award of contract CC-0020-24 to Custom Bandag, Linden, NJ, F & S Tire Corp., Edison, NJ, Richie's Tire Service, Middlesex, NJ for tire mounting and dismounting. First year of two year contract. Total not to exceed \$700.00.
- 24-729 Authorizing award of contract CC-0012-24 to Freehold Ford, Inc., Freehold, NJ, Engine Land, Inc., Elizabeth, NJ, Able Ford of NJ, Inc., dba All American Ford, Subaru & Isuzu, Old Bridge, NJ, Fred Beans Parts, Inc., Doylestown, Pa, Ciocca Parts Warehouse, Flemington, NJ for vehicle parts and repairs - original equipment manufactured (OEM). First year of two year contract. Total not to exceed \$36,000.00.

FINANCE:*CONSTITUTIONAL OFFICERS***Jail**

- 24-730 Approval to pay confirming orders for services provided to the Somerset County Jail. Total not to exceed \$1,183.39.
{Malachy Mechanical (Bayonne, NJ) for \$1,083.89 / Municipal Emergency Services (Southbury, CT) for \$97.50}

*ENGINEERING AND PLANNING – Matthew D. Loper, Director***Engineering**

- 24-731 Authorizing the purchase of property for the 2023 Road Resurfacing and ADA Compliance Program, various routes, various locations in the County of Somerset and State of New Jersey. Total amount not to exceed \$24,915.00.

*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO***Finance**

- 24-732 Authorizing to establish temporary emergency budget appropriations for the year 2024 in accordance with N.J.S. 40A: 4-20 of the Local Budget Act for County Divisions.
- 24-733 Authorizing refund of fees for Somerset County to Joseph Trimboli, \$264.00. Total not to exceed \$264.00.
- 24-734 Payment of Claims and Ratifying Payment of Claims

*HUMAN SERVICES – Michael J. Frost, Director***Aging and Disability Services**

- 24-735 Authorizing the payment of \$5,666.32 for the APC-FY22- Bank Interest Recoupment.

Community Development

- 24-736 Authorizing the increase of PO #231293 in the amount of \$39,899.22 for North Plainfield for Community Center improvements and PO#263792 in the amount of \$130,103.84 for Bound Brook for Lamonte Ave. rehabilitation. Total not to exceed \$170,003.06.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

911 Comminutions

- 24-737 Approval to pay confirming order to National Emergency Number Association for supervisor program training course. Total not to exceed \$10,750.00.
- 24-738 Approval to pay confirming order to Gold Type Business Machines for annual Info Cop license and server renewal. Total not to exceed \$11,100.00.

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

- 24-739 Authorizing the payment of a confirming order to T-Mobile USA, Inc., located in Bellvue, WA, for services rendered during a criminal investigation. Total not to exceed \$25.00.
- 24-740 Authorizing the payment of a confirming order to Mike's Towing & Recovery, Branchburg, NJ, for towing of a crime vehicle. Total not to exceed \$45.00.
- 24-741 Authorizing payment of a confirming order to W. B. Mason, Secaucus, NJ, for water. Total not to exceed \$157.50.

PUBLIC WORKS – Paul McCall, Director

Facilities and Services

- 24-742 Approval to pay confirming order to Millennium Mechanical, LLC, Little Falls, NJ for a chemical treatment station at 40 N. Bridge St. Total not to exceed \$13,363.00.
- 24-743 Authorizing certification of funds for previously awarded contract to Integrated Turf Management Inc., New Britain, PA for lawn fertilization, ACB Service, Inc., Cream Ridge, NJ for cleaning services. Total not to exceed \$353,964.17.
- 24-744 Amending and canceling certification of funds for previously awarded contracts. Total not to exceed (\$235,425.87).
{ACB Services, Cream Ridge, NJ, Johnson Controls Fire Protection LP, Milwaukee, WI, A.M.E. Inc., Fairfield, NJ, Genserve, LLC, Plainview, NY, GSP Properties, LLC, Mendham, NJ, Dave's Suburban Disposal, Inc., Flagtown, NJ, Bob's Uniform Shop, Inc., Middletown, NJ, Conserv Flag Company, Sidney, NE, Gates Flag & Banner Co., Inc., Clifton, NJ, J. Swanton Fuel Oil Co., Inc., Atlantic Highlands, NJ.}

Recycling

- 24-745 Approval to pay confirming order to Mazza Recycling Services, Ltd., Tinton Falls, NJ for commodities. Total not to exceed \$16,525.71.
- 24-746 Approval to pay confirming order for commodities to Colgate Paper Stock Co., Inc., New Brunswick, NJ. Total not to exceed \$16,935.53.

Roads & Bridges

- 24-747 Authorizing certification of funds for previously awarded contract to Britton Industries, Inc., Lawrenceville, NJ, for Recycling of Wood Refuse. Total not to exceed \$21,000.00.

Solid Waste

- 24-748 Approval to pay confirming order for pick-up of fluorescent tubes, and LED bulbs from F&S to Complete Recycling Solutions, LLC, Fall River, MA. Total not to exceed \$492.00.
- 24-749 Approval to pay confirming order to Richie's Tire Service, Inc., Middlesex, NJ for tire trailer. Total not to exceed \$1,350.00.

Vehicle Maintenance

- 24-750 Approval to pay confirming order to Hoffman, Piscataway, NJ for parts and repairs. Total not to exceed \$221.00.
- 24-751 Approval to pay confirming orders to CME Associates, Parlin, NJ for parts and repairs. Total not to exceed \$11,490.00.
- 24-752 Approval to pay confirming orders for parts and repairs. Total not to exceed \$29,428.59.
{J & G Lubrication Co., Bridgewater, NJ \$232.00, Steril-Koni USA, Inc., Stevensville, MD \$612.25, Mike's Towing & Recovery, Branchburg, NJ \$1,052.75, Cliffside Body Corporation, Fairview, NJ \$1,235.26, D & B Auto Supply, Middlesex, NJ \$4,812.31, Air Brake & Equipment, Hillside, NJ \$10,882.99, Detcon, Farmingdale, NJ \$7,540.95, The Hose Shop, Piscataway, NJ \$440.44, Lubenet, LLC, Brooklyn, NY \$2,619.64.}
- 24-753 Approval to pay confirming orders to National Fuel Oil, Inc., Newark, NJ \$12,001.90 for gasoline, National Fuel Oil Inc., Newark, NJ \$27,008.63 for diesel. Total not to exceed \$39,010.53.
- 24-754 Authorizing certification of funds for previously awarded contracts for parts and repairs. Total not to exceed \$45,000.00.
{Linde Gas & Equipment Inc., Danbury, CT, Ciocca Parts Warehouse, Flemington, NJ, Fastenal Industrial, Middlesex, NJ, Jesco, Inc., Piscataway, NJ, Lawson Products, Inc., Marlboro, NJ, One Source of New Jersey, LLC, Whitehouse, NJ, Power Place, Whitehouse Station, NJ, Samuels, Inc., Vauxhaull, NJ, Storr Tractor Company, Somerville, NJ, Lubenet, LLC, Brooklyn, NY, Custom Bandag, Inc., Hightstown, NJ.}
- 24-755 Authorizing certification of funds for previously awarded contract to National Fuel Oil, Inc., Newark, NJ, for gasoline. Total not to exceed \$50,000.00.

MOTION TO ADD ABOVE RESOLUTIONS 24-700 THROUGH 24-755 TO THE CONSENT AGENDA FOR THE APRIL 9, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ITEMS TO BE ADDED FOR ADOPTION AT THE MARCH 26, 2024 REGULAR MEETING*CONSTITUTIONAL OFFICERS*

Jail

- 24-XXX Resolution authorizing a memorandum of understanding between the Somerset County Correctional Facility and Resilient Youth Somerset (Lebanon, NJ). Resilient Youth Somerset has agreed to provide parenting classes and trauma informed care for the incarcerated person population of the Somerset County Jail as required by the Dignity for Incarcerated Primary Caretaker Parents Act (P.L. 2019 c.288). This service is being provided free of charge to both Somerset County and to the residents of the County Jail.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Planning

- 24-XXX Authorizing the Somerset County Planning Division to apply for funding from the US Environmental Protection Agency for Department of Energy for a Climate Pollution Reduction Grant.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

- 24-XXX Award of contract to Allpaid, Inc. for the second optional one year extension for credit card/electronic payment processing.

IT

- 24-XXX Authorizing certification of funds for previously awarded contract. Systems Design Group, LLC (SDG), Flemington, NJ to upgrade the existing Siemens SiPass Server software. Total not to exceed \$24,771.49.

PUBLIC WORKS – Paul McCall, Director

Recycling

- 24-XXX Authorizing award of contract CC-0030-24 to THC Enterprises, Inc, dba Mid-Atlantic Waste Systems, Easton, MD for dumpsters first year of a two year contract. Total not to exceed \$50,000.00.

Roads & Bridges

- 24-XXX Authorizing award of contract #CC-0042-24 to Denville Line Painting, Inc., Rockaway, NJ., Dan Swayze & Sons, Inc., Scotch Plains, NJ., and Zone Striping, Inc., Glassboro, NJ., for first year of a two year Pavement Marking and Striping Various Roads. Total not to exceed \$344,366.66.

MOTION TO ADD RESOLUTIONS 24-XXX THROUGH 24-XXX TO AGENDA FOR THE MARCH 26, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC:**ADJOURNMENT**