



Somerset County
Board of County Commissioners

Commissioner Meeting Room
County Administration Building
20 Grove Street, P.O. Box 3000
Somerville, New Jersey 08876

Meeting Agenda

Work Session Meeting

May 14, 2024

5:00pm

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website.

For public access please email your questions to: **Countyboardmeeting@co.somerset.nj.us**

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the May 14, 2024 Work Session of the Somerset County Board of Commissioners. This agenda and the items on it are for discussion and will be considered at the next Commissioner Meeting of May 28, 2024. No action will be taken at this meeting unless the measure and its adoption are needed in a manner necessary to continue county business.

ROLL CALL:

Commissioner Drake
Commissioner Singleterry
Commissioner Marano
Deputy Director Sooy
Director Robinson

REPORTS:

Director Robinson (Finance & Administration)
Deputy Director Sooy (Business Partnership, Finance)
Commissioner Marano (Public Works)
Commissioner Drake (Human Services)
Commissioner Singleterry (Public Health & Safety)

PRESENTATION:

Economic Development

- Jessica Paolini

COMMUNICATIONS

- #34 Letter from the New Jersey Department of Transportation (“NJDOT”) stating grant applications will be accepted for the NJDOT Fiscal Year 2025 State Aid Programs.
- #35 Ocean County Board of Commissioners; adopted a resolution supporting H.R. 7084 which amends the Internal Revenue Service (IRS) Code of 1986 to repeal the inclusion of gross income of social security benefits.
- #36 Notice of Filing and of Public Hearing of a petition regarding Public Service Electric and Gas Company (“PSE&G”) for approval of an increase in electric and gas rates changes in tariffs for electric and gas service, and for changes in depreciation rates. BPU Docket Nos. ER23120924 and GR23120925.
- #37 Notice of Filing and of Public Hearing of a petition regarding Public Service Electric and Gas Company (“PSE&G”) for approval of electric rate adjustments pursuant to the Infrastructure Advancement Program. BPU Docket No. ER23110783.
- #38 County Clerk, Steve Peter, notice of fees collected for April 2024 in the amount of \$3,128,890.39 of which \$492,872.38 was retained by the County for its own use.

NEW BUSINESS*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

Cultural & Heritage

- 24-1000 Authorizing the Somerset County Cultural & Heritage Commission to apply for and accept funding if awarded from the New Jersey Department of State - Division of Travel & Tourism cooperative marketing grant not to exceed \$15,000 with required 25% match (up to \$3,750.00) for fiscal year 2025.

Engineering

- 24-1001 Authorizing support for the preferred alternatives for the replacement of the Landing Lane Bridge, City of New Brunswick and the Main Street Bridge, Borough of South Bound Brook, over the Delaware and Raritan Canal.
- 24-1002 Approval to execute a grant agreement for the Local Capital Project Delivery (LCPD) program and execute a grant contract with the New Jersey Department of Transportation for the preliminary engineering for the replacement of Picket Place (CR 567) Bridge over the South Branch of Raritan River, County Bridge No. C0609, Branchburg and Hillsborough Townships, Somerset County, New Jersey.
- 24-1003 Authorizing the execution of a shared services agreement between the County of Somerset and the Borough of Far Hills for two rectangular rapid flashing beacon (RRFB) systems and one driver feedback sign on Peapack Road (CR 512) between Far Hills Avenue and Route 202.

24-1004 Approving plans and authorizing receipt of bids for Somerset County Multiuse Facility, 360 Roycefield Road, Hillsborough Township, Somerset County, New Jersey. Contract No. 24003.

Planning

24-1005 Authorizing Somerset County to apply for and accept FY 2025 Sub-Regional Transportation Program (STP) and FY 2025 Sub-Regional Support Program grant funding from the North Jersey Transportation Planning Authority (no local match required).

24-1006 Authorization to enter into a Right of Entry agreement with the Township of Montgomery for the installation of a force main within an existing easement in Skillman Park.

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

24-1007 Authorizing the Prosecutor's Office to apply to the Bureau of Justice Assistance for the Federal Bulletproof Vest Partnership Grant for both the Prosecutor's Office and Sheriff's Office - Law Enforcement and Corrections Divisions, for year 2024, and to accept funding if awarded.

24-1008 Authorizing submission of an application by the Prosecutor's Office and the Sheriff's Office (Law Enforcement and Corrections Divisions), and acceptance of funds if approved, to the NJ Department of Law and Public Safety for the FY 2024 Body Armor Replacement Fund grant.

24-1009 Authorizing the Somerset County Prosecutor's Office to apply for and accept funding if awarded from FFY23 STOP Violence Against Women Act (VAWA) Grant Program (VAWA 48-23).

24-1010 Authorizing the Somerset County Prosecutor's Office to apply for and accept funding if awarded from FFY23 Victims of Crime Act (VOCA) Grant Program (V-18-23).

24-1011 Amending resolution 23-1308 for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program Multi-Jurisdictional Gang, Gun, and Narcotics Task Forces Grant # JAG-1-18TF-21, for the grant period of July 1, 2022 through June 30, 2023.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

Health Department

24-1012 Authorizing the Health Department to apply and accept funding from the State of New Jersey for the Sustaining Local Public Health Infrastructure Grant for the period July 1, 2024 to June 30, 2026 for up to \$325,000.00 if awarded. No matching.

PUBLIC WORKS – Paul McCall, Director

Solid Waste

24-1013 Authorizing an agreement between the County of Somerset and Bound Brook, Green Brook, Manville, Millstone, North Plainfield, and Somerville to provide certified recycling professional services for signing recycling tonnage reports at a rate of \$45.27 per hour.

Transportation

24-1014 Amending R23-1213 to increase an agreement between Somerset County Transportation and the New Jersey Department of Military & Veteran Affairs for veterans' transportation for the contract period 7/1/2023 to 6/30/2024 in the amount of \$1,702.50. Total contract not to exceed \$19,702.50.

AWARD OF CONTRACTS*ADMINISTRATION – Colleen Mahr, County Administrator*

Human Resources

- 24-1015 Award of contract to Natirar Resort Development LLC (Peapack, NJ) for the use of The Mansion at Natirar as the venue for Somerset County's annual Retirement and Service Award Banquet. Total not to exceed \$27,675.00.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Engineering

- 24-1016 Award of professional services contract to Alaimo Group, Inc., Mount Holly, NJ for design for the replacement of County Bridge No. C1102, Lamington Road (CR 523) over tributary to the Lamington River, Bridgewater Township, Somerset County, New Jersey. Total not to exceed \$362,192.00.
- 24-1017 Award of contract CC-0130-23R3 to Pace Analytical Services, LLC, Roseville, MN for testing services, Somerset County - Belle Mead Depot, Hillsborough, NJ. Total not to exceed \$174,004.00.
- 24-1018 Authorizing change order #1 and final payment for Absolute Protective Systems, Inc., Piscataway, NJ for fire alarm system replacement, CO monitoring installation and clean agent fire suppression system installation at 40 North Bridge Street, Somerville, NJ 08876 and 410 Roycefield Road, Hillsborough, NJ 08844, Contract No. 19021. Total not to exceed (\$3,265.50).
- 24-1019 Authorizing change order #1 and final payment for CMS Construction, Inc., Plainfield, NJ, for reconstruction of pedestrian walkways along Cole Drive and improvements to stormwater pump station, Bridgewater Township, Somerset County, New Jersey, Contract No. 21019. An increase of \$7,501.27 from the as-bid contract amount of \$1,167,941.00. The final contract amount is \$1,175,442.27. Total not to exceed \$7,501.27.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Purchasing

- 24-1020 Award of contract #CC-0001-24 to W.B. Mason Co., Inc., B2B Supplies USA LLC dba Printing Supplies USA LLC, and Office Concepts Group for office supplies, furniture & equipment, printer ink cartridge & toner, Just-In Time, desktop delivery, Open End, Catalogue Bid, Cooperative Pricing Bid #2 SOCCP, first year of a two-year contract.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

911 Communications

- 24-1021 Award of contract to V-Comm Telecommunications Engineering for preparation of FCC license application and frequency coordination for six channel pairs. Total not to exceed \$8,860.00.

PUBLIC WORKS – Paul McCall, Director

Facilities and Services

- 24-1022 Award of contract #20-GNSV2-01119 to Slade Industries, Inc., Mountainside, NJ for maintenance and service of elevators in county facilities. Total not to exceed \$80,000.00.

Transportation

- 24-1023 Award of contract CC-9081-24 to Model 1 Commercial Vehicles, Inc., Carlstadt, NJ for the purchase of two light duty Transit Minibuses. Total not to exceed \$274,520.00.

Vehicle Maintenance

- 24-1024 Rescinding Item #16 due to clerical errors for automotive and diesel lubricants engine/gear oils, greases, ATF & hydraulic oils to Lubenet, LLC for Contract # CC-0047-23, resolution R23-2377.

FINANCE*ADMINISTRATION – Colleen Mahr, County Administrator*

Administrator

- 24-1025 Approval to pay confirming orders to Language Lines Services, Dallas, TX and Millennium Strategies, Morristown, NJ, Chasan, Lamparello, Mallon & Cappuzzo, PC, Secaucus, NJ, Shain Schaffer, PC, Bernardsville, NJ. Total not to exceed \$32,343.30.

Human Resources

- 24-1026 Authorizing certification of funds for previously awarded contracts to DSI Medical (Horsham, PA), Fairview Insurance Agency Associates (Verona, NJ), Occupational Health Centers of NJ, P.A. (Elkridge, MD), Personnel Data Systems (Blue Bell, PA), Princeton Healthcare System (Plainsboro, NJ), RICOH USA, Inc. (Parsippany, NJ), and WEX Health, Inc. (Fargo, ND). Total not to exceed \$87,212.00.

- 24-1027 Amending R24-625 which contained an incorrect dollar amount. The dollar amount listed was \$1,120.00. The correct dollar amount is \$1,128.00.

Public Information

- 24-1028 Approval to pay a confirming order to Granicus, LLC (Saint Paul, Minnesota) for govAccess Maintenance (Jan 1, 2024 - June 30, 2024) and govDelivery Integrations. Total not to exceed \$6,737.20.

ELECTION BOARD- Jerry L. Midgette, Esq., Administrator

- 24-1029 Approval to pay confirming order to Election Systems and Software, LLC, Omaha, NE for election services to the Somerset County Board of Elections, Primary Election 2024. Total not to exceed \$35,755.88.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Engineering

- 24-1030 Authorizing certification of funds for previously awarded contract to T.R. Weniger, Inc., Piscataway, NJ for Parks Open Ended Maintenance Contract, Renovations to Marconi Park. Total not to exceed \$89,910.74.

- 24-1031 Authorizing certification of funds for previously awarded contract to US Geological Survey, Lawrenceville, NJ for cooperative agreement with the Department of the Interior USGS for operation of a flood information system. Total not to exceed \$43,666.25.

- 24-1032 Approval to pay confirming order to Sparwick Contracting, Inc., Lafayette, NJ, for Maintenance Contract for Structural Repairs of Bridges/Structures, Various Locations, Somerset County, New Jersey, Contract No. 22016. Total not to exceed \$54,786.05.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

- 24-1033 Authorizing refund to Caroline D. Flamos for Construction Board of Appeals fees. Total not to exceed \$100.00.

24-1034 Authorizing refund of fees to Justin Tomaro for an ESTA Course of \$175.00. Total not to exceed \$175.00.

24-1035 Payment of Claims and Ratifying Payment of Claims.

IT

24-1036 Approval to pay confirming order to Opentext, Richmond Hill, Canada for the annual maintenance renewal. Total not to exceed \$3,720.20.

HUMAN SERVICES – Michael J. Frost, Director

Aging and Disability Services

24-1037 Authorizing certification of funds for previously awarded W.B. Mason Contract (R23-1009), Secaucus, NJ for purchase of chairs. Total not to exceed \$19,696.88.

24-1038 Approval to pay confirming order to Sanford Josephson for the lecture for Basking Ridge Senior Center. Total not to exceed \$110.00.

Community Development

24-1039 Authorizing award of Calendar Year 2023 Homelessness Trust Fund monies. Total not to exceed \$92,886.00.

Richard Hall CHWC

24-1040 Authorizing the cancellation of certificate of funds for previously awarded contracts for Richard Hall CHWC. Motivated Security Services, Inc, contract CC-0051-22R, for guard services. Total not to exceed (\$5,068.44).

24-1041 Authorizing the cancellation of certificate of funds for previously awarded contracts for Richard Hall CHWC. Qualifacts System, Inc., contract CC-0121-20. Total not to exceed (\$3,136.12).

24-1042 Authorizing the cancellation of certificate of funds for previously awarded contracts for Richard Hall CHWC. Ability Network, INC. contract CC-0158-22, for web-based software services. Total not to exceed (\$2,932.65).

24-1043 Authorizing the cancellation of certificate of funds for previously awarded contracts for Richard Hall CHWC. 22nd Century Technologies contract CC-0103-18 and CC-0103-23 for Temp Medical Staffing, not to exceed (\$22,500.00). Laine Federal Solutions, Inc, contract CC-0035-21, for Temp Services, not to exceed (\$5,000.00). Adelphi Medical Staffing, LLC, contract CC-0103-23 for Temp Medical Staffing, not to exceed (\$5,000.00). Total not to exceed (\$32,500.00).

24-1044 Authorizing the cancellation of certificate of funds for previously awarded contracts for Richard Hall CHWC. Spring Reins of Life, contract CC-0154-21 and CC-0154-23, for equine services not to exceed (\$20,190.00) and Freedom Yoga, contract CC-0156-23, for yoga services not to exceed (\$3,200.00). Total not to exceed (23,390.00).

Youth Services

24-1045 Amending certification of funds for previously awarded contract to Middle Earth for probation enhancements and transportation funds. Total not to exceed (\$6,065.94).

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

- 24-1046 Authorizing certification of funds for previously awarded contract to Commercial Technology Contractors Incorporated, contract number CC-0056-23, for installation of cameras. Total not to exceed \$6,624.28.
- 24-1047 Approval to pay confirming orders to Net Transcripts and VIQ Solutions, Phoenix, AZ, for transcription services. Total not to exceed \$11,842.87.
- 24-1048 Approval to pay confirming order to Dr. Howard Gilman, Holmdel, NJ, for expert Forensic Psychiatry testimony. Total not to exceed \$6,150.00.
- 24-1049 Approval to pay a confirming order to Enigma Solutions, LLC, Coral Springs, Florida, for cyber hunter training for a detective. Total not to exceed \$449.00.
- 24-1050 Approval to pay a confirming order to Johnny On The Spot, Old Bridge, NJ, for restroom services at the Firearms Range. Total not to exceed \$218.75.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

911 Communications

- 24-1051 Authorizing certification of funds for previously awarded contract to Queues Enforth Development Inc. (QED) for the 2nd year of a five year contract for maintenance and support. Application software acuity CAD/RMS system contract JCC-COM-0202-23R. To provide an annual software maintenance and support agreement for the product(s), and module(s) licensed to Somerset County Communications Center Q.E.D. application software, January 01, 2024 to December 31, 2024. Total not to exceed \$92,275.00.
- 24-1052 Approval to pay a confirming order to W.B. Mason for past due water invoices from 2021 and 2022. Total not to exceed \$62.58.

Health Department

- 24-1053 Authorizing certification of funds for a previously awarded contract to Zufall Health Center contract #CY-COM-0018-23 for reproductive health care, cancer screening and primary health care. Total not to exceed \$14,073.00.
- 24-1054 Authorizing certification of funds for previously awarded contract to Zufall Health Center contract #CY-COM-0019-23 for child health clinics. Total not to exceed \$13,412.00.
- 24-1055 Approval to pay confirming order to EMSL Analytical, Inc, Cinnaminson, NJ, for lead sample testing for children with high lead levels in Far Hills, North Plainfield, Somerville, Raritan, Manville, Franklin, Bedminster, Bound Brook and South Bound Brook for November and December 2023. Total not to exceed \$362.70.

PUBLIC WORKS – Paul McCall, Director

Facilities and Services

- 24-1056 Authorizing certification of funds for previously awarded contract to Millennium Mechanical, Fairfield, NJ, Genserve, LLC, Plainview, NY, National Fuel Oil, Inc., Newark, NJ for HVAC maintenance and repair, generator maintenance and repair and fuel oil. Total not to exceed \$75,000.00.

- 24-1057 Amending and canceling certification of funds for previously awarded contracts to Industrial Cooling Corp., Metuchen, NJ, PCC HVAC LLC DBA Professional Climate Control, East Hanover, NJ, Continental Hardware Inc., Newark, NJ, Jewel Electric, Inc., Jersey City, NJ. Total not to exceed (\$52,709.33).
- 24-1058 Amending R24-136 and R24-652 to increase previously certified funds to Systems Design Group, Flemington, NJ, in the amount of \$232.05 each. Total not to exceed \$464.10.
- 24-1059 Approval to pay confirming orders to Bartlett Tree Experts, Stamford, CT, Haig Service Corporation, Green Brook, NJ, Jewel Electric, LLC, Green Brook, NJ, for various services performed. Total not exceed \$3,018.38.
- Recycling
- 24-1060 Approval to pay confirming order to Colgate Paper Stock, New Brunswick, NJ for commodities. Total not to exceed \$23,572.68.
- 24-1061 Approval to pay confirming order to Mazza Recycling Services, Ltd., Tinton Falls, NJ for commodities. Total not to exceed \$3,164.96.
- Roads & Bridges
- 24-1062 Authorizing certification of funds for previously awarded contract to Chemung Supply Corporation, Elmira, NY and Road Safety Systems, LLC., Shamong, NJ for guiderail and guiderail parts. Total not to exceed \$75,000.00.
- 24-1063 Authorizing certification of funds for previously awarded contract to National Highway Products, Inc., Millville, NJ., for traffic signs, supports, hardware, and devices. Total not to exceed \$1,228.60.
- 24-1064 Approval to pay confirming order to Grainger, South Plainfield, NJ., for trash cans. Total not to exceed \$1,218.40.
- Solid Waste
- 24-1065 Approval to pay confirming order to Radiac Research Corp., Brooklyn, NY for transportation and disposal of household hazardous waste. Total not to exceed \$47,821.60.
- Vehicle Maintenance
- 24-1066 Amending and canceling certification of funds for previously awarded contracts to Ciocca FMFL Inc., Flemington, NJ, Engine Land, Inc., Elizabeth, NJ, Fred Beans Parts, Inc., Doylestown, PA, Fred Beans Ford, Washington, NJ. Total not to exceed (\$57,675.24).
- 24-1067 Amending and canceling certification of funds for previously awarded contracts to F & S Tire Corp., Inc., Edison, NJ, Richie's Tire Service, Inc., Middlesex, NJ. Total not to exceed (\$19,560.45).
- 24-1068 Amending and canceling certification of funds for previously awarded contracts to Richie's Tire Service, Inc., Middlesex, NJ. Total not to exceed (\$11,626.35).
- 24-1069 Amending and canceling certification of funds for previously awarded contracts to American Mobile Glass, Newfoundland, NJ. Total not to exceed (\$3,602.49).

24-1070 Approval to pay confirming orders to Independence Constructors, Bridgewater, NJ \$1,350.00 for parts and repairs, National Fuel Oil, Inc., Newark, NJ \$121,876.99 for gasoline, National Fuel Oil, Inc., Newark, NJ \$58,379.08 for diesel. Total not to exceed \$181,606.07.

24-1071 Approval to pay confirming orders for parts and repairs. Total not to exceed \$30,327.10. {Campbell Freightliner, LLC, Monroe, NJ \$2,498.58, Sanitation Truck Repairs, South Plainfield, NJ \$260.55, Mike's Towing & Recovery, Branchburg, NJ \$1,494.44, Jesco, Inc., Piscataway, NJ \$13,718.01, PDQ Auto Supply, Manville, NJ \$802.58, Storr Tractor Company, Somerville, NJ \$136.74, Air Brake & Equipment, Hillside, NJ \$3,135.68, Sanitation Equipment, Totowa, NJ \$7,680.62, Custom Bandag, Inc., Hightstown, NJ \$358.56, F & S Tire Corp., Inc., Edison, NJ \$241.34}.

TAX BOARD – Charles Eader, Tax Administrator

24-1072 Approval to pay confirming order to Metro Imaging Services, Inc., for renewal of annual micrographic service contract. Total not to exceed \$420.00.

MOTION TO ADD ABOVE RESOLUTIONS 24-1000 THROUGH 24-1072 TO THE CONSENT AGENDA FOR THE MAY 28, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ITEMS TO BE ADDED FOR ADOPTION AT THE MAY 14, 2024 REGULAR MEETING

ADMINISTRATION – Colleen Mahr, County Administrator
Administration

24-XXX Rescinding resolution R24-757, due to omissions and errors in the original resolution, which authorized Somerset County to apply for and accept \$37,5000.00 for the LEAP County Coordinator Fellowship Grant for a Shared Services County Coordinator Fellow for a one-year period.

24-XXX Authorizing Somerset County to apply for and accept \$37,500.00 for the LEAP County Coordinator Fellowship Grant for a part-time Shared Services County Coordinator Fellow for a one-year period.

24-XXX Authorizing award of contract CC-0149-21S for County Business Systems for Upgrades, Maintenance and support to E-Pay module and maintenance and support of Bluestone Probate System supplemental for an E-Pay Module and support and maintenance. Total not to exceed \$23,400.00.

CONSTITUTIONAL OFFICERS

Jail

24-XXX Approval to pay confirming orders for services provided to the Somerset County Jail. Total not to exceed \$319,559.02.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Engineering

24-XXX Authorizing award of contract 22012 to Schifano Construction Corp., Middlesex, NJ for 2023 Road Resurfacing and ADA Compliance Program, various routes, various locations, Somerset County, New Jersey, Contract No. 22012. Total amount not to exceed \$6,650,820.51.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

IT

24-XXX Authorizing the purchase of replacement phones from SHI International Corp., Somerset, NJ utilizing the utilizing the NASPO Data Communications contract #AR3227, subcontract #: 21-TELE-01506. Total not to exceed \$162,222.00.

HUMAN SERVICES – Michael J. Frost, Director

Aging and Disability Services

24-XXX Authorizing the continuation of a contract with the Office On Aging and Disability Services for the administration of the Personal Assistance Services Program for an amount of \$62,226.00, Contract number 25AQTC for the period of July 1, 2024 to June 30, 2025.

PUBLIC WORKS – Paul McCall, Director

Roads & Bridges

24-XXX Authorizing award of contract # CC-0018-24 to Mazza Mulch, Inc., Tinton Falls, NJ., Britton Industries, Lawrenceville, NJ., and Herman's Trucking Inc., Wrightstown, NJ., for recycling of tree brush, stumps, leaves, logs, chips and pallets, first year of a two year contract. Total not to exceed \$10,000.00.

MOTION TO ADD RESOLUTIONS 24-XXX THROUGH 24-XXX TO AGENDA FOR THE MAY 14, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLICADJOURNMENT