



# Somerset County

## Board of County Commissioners

Commissioner Meeting Room  
County Administration Building  
20 Grove Street, P.O. Box 3000  
Somerville, New Jersey 08876

### Meeting Agenda

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**Work Session Meeting****May 28, 2024****5:00pm**

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In compliance with the open public meetings act of the state of New Jersey on January 12, 2023 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: **[Countyboardmeeting@co.somerset.nj.us](mailto:Countyboardmeeting@co.somerset.nj.us)**

The public may participate in this meeting by calling (908) 231-7075.

#### PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the May 28, 2024 Work Session of the Somerset County Board of Commissioners. This agenda and the items on it are for discussion and will be considered at the next Commissioner Meeting of June 11, 2024. No action will be taken at this meeting unless the measure and its adoption are needed in a manner necessary to continue county business.

#### ROLL CALL:

Commissioner Drake  
Commissioner Singleterry  
Commissioner Marano  
Deputy Director Sooy  
Director Robinson

#### REPORTS:

Director Robinson (Finance & Administration)  
Deputy Director Sooy (Business Partnership, Finance)  
Commissioner Marano (Public Works)  
Commissioner Drake (Human Services)  
Commissioner Singleterry (Public Health & Safety)

**EMPLOYEE RECOGNITION COMMITTEE AWARD**

## Professional Achievement Award

- Gayle Allen

**COMMUNICATIONS**

- #40 County of Warren, Board of County Commissioners letter to Governor Murphy and Resolution #352-24, Opposing A-410, Bill allowing the removal of County Commissioners due to absences.
- #41 Notice of Filing and of Public Hearing regarding Jersey Central Power & Light Company's ("JCP&L" or the Company") EE&C Palan II Filing. Docket No.: QO23120872
- #42 Notice of Filing of Public Hearing regarding Jersey Central Power & Light Company's ("JCP&L" or the Company") 2023 Rider RRC Filing. Docket No.: ER24020075

**NEW BUSINESS***ENGINEERING AND PLANNING – Matthew D. Loper, Director*

## Engineering

- 24-2000 Authorizing the execution of a shared services agreement between the County of Somerset and the Borough of Peapack and Gladstone for curb extensions and ADA complaint curb ramps on Main Street, CR 12) at Willow Avenue.
- 24-2001 Approving plans and authorizing receipt of bids for intersection improvements, Mountain Boulevard Extension/Washington Valley Road (CR 527), Washington Valley Road Extension (CR 638) and North Road, Warren Township, Somerset County, New Jersey. Contract No. 24008.
- 24-2002 Approving plans and authorizing receipt of bids for horizontal curve signage plans, various municipalities, Somerset County, New Jersey, Contract No. 24009.
- 24-2003 Authorizing application of funds from the North Jersey Transportation Planning Authority for local safety improvements to Somerset Street (CR 626) from First Avenue (CR 567)/Lyman Street (CR 625) to US 206 and Somerset Street/Old York Road (CR 567) from First Avenue (CR 567)/Lyman Street (CR 625) to Colle Sannita Way/Canal Street.

## Planning

- 24-2004 Authorizing release of a performance surety, for the construction of a 28 unit apartment building with 32 parking spaces located at Block 7 Lot 29 along West Main Street (CR 533) in Bound Brook, and on file with the County Planning Board as BB 139S.

*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO*

## Finance

- 24-2005 Authorizing the extension for a month of Addendum No. 3 to Master Service Agreement S005 between the County of Somerset and State of New Jersey Judiciary Administrative Office of the Courts previously entered into with the State of New Jersey Judiciary Administration Office of the Courts (AOC) for certain services that are performed by the County for the Superior Court of NJ, Somerset County Vicinage. The Addendum covered the time period of August 1, 2023 through June 30, 2024.

24-2006 Authorizing the execution of the Uniformed Shared Services agreement with the Somerville Borough Fire Department.

24-2007 Authorizing the execution of the Uniformed Shared Services agreement with the Somerville Borough Rescue Squad.

Purchasing

24-2008 Authorizing the Purchasing Agent to utilize provisions in the Local Public Contracts Law and Rules to prepare a Scope of Work to bid for Proprietary Goods or Services for Maintenance and Support for the Environmental Systems Research Institute (ESRI) Geographic Information System (GIS) Software.

*PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director*

Health

24-2009 Amending resolution R23-1160 adopted on June 13, 2023 authorizing the Somerset County Department of Health to apply and accept funding from the New Jersey Department of Health Enhancing Local Public Health Infrastructure grant year 2 award up to \$2,000,000.00 from July 1, 2023 to June 30, 2025.

**AWARD OF CONTRACTS**

*CONSTITUTIONAL OFFICERS*

County Clerk

24-2010 Authorizing the purchase of an annual maintenance agreement from SHI International Corp (Somerset, NJ) for the Harris Acclaim Recording Software for the Somerset County Clerk's Office utilizing Bergen County Cooperative Contract CK04 22-24. Not to exceed \$63,239.29.

Jail

24-2011 Award of contract for JCC-0019-24 to: 1. Interboro Packaging Corp (Montgomery, NY) 2. Spruce Industries (Rahway, NJ 07065), 3. Term Enterprise Inc T/A Allen Paper and Supply (Dover, NJ 07801) 4. United Sales Corp (Brooklyn, NY) 5. Wynn Innovations (Greenwood, CA) 6. The Glove and Safety People (New Brunswick, NJ) for Open End Co-Operative Pricing Bid for Janitorial Supplies for the Somerset County Jail and All Divisions. First Year of a Two Year Contract.

*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

Engineering

24-2012 Award of contract CC-0108-24R to R.S. Knapp Co. Inc., Lyndhurst, NJ for Reprographics: Construction Plan Reproductions and Plotting Supplies for Engineering Division, Open End Contract. Total not to exceed \$10,000.00.

24-2013 Award of contract 17-GNSV2-00181; T2507 to Asphalt Paving Systems, Inc., Hammonton, NJ, for 2024 Micro-Surfacing and Slurry Seal Pavement System. Amount not to exceed \$850,005.81.

24-2014 Authorizing change order #2 and final payment for T.R. Weniger, Inc. Piscataway, NJ, for Irrigation Improvements at Warrenbrook Golf Course, Warren Township, Somerset County, New Jersey, Contract No. 22021. The as-bid contract amount is \$2,021,183.50. The final contract amount is \$2,269,177.33 and includes previously approved change order #1 in the amount of \$248,219.85. This change order #2 is a decrease of (\$226.02). Total not to exceed (\$226.02).

## Planning

24-2015 Award of contract to French and Parrello Associates for the preparation of an application to the Hazardous Discharge Site Remediation Fund for block 117, Lot 4, Raritan Borough, Somerset County, New Jersey. Amount not to exceed \$14,200.00.

24-2016 Award of contract to Najarian Associates for site investigation activities in connection with the acquisition of Block 165, Lots 1, 2, 3, and 13, and Block 169 Lot 3, Hillsborough Township, Somerset County, New Jersey. Amount not to exceed \$140,300.00.

*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO*

## Purchasing

24-2017 Award of contract to Atlantic Tactical, Inc., Bob Barker Company, Inc., Bob's Uniform Shop Inc., Dot Designing, Flemington Department Store, Galls, LLC, Keyport Army and Navy, Smart Stitch, LLC and Some's Uniforms, Inc. for Uniforms- Various County Departments / Park Commission, Cooperative Pricing Bid #2 SOCCP, Open End Contract #CC-0004-24, first year of a two-year contract.

*HUMAN SERVICES – Michael J. Frost, Director*

## Operations and Planning

24-2018 Award of contract CY-COM-0084-23 to New Hope Integrated Behavioral Health for Connection to Recovery Housing in the amount of not to exceed \$7,000.00 and contract CY-COM-0088-23 to Community in Crisis for Peer Recovery Pop Ups in the amount of not to exceed \$30,000.00 for the period of March 1, 2024 through February 28, 2025. Total not to exceed \$37,000.00.

*PROSECUTOR'S OFFICE- Thomas L. White, Administrator*

24-2019 Authorizing a purchase from Computer Square, Inc. Keasbey, NJ, for InfoShare annual maintenance, utilizing NJ State Contract: NJ/CSI Agreement 20-M0003-CS101. Total not to exceed \$87,200.00.

*PUBLIC WORKS – Paul McCall, Director*

## Facilities and Services

24-2020 Award of contract CC-0093-23 to Dave's Suburban Disposal Service, Inc., Flagtown, NJ and Interstate Waste Services of New Jersey, Inc., Detroit, MI for refuse disposal services for Somerset County and Somerset County Park Commission. Second year of a two-year contract. Total not to exceed \$48,000.00.

## Roads &amp; Bridges

24-2021 Authorizing the purchase of Ventrac accessories, (broom, spreader, drop ssv and storage basket) from Storr Tractor, Branchburg NJ., utilizing Contract HCESC-CAT/SERV-23-06. Total not to exceed \$10,677.30.

24-2022 Award of contract CC-0116-23 to Trench Technologies, LLC., Livingston, NJ and Signal Control Products, LLC., Branchburg, NJ for electrical underground structures and appurtenances, second year of a two year contract. Total not to exceed \$43,913.56.

## Vehicle Maintenance

24-2023 Award of contract CC-0016-23 to Barnwell House of Tire Inc., Fairfield, NJ, Custom Bandag Inc., Hightstown, NJ for recapping tires and solid tire replacement. Second year of a two year contract. Total not to exceed \$20,000.00.

**FINANCE***ADMINISTRATION – Colleen Mahr, County Administrator*

## Administration

24-2024 Authorizing certification of funds for previously awarded contract to Shain Schaffer PC and Chasan, Lamparello, Mallon & Cappuzzo for professional legal services in the County of Somerset on an as needed basis for year 2024. Total not to exceed \$165,000.00.

*CONSTITUTIONAL OFFICERS*

## County Clerk

24-2025 Approval to pay a confirming order to Foveonics Document Solutions, Hackettstown, NJ for imageSync Software. Total not to exceed \$7,205.81.

24-2026 Approval to pay a confirming order to Wilentz, Goldman & Spitzer, Woodbridge, NJ for Legal Services. Total not to exceed \$50,654.24.

## Jail

24-2027 Authorizing certification of funds for previously awarded contracts total not to exceed \$460,040.66.

*{Metropolitan Foods d/b/a Driscoll Foods (Wayne, NJ) for \$20,000.00 / JAMAC Frozen Foods (Jersey City, NJ) for \$20,000.00 / Mivila Foods (Paterson, NJ) for \$20,000.00 / Polaris Pharmacy Services (Warrington, PA) for \$20,000.00 / CFG Health Systems (Marlboro, NJ) for \$380,040.66}*

*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO*

## Finance

24-2028 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Health, Farmer's Market Program in the amount of \$2,157.00 into the 2024 county budget.

24-2029 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Health, Childhood Lead Exposure Prevention Project (CLEP) in the amount of \$12,500.00 into the 2024 county budget.

24-2030 Insertion of a Special Item of Revenue in the Budget for the New Jersey Division of Mental Health and Addiction Services, County Innovation Program Grant in the amount of \$18,993.00 into the 2024 county budget.

24-2031 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Children and Families, 2024 Formula-Based for the Child Advocacy Development Grant in the amount of \$19,460.00 into the 2024 county budget.

24-2032 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Transportation, Bridge D1302 - Pottersville Rd in the amount of \$36,135.64 into the 2024 county budget.

24-2033 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$47,869.99 into the 2024 county budget.

24-2034 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$52,067.45 into the 2024 county budget.

- 24-2035 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$58,187.56 into the 2024 county budget.
- 24-2036 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$62,675.35 into the 2024 county budget.
- 24-2037 Insertion of a Special Item of Revenue in the Budget for the State of New Jersey Department of Law and Public Safety, Edward Byrne Memorial Justice Assistance Grant Program (JAG) in the amount of \$63,088.00 into the 2024 county budget. In-Kind match appropriated in the Somerset County Prosecutor's Salary and Wage budget.
- 24-2038 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$80,177.80 into the 2024 county budget.
- 24-2039 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$82,082.69 into the 2024 county budget.
- 24-2040 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Law and Public Safety Juvenile Justice Commission, SCP Program Management Funds in the amount of \$90,000.00 into the 2024 county budget.
- 24-2041 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Law and Public Safety Juvenile Justice Commission, Family Court Funds in the amount of \$142,188.00 into the 2024 county budget.
- 24-2042 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Law and Public Safety Juvenile Justice Commission, SCP Program Services Funds in the amount of \$324,522.00 into the 2024 county budget.
- 24-2043 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$507,330.67 into the 2024 county budget.
- 24-2044 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Health, County Health Infrastructure Funding (CHIF) in the amount of \$764,612.00 into the 2024 county budget.
- 24-2045 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Transportation, Picket Place CR 567 Bridge (C0609) in the amount of \$830,978.34 into the 2024 county budget.
- 24-2046 Payment of Claims and Ratifying Payment of Claims.

*HUMAN SERVICES – Michael J. Frost, Director*

*Aging and Disability Services*

- 24-2047 Approval to pay a confirming order for Saker Shoprites, Inc, NJ for the purchase of Flowers for Seniors Center. Total not to exceed \$45.00.
- 24-2048 Authorizing certification of funds for previously awarded Whitson Contract (R23-2424) for purchase of meals. Total not to exceed \$18,900.00.

## Community Development Office

24-2049 Authorizing decrease of purchase orders for Community Hope and Raritan Valley Habitat for Humanity. Total not to exceed (\$83,592.71).

## Operations and Planning

24-2050 Authorizing allocation of various Human Services Agencies for the period of January 1, 2024 through December 31, 2024. Total not to exceed \$2,053,940.00.  
{ \$200,000.00 for Adult Day Center, \$176,604 for Alternatives Inc., \$150,000.00 for Bridgeway, \$27,283.00 for Central Jersey Housing Resource Center, \$25,200.00 for Family & Community Services, \$69,652.00 for Food Bank Network, \$170,000.00 for Franklin Food Bank, \$90,830.00 for HOME of Somerset County, \$43,944.00 for Jewish Family Services, \$84,100.00 for Legal Services, \$158,000.00 for Martin Luther King Youth Center, \$147,717.00 for Middle Earth, \$213,310.00 for Safe & Sound Somerset, \$110,000.00 for Somerset Children's Center }

## Richard Hall CHWC

24-2051 Approval to pay a confirming order to Round Hill Risk Partners, LLC of Chatham, NJ for the purchase of Professional Liability insurance for Richard Hall Community Health and Wellness Center staff for the period from June 1, 2024 to June 1, 2025. Total not to exceed \$37,747.00.

*PROSECUTOR'S OFFICE – Thomas L. White, Administrator*

24-2052 Approval to pay a confirming order to RWJ University Hospital - Somerset, Somerville, NJ, for PFRS physicals. Total not to exceed \$200.00.

24-2053 Approval to pay a confirming order to TjohnE Productions, Inc., Caledonia, Michigan, for conducting interactive traffic seminars at local high schools. Total not to exceed \$11,200.00.

*PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director*

## Health

24-2054 Approval to pay a confirming order to Zufall Health Center, Dover, NJ for child health clinics. Total not to exceed \$13,410.00.

24-2055 Approval to pay a confirming order to Zufall Health Center, Dover, NJ for reproductive health services. Total not to exceed \$14,073.00.

*PUBLIC WORKS – Paul McCall, Director*

## Facilities and Services

24-2056 Approval to pay a confirming order to Systems Design Group, LLC, Flemington, NJ, for electronic cell gate repairs and Millennium Mechanical, LLC, Fairfield, NJ for refrigerant disposal. Total not to exceed \$3,389.00.

24-2057 Approval to amend and increase R24-535 confirming order by \$100.00. Total not to exceed \$6,399.27.

24-2058 Authorizing certification of funds for previously awarded contract to Millennium Mechanical, Fairfield, NJ for HVAC maintenance and repair. Total not to exceed \$17,508.00.

## Recycling

24-2059 Approval to pay a confirming order to Colgate Paper Stock Co., Inc., New Brunswick, NJ for commodities. Total not to exceed \$23,067.01.

## Roads &amp; Bridges

24-2060 Approval to pay a confirming order to Ricoh USA, Inc., Philadelphia, PA., for office copiers. Total not to exceed \$406.75.

## Vehicle Maintenance

24-2061 Approval to pay confirming orders total not to exceed \$28,539.84.  
*{Campbell Freightliner, LLC, Monroe, NJ \$2,464.26, Gabrielli Kenworth of NJ, Dayton, NJ \$398.82, J & G Lubrication Co., Bridgewater, NJ \$3,087.69, Mike's Towing & Recovery, Branchburg, NJ \$1,589.90, Air Brake & Equipment, Hillside, NJ \$2,910.49, Sanitation Equipment, Totowa, NJ \$3,723.37, The Hose Shop, Piscataway, NJ \$13,397.31, F & S Tire Corp., Inc., Edison, NJ \$968.00 for parts and repairs.}*

24-2062 Approval to pay confirming orders total not to exceed \$37,659.71.  
*{D & B Auto Supply, Middlesex, NJ \$27,054.11, Detcon, Farmingdale, NJ \$2,415.90, Power Place, Whitehouse Station, NJ \$775.10, Storr Tractor Company, Somerville, NJ \$6,410.99, Trius, Inc., Farmingdale, NJ \$1,003.61 for parts and repairs.}*

24-2063 Approval to pay confirming orders total not to exceed \$100,109.99.  
*{National Fuel Oil, Inc., Newark, NJ \$91,840.58 for gasoline, National Fuel Oil, Inc., Newark, NJ \$5,769.41 for diesel, Fleet Data Systems, LLC, San Mateo, CA \$2,500.00 for maintenance.}*

24-2064 Authorizing certification of funds for previously awarded contract total not to exceed \$277,000.00.  
*{Able Ford of NJ dba All American Ford, Old Bridge, NJ, Engine Land, Inc., Elizabeth, NJ, Fred Beans Parts, Inc., Doylestown, PA, J & G Lubrication Co., Bridgewater, NJ, Mercer Springs, Trenton, NJ, Sanitation Truck Repairs, South Plainfield, NJ, Mike's Towing & Recovery, Branchburg, NJ, Samuels, Inc., Vauxhaull, NJ, D & B Auto Supply, Middlesex, NJ, Fastenal Company, Winona, MN, Grainger, South Plainfield, NJ, PDQ Auto Supply, Manville, NJ, Truis, Inc., Farmingdale, NJ, Detcon, Farmingdale, NJ, H.A. Dehart & Son, Inc., Thorofare, NJ, Sanitation Equipment, Totowa, NJ, The Hose Shop, Piscataway, NJ, Lubenet, LLC, Brooklyn, NY, Custom Bandag, Inc., Hightstown, NJ for parts and repairs.}*

**MOTION TO ADD ABOVE RESOLUTIONS 24-2000 THROUGH 24-2064 TO THE CONSENT AGENDA FOR THE JUNE 11, 2024 MEETING**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**ITEMS TO BE ADDED FOR ADOPTION AT THE MAY 28, 2024 REGULAR MEETING**

*ADMINISTRATION – Colleen Mahr, County Administrator*

County Counsel

24- Authorizing a Shared Services Agreement between County of Somerset and the County of Morris for the provision of detainee facilities.

*ELECTION BOARD- Jerry L. Midgette, Esq., Administrator*

24- Award of contract to DMT Solutions Global Corp, Danbury CT for purchase of Election equipment to The Somerset County Board of Elections, General Election 2024. Total not to exceed \$342,800.00.



*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO*

IT

24- Award of contract to SHI, Somerset, NJ for the purchase of HPE Alletra Digital backup Network Storage Array utilizing New Jersey Cooperative Purchasing Alliance - Contract #CK04 - subcontract #22-24. Total not to exceed \$47,364.18.

MOTION TO ADD RESOLUTIONS 24-XXXX THROUGH 24-XXXX TO AGENDA FOR THE MAY 28, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC:

ADJOURNMENT

