



**Somerset County**  
Board of County Commissioners

Commissioner Meeting Room  
County Administration Building  
20 Grove Street, P.O. Box 3000  
Somerville, New Jersey 08876

**Meeting Agenda**

**Regular Meeting**

**July 9, 2024**

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: **Countyboardmeeting@co.somerset.nj.us**

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the July 9, 2024 Regular meeting of the Somerset County Board of Commissioners. The items on this agenda were introduced at the Somerset County Board of Commissioners Work Session on June 25, 2024.

ROLL CALL:

Commissioner Drake  
Commissioner Singleterry  
Commissioner Marano  
Deputy Director Sooy  
Director Robinson

REPORTS:

Director Robinson (Finance & Administration)  
Deputy Director Sooy (Business Partnership, Finance)  
Commissioner Marano (Public Works)  
Commissioner Drake (Human Services)  
Commissioner Singleterry (Public Health & Safety)

**APPROVAL OF MINUTES**

- June 11, 2024 Minutes
- June 25, 2024 Minutes

**MOTION TO APPROVE THE ABOVE LISTED MINUTES**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**ORDINANCE**

ORD24-1399 Ordinance establishing speed limits along Wilhousky Street, Manville Causeway, Weston Canal Road, Canal Road, County Route 623, in the Borough of Manville, Township of Franklin, and the Borough of South Bound Brook, Somerset County, New Jersey and setting the public hearing for July 23, 2024 at 6:00 pm.

**MOTION TO PASS ORD24-1399 ON FIRST READING AND SET THE PUBLIC HEARING FOR JULY 23, 2024 AT 6:00 PM.**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**CONSENT AGENDA:**

All matters listed hereunder are considered to be routine in nature and will be enacted upon in one or several motions. Any person may request that an item be removed for separate consideration. Items listed below were introduced at the County Commissioners work session meeting of June 25, 2024.

***ENGINEERING AND PLANNING – Matthew D. Loper, Director*****Planning**

24-1300 Authorizing Somerset County to participate in the State Development and Redevelopment Plan Cross-Acceptance Process.

***HUMAN SERVICES – Zachary Berliner, Director*****Operations and Planning**

24-1301 Authorizing the Somerset County Department of Human Services to apply and accept Somerset County Human Services Advisory Council (HSAC) contract #25C00197 for the period of July 1, 2024 through June 30, 2025. Total not to exceed \$69,949.00.

*PROSECUTOR'S OFFICE – Thomas L. White, Administrator*

24-1302 Authorizing the Prosecutor's Office to apply for the FFY23 Victims of Crime Act (VOCA) grant program (VS-18-23) for an amount of up to \$144,000.00, with a County match of \$36,000.00, for a total project amount of up to \$180,000.00, accept funding if awarded, and insertion of funds into the budget.

*PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director*

## Emergency Management

24-1303 Authorizing the Office of Emergency Management to apply for and accept the 2024 New Jersey American Water Grant Program for up to \$2,500.00. Funding will be used for HazMat simulest kits. No matching.

*PUBLIC WORKS – Paul McCall, Director*

## Solid Waste

24-1304 Authorizing to file a spending plan for 2023 Recycling Enhancement Act (REA) Grant funds in the amount of \$332,100.00. Total not to exceed \$332,100.00.

24-1305 Authorizing acceptance and insertion of Clean Communities Grant Entitlement for Fiscal Year 2024. Total not to exceed \$111,475.14.

## Transportation

24-1306 Authorizing the County of Somerset to apply for the Senior Citizens and Disabled Residents Transportation Assistance Program (SCDRTAP) Fiscal Year 2025 grant, and to accept \$1,166,603.00 of funding if awarded.

**MOTION TO APPROVE RESOLUTIONS 24-1300 THROUGH 24-1306**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**AWARD OF CONTRACTS***CONSTITUTIONAL OFFICERS*

## Jail

24-1307 Amending R24-1111 authorizing the award of contract for JCC-0019-24 to include the vendor Plastic Express (Union, NJ). This vendor was erroneously omitted during the initial awarding of the contract and meets the specifications of the bid.

*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

## Engineering

24-1308 Authorizing change order #1 for Reconstruction of River Road, CR 567, from Elm Street to 1,000' North, Township of Hillsborough, Somerset County, New Jersey, Contract No. 20022. Total not to exceed \$196,583.14.

24-1309 Authorizing change order #2 and final payment for Grade Construction, Paterson, NJ, for Replacement of County Bridge No. H0918, Brookside Drive, Township of Warren, Somerset County, NJ, Contract No. 22021. The as-bid contract amount is \$574,682.30. The final contract amount is \$566,010.66 and includes previously approved change order #1 in the amount of \$29,465.48. This change order #2 is a decrease of (\$38,137.12). Total not to exceed (\$38,137.12).

24-1310 Authorizing award of professional services contract to Verdantas LLC, Wilmington, DE for as needed environmental services for the year 2024, Somerset County, New Jersey. Total not to exceed \$20,000.00.

24-1311 Authorizing award of professional Services Contract to Dewberry Engineers, Inc., Fairfax, VA for Preliminary Engineering for the Picket Place (CR 567) Bridge over the South Branch of Raritan River, County Bridge No. C0609, Branchburg and Hillsborough Townships, Somerset County, New Jersey. Total not to exceed \$830,978.34.

#### Planning

24-1312 Authorizing award of contract to SHI International for ION Contract Management Platform utilizing Bergen County Cooperative Purchasing Alliance #CK04 Contract #24-38. To include customization, set up, platform fee for 12 months, 25 12-month user licenses (for 33 users), training and tech support for one year. Total not to exceed \$66,691.48.

24-1313 Authorizing the Board of County Commissioners to enter into a contract for services for 2024 with the Regional Center Partnership of Somerset County. Total not to exceed \$65,792.25.

#### *HUMAN SERVICES – Zachary Berliner, Director*

##### Community Development Office

24-1314 Authorizing the submission of Action Plan amendments for years 2018, 2019, and 2021 to the U.S. Department of Housing and Urban Development and allocating not to exceed \$52,817.00 to Raritan Valley Habitat for Humanity and not to exceed \$30,774.00 to Youth Consultation Service. Total not to exceed \$83,591.00.

24-1315 Authorizing submission of the 2024 Annual Action Plan to the U.S. Department of Housing and Urban Development. Total not to exceed \$1,067,192.00 in CDBG funds and \$592,575.79 in HOME funds.

##### Youth Services

24-1316 Authorizing award of contract CY-COM-0012-24 to Middle Earth, total not to exceed \$429,766.00 for services from April 1, 2024 to December 31, 2024.

#### *PUBLIC WORKS – Paul McCall, Director*

##### Facilities and Services

24-1317 Authorizing award of contract CC-0110-23 to TruGreen Limited Partnership, Phoenix, AZ and Integrated Turf Management Inc., New Britain, PA for landscape chemical application and fertilization, open end, cooperative pricing bid #2 SOCCP, second year of a three-year contract. Total not to exceed \$750.00.

##### Vehicle Maintenance

24-1318 Authorizing award of contract CC-0025-23 to Lubenet, LLC, Brooklyn, NY and Safety-Kleen Systems, Inc., Norwell, MA for antifreeze/coolant. Second year of two year contract. Total not to exceed \$15,000.00.

**MOTION TO APPROVE RESOLUTIONS 24-1307 THROUGH 24-1318**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**FINANCE***ADMINISTRATION – Colleen Mahr, County Administrator*  
Administrator's Office

24-1319 Authorizing certification of funds for previously awarded contract to Somerset County Business Partnership Foundation, Inc., and the Somerset County Chamber of Commerce, Inc. for tourism and small business services and functions. Authorizing second half of payment for remaining six months of 12 month contract. Total not to exceed \$137,500.00.

*CONSTITUTIONAL OFFICERS*

## County Clerk

24-1320 Approval to pay confirming order to Wilentz, Goldman & Spitzer, Woodbridge, NJ, for election legal services. Total not to exceed: \$22,932.18.

24-1321 Approval to pay confirming order to Royal Printing Service, West New York, NJ, for 2024 Primary sample ballots. Total not to exceed \$72,152.64.

*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

## Engineering

24-1322 Authorizing closing and returning remaining funds for previously awarded contract to T.R. Weniger, Inc., Piscataway, NJ, for Maintenance Contract for Repairs of Various Park Commission Structures, Contract No. 22018. Total not to exceed (\$32,702.42).

*HUMAN SERVICES – Zachary Berliner, Director*

## Aging and Disability Services

24-1323 Approval to pay confirming order for Radiant Community Athletic Productions, LLC, Flemington NJ for the lecture for Warren Brook Senior Center (Martial Your Strength! Defense Training for Seniors). Total not to exceed \$100.00.

## Youth Receiving (JIS)

24-1324 Authorizing certification of funds for previously awarded contracts for Middlesex County for juvenile detention housing in the amount of not to exceed \$282,901.80 and juvenile detention education in the amount of not to exceed \$20,000.00. Total not to exceed \$302,901.80.

*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO*

## Finance

24-1325 Authorizing a refund for purchase of recycling totes. Total not to exceed \$100.90.

24-1326 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Community Affairs, Local Recreational Improvement Grant \$60,000.00 into the 2024 county budget.

- 24-1327 Insertion of a Special Item of Revenue in the Budget for the State of New Jersey Department of Law and Public Safety, Edward Byrne Memorial Justice Assistance Grant Program (JAG) in the amount of \$58,230.00 into the 2024 county budget. In-Kind match appropriated in the Somerset County Prosecutor's Salary and Wage budget.
- 24-1328 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Law and Public Safety, 2024 Arrive Together Grant Program \$150,000.00 into the 2024 county budget.
- 24-1329 Payment of Claims and Ratifying Payment of Claims.
- 24-1330 VOID
- 24-1331 VOID

*PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director*

911 Communications

- 24-1332 Approval to pay confirming order to Crown Castle International for past due invoice for Sales Order #955190 Inspection Fees. Total not to exceed \$1,500.00.

Health Department

- 24-1333 Approval to pay confirming order to Rutgers OCPE for Visible Emissions Re-certification course. Total not to exceed \$75.00.

*PUBLIC WORKS – Paul McCall, Director*

Facilities and Services

- 24-1334 Authorizing certification of funds for previously awarded contract to Bob's Uniform Shop, Inc., Middletown, NJ for uniforms. Total not to exceed \$3,500.00.

Recycling

- 24-1335 Approval to pay confirming order to Colgate Paper Stock Co., Inc., New Brunswick, NJ for commodities. Total not to exceed \$1,914.27.
- 24-1336 Approval to pay confirming order to Mazza Recycling Services, Ltd., Tinton Falls, NJ for commodities. Total not to exceed \$14,002.08.

Vehicle Maintenance

- 24-1337 Amending R24-963 to cancel certification of funds to Riggins, Inc., Vineland, NJ, Sunoco, LLC, Dallas, TX, Griffith-Allied Trucking LLC, dba Allied Oil, Hillsborough, NJ. Total not to exceed (\$300.00).
- 24-1338 Amending R24-751 for CME Associates, Monmouth Junction, NJ due to clerical error. Total not to exceed \$11,490.00.
- 24-1339 Approval to pay confirming orders for parts and repairs. Total not to exceed \$38,503.60.  
{Able Ford of NJ, Old Bridge, NJ \$122.08, Campbell Freightliner, LLC, Monroe, NJ \$670.27, J & G Lubrication Co., Bridgewater, NJ \$133.92, Mike's Towing & Recovery, Branchburg, NJ \$2,539.46, D & B Auto Supply, Middlesex, NJ \$4,416.54, Air Brake & Equipment, Hillside, NJ \$22,137.77, H.A. DeHart & Son, Inc., Thorofare, NJ \$1,982.04, Hudson County Motors, Inc., Secaucus, NJ \$2,876.19, Barnwell House of Tires, Inc., Fairfield, NJ \$3,178.00, F & S Tire Corp., Inc., Edison, NJ \$447.33}

- 24-1340 Approval to pay confirming orders to National Fuel Oil, Inc., Newark, NJ \$52,705.28 for gasoline. Total not to exceed \$52,705.28.
- 24-1341 Authorizing certification of funds for previously awarded contracts for parts and repairs. Total not to exceed \$70,000.00.  
{*Gabrielli Kenworth of NJ, Dayton, NJ, Cherry Valley Tractor Sales, Marlton, NJ, D & B Auto Supply, Middlesex, NJ, Jesco, Inc., Piscataway, NJ, Lawson Products, Inc., Marlboro, NJ, Montage Enterprises, Inc., Blirstown, NJ, Storr Tractor Company, Branchburg, NJ, Custom Bandag, Inc., Hightstown, NJ.*}
- 24-1342 Authorizing certification of funds for previously awarded contracts to National Fuel Oil, Inc., Newark, NJ, for gasoline and diesel. Total not to exceed \$600,000.00.

**CONSTITUTIONAL OFFICERS**

## Jail

- 24-1343 Amending R23-1601 to increase Medication-Assisted Treatment Program (MAT) grant funding in the amount of \$5,434.00. Total not to exceed \$305,434.00.

**FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO**

## Finance

- 24-1344 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$159,270.10 into the 2024 county budget.

**PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director**

## Health Department

- 24-1345 Authorizing certification of funds for previously awarded contract to ID Care Contract #CY-COM-0014-21 for Tuberculosis Control Services. Total not to exceed \$157,885.02.

**MOTION TO APPROVE RESOLUTIONS 24-1319 THROUGH 24-1345**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**ITEMS ADDED FROM THE JULY 9, 2024 WORK SESSION TO BE ADOPTED TONIGHT****ADMINISTRATION – Colleen Mahr, County Administrator**

## County Counsel

- 24- Authorizing a Novation Agreement between Otto Environmental Systems North America and Duramax Holdings, LLC, d/b/a Otto Environmental Systems.

## Greater Raritan Wdb

- 24- Authorizing certification of funds for previously awarded contracts to various public, private and governmental agencies in Hunterdon and Somerset Counties, Contract #CY-COM-0066-24, to pay stipends for youth participants in the 2024 Summer Youth Work Experience Program. Total not to exceed \$128,000.00.

**CONSTITUTIONAL OFFICERS****Jail**

- 24- Award of contract JCC-0014-24 to Atlantic Tactical Inc. (New Cumberland, PA) for Open End Cooperative Pricing Bid Ammunition & Related Police Supplies. First Year of a Two Year Contract.
- 24- Award of contract for the Somerset County Kitchen Disposable contract JCC-0003-24 to the following five successful bidders: 1. Term Enterprise Inc. T/A Allen Paper and Supply (Dover, NJ), 2. Plastic Express (Union, NJ), 3. United Sales USA Corp. (Brooklyn, NY), 4. Alpha I Inc. T/A Village Supply (Somerset, NJ) and 5. W.B. Mason (Cranbury, NJ). This is the first year of a two year contract.

**ENGINEERING AND PLANNING – Matthew D. Loper, Director****Engineering**

- 24- Authorizing Change Order #5 for Green Construction, Inc., South River, NJ for the Safety Improvements, Main Street, CR 533, Manville Borough, Somerset County, New Jersey, Contract No. 21005. An increase of project time by 90 days and a decrease of (\$208,423.57) from the as-bid contract amount of \$6,997,457.00. The new total of \$7,436,853.46, includes CO #1 for \$200,439.60, CO #3 for \$373,886.42 and CO #4 for \$73,494.01. Total not to exceed (\$208,423.57).

**PROSECUTOR'S OFFICE – Thomas L. White, Administrator**

- 24- Authorizing application to the U.S. Department of Justice, Bureau of Justice Assistance for the BJA FY24 Body-Worn Camera Policy & Implementation Program To Support Law Enforcement Agencies grant in the amount of up to one million dollars.

**MOTION TO APPROVE RESOLUTIONS 24-XXXX THROUGH 24-XXXX**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**PUBLIC****EXECUTIVE****ADJOURNMENT**