



Somerset County
Board of County Commissioners

Commissioner Meeting Room
County Administration Building
20 Grove Street, P.O. Box 3000
Somerville, New Jersey 08876

Meeting Agenda

Work Session Meeting

July 23, 2024

5:00pm

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: **Countyboardmeeting@co.somerset.nj.us**

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the July 23, 2024 Work Session of the Somerset County Board of Commissioners. This agenda and the items on it are for discussion and will be considered at the next Commissioner Meeting of August 13, 2024. No action will be taken at this meeting unless the measure and its adoption are needed in a manner necessary to continue county business.

ROLL CALL:

Commissioner Drake
Commissioner Singleterry
Commissioner Marano
Deputy Director Sooy
Director Robinson

REPORTS:

Director Robinson (Finance & Administration)
Deputy Director Singleterry (Public Health & Safety, Finance)
Commissioner Sooy (Business Partnership)
Commissioner Marano (Public Works)
Commissioner Drake (Human Services)

PRESENTATION

Election Board Retirements

- Anthony DeCicco
- Tom Fagen

COMMUNICATIONS

- #59 Montgomery Township, Mayor Singh and Township Committee adopted Resolution #24-6-189 requested the State of New Jersey to Pursue Regional Solutions to the flooding within the Millstone River Basin.
- #60 County of Mercer, Board of Commissioners, adopted Resolution No. 2024-398 on June 25, 2024, urging State Leaders to pass legislation governments to electronically publish legal notices in a newspaper's website or digital publication.
- #61 County of Salem, Board of Commissioners, adopted Resolution No. 2024-259 on July 1, 2024, urging State Leaders to pass legislation governments to electronically publish legal notices in a newspaper's website or digital publication.
- #62 County of Union, Board of Commissioners, adopted Resolution 2024-493 on June 5, 2024, urging State Leaders to pass legislation governments to electronically publish legal notices in a newspaper's website or digital publication.
- #63 County Clerk, Steve Peter, notice of fees collected for June 2024 in the amount of \$3,334,719.40 of which \$518,420.70 was retained by the County for its own use.

NEW BUSINESS*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

Planning

- 24-1500 Authorizing release of a maintenance surety not to exceed \$4,221.00 to Chun Chi Cheung, with reference to the construction of two, 3-story senior residential buildings, each containing 24 units. County Bridge D0801 was damaged by the developer's contractor during the construction of improvements to North Branch River Road. The Somerset County Engineer's report and recommendation shows that said improvements are in satisfactory condition. The project is on file with the County Planning Board as BR 251S.
- 24-1501 Authorizing release of performance sureties to Sharbell Building Company, LLC, as a guarantee for the construction of improvements within the County right-of-way at the intersections of County Route 518 and Brecknell Way and County Route 518 and Village Drive for planned residential development located in Block 28005, Lot 66, Montgomery Township on Village Drive, on file with the County Planning Board as MG 480. Total performance sureties \$58,209.76 and \$24,038.09, minus five percent of the total improvement costs in the amounts of \$2,910.49 and \$1,201.90 which will become the maintenance guarantees for the project to remain in full force and effect for a period of two years. Total not to exceed \$78,135.46.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

24-1502 Accepting and approving the corrective action plan for the 2023 County audit.

HUMAN SERVICES – Zachary Berliner, Director

Richard Hall CHWC

24-1503 Authorizing Richard Hall Community Health and Wellness Center to apply and accept funding for The New Jersey Department of Health request for applications (RFA) for DHSTS (Department of Health HIV, STD, and TB Services) New Jersey Harm Reduction Expansion funding. Period of funding is from October 1, 2024 through June 30, 2025. Total not to exceed \$1,000,000.00. No funding match required.

24-1504 Authorizing Richard Hall CHWC to accept funding from Division of Mental Health and Addictions Services, State of New Jersey for Bilingual Mental Health Clinician Stipend Program. This funding is for an incentive program to address language access needs for mental health services from June 13, 2024 to June 17, 2026. Total no to exceed \$102,469.59.

PUBLIC WORKS – Paul McCall, Director

Transportation

24-1505 Authorizing the 2024 update of Somerset County's Transportation Title VI Non-Discrimination Policy.

24-1506 Authorizing the County of Somerset to apply for the Section 5311 Fiscal Year 2025 grant, and to accept up to \$353,081.25 of funding if awarded. This grant requires an in-kind match of \$111,658.25.

AWARD OF CONTRACTS*CONSTITUTIONAL OFFICERS*

Jail

24-1507 Authorizing the purchase of seventeen (17) ballistic and stab resistant vests and related equipment/supplies for the Somerset County Jail from Atlantic Uniform (Belleville, NJ). Utilizing State Contract #17-FLEET-00763. Total not to exceed \$32,754.14.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Engineering

24-1508 Award of professional services contract to Dewberry Engineering, Inc., Fairfax, VA for the review and update of NJDOT supplemental specifications, Somerset County, New Jersey. Total not to exceed \$34,800.00.

24-1509 Award of professional services contract to USA Architects, Planners and Interior Designers, P.A., Somerville, NJ for site work, new riding rings and fencing at the Lord Stirling Stable, 256 South Maple Avenue, Bernards Twp., Somerset County, New Jersey. Total not exceed \$152,875.00.

24-1510 Authorizing change order #1 and final payment for Konkus Corporation, Bedminster, NJ, for Replacement of County Bridge No. E1002 Meadow Road, Townships of Bedminster and Bridgewater, Somerset County, New Jersey, Contract No. 21016. The as-bid contract amount is \$1,274,655.87. The final contract amount is \$1,389,243.69. This change order #1 is an increase of \$114,587.82. Total not to exceed \$114,587.82.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

IT

- 24-1511 Award of contract to ePlus Technology, Herndon, Va for the annual renewal of HPE Server Support and Services from September 1, 2024 to August 31, 2025. Utilizing the Hunterdon NJ-HCESC-CAT-22-01 contract. Total not to exceed \$48,304.64.
- 24-1512 Award of contract to SHI International Corp., Somerset, NJ for the annual subscription support agreement for VEEAM Cloud backup solution for Microsoft Office 365 Online. Coverage term - September 17, 2024 - September 16, 2025. Utilizing Bergen County Cooperative Contract #CK04 - Subcontract #24-38. Total not to exceed \$36,271.00.

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

- 24-1513 Authorizing the purchase of a web-based command and control solution from York Telecom Corp., (Eatontown, NJ), utilizing NJ State Contract number NJT3121 20-TELE-01509. Total not to exceed \$42,000.00.
- 24-1514 Award of contract CC-0057-24 to Mike's Towing & Recovery (Branchburg, NJ) for Heavy Recovery Specialist, Towing, Storage & Related Services for the Prosecutor's Office. First year of a three-year contract. Total not to exceed \$5,000.00.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

Emergency Management

- 24-1515 Award of contract CC-0142-24 to Salamander Technologies, LLC for Upgrades and Maintenance for 10NIMS Credentialing System by Salamander Technologies, LLC for Somerset County Office of Emergency Management. First year of a two-year contract. Total not to exceed \$18,395.00.

PUBLIC WORKS – Paul McCall, Director

Facilities and Services

- 24-1516 Award of contract to Millennium Mechanical, LLC, Fairfield, NJ utilizing county contract CC-0027-24 for the replacement of three compressors RTU # 5 at the Administration Building, 20 Grove Street. Total not to exceed \$25,028.00.
- 24-1517 Award of contract JCC-0011-23 to Systems Design Group, LLC, Flemington, NJ for maintenance and repair service for security door systems, fire alarm systems and associated electronic equipment at the Somerset County Jail. Second year of a three year contract. Total not to exceed \$96,711.92.

Vehicle Maintenance

- 24-1518 Award of contract CC-0069-24 to Mike's Towing & Recovery, Inc., Branchburg, NJ and Basking Ridge Towing, LLC, Morristown, NJ, for Towing Services. First year of two year contract. Total not to exceed \$20,000.00.
- 24-1519 Award of contract CC-0113-24 to PDQ Auto Supply of Manville, Inc., Manville, NJ, Elliott Auto Supply Co., Inc., dba Factory Motor Parts, Minneapolis, MN, David M. Bittrich Inc. dba D & B Auto Parts, Middlesex, NJ, Parts Authority LLC, Lake Success, NY, One Source of New Jersey, LLC, Whitehouse, NJ, Samuels, Inc., t/a Buy Wise Auto Parts, Vauxhall, NJ, Genuine Parts Company dba NAPA Auto Parts, South Plainfield, NJ, Joy Automotive Products, Inc., Green Brook, NJ, Jersey Auto Supply, Inc., Windsor, NJ, Read Auto Parts Company, Inc., Scotch Plains, NJ for automotive and light duty truck aftermarket parts. First year of two year contract. Total not to exceed \$88,000.00.

FINANCE*CONSTITUTIONAL OFFICERS*

County Clerk

- 24-1520 Approval to pay confirming order to Toshiba America Business Solutions, Inc., Pottstown, PA for annual maintenance photo ID system. Total not to exceed \$86.25.
- 24-1521 Authorizing certification of funds for previously awarded contract to Tyler Technologies, Inc, contract CY-COM-0094-23 for Annual PCI Fees and Third Party Hardware and Software Services. Total not to exceed \$5,391.00.

Jail

- 24-1522 Amending certification of funds for previously awarded contracts (R23-245) for Galls, Inc (Lexington, KY). This will close their open 2022 purchase order. Total not to exceed (\$16,109.07).

Sheriff

- 24-1523 Approval to pay confirming orders for services provided to the Somerset County Sheriff. Total not to exceed \$867.57.
{Bloodgood Law Enforcement Training Group (Hammonton, NJ) \$249.00, Red Bank Veterinary Hospital (Hillsborough, NJ) \$618.57.}

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Engineering

- 24-1524 Authorizing certification of funds for previously awarded contract to US Geological Survey, Lawrenceville, NJ for cooperative agreement with the Department of the Interior USGS for operation of a flood information system. Total not to exceed \$43,666.25.
- 24-1525 Authorizing certification of funds for previously awarded contract to GSP Properties, LLC, Mendham, NJ, for Maintenance Contract for Repairs to Various Building Structures Located in Somerset County, NJ, Contract No. 23019. Total not to exceed \$500,000.00.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Adjuster

- 24-1526 Authorizing certification of funds to increase amount of previously awarded contract to Tiffany J. Moore, Esq. for Professional Legal Services for civil commitments from contract CY-XS-0002-24, R24-310 from \$10,000.00 to \$20,000.00.
- 24-1527 Authorizing certification of funds to increase amount of previously awarded contract to J. Daniela Fama, Esq. for Professional Legal Services for civil commitments from contract CY-XS-0002-24, R24-313 from \$25,000.00 to \$50,000.00.

Finance

- 24-1528 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Children and Families, 2025 Formula-Based for the Child Advocacy Development Grant in the amount of \$167,706.00 into the 2024 county budget.
- 24-1529 Insertion of a Special Item of Revenue in the Budget for N.J. Department of Environmental Protection, Clean Communities Grant in the amount of \$111,475.14 into the 2024 county budget.

- 24-1530 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Human Services, Medication Assisted Treatment Grant in the amount of \$5,434.00 into the 2024 county budget.
- 24-1531 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Human Services, State Health Insurance Assistance Program (SHIP) Grant in the amount of \$41,000.00 into the 2024 county budget.
- 24-1532 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Health, Comprehensive Cancer Control Grant in the amount of \$99,670.00 into the 2024 county budget.
- 24-1533 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Health, Medical Reserve Corps in the amount of \$27,760.00 into the 2024 county budget.
- 24-1534 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Health, Local Public Health Overdose Fatality Review Teams Grant in the amount of \$75,000.00 into the 2024 county budget
- 24-1535 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Health, Right to Know Grant in the amount of \$11,632.00 into the 2024 county budget.
- 24-1536 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Health, Strengthening Local Public Health Capacity Program \$45,202.00 into the 2024 county budget.
- 24-1537 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Health, Tuberculosis Control (TB), Specialty Clinic Services in the amount of \$87,422.00 into the 2024 county budget.
- 24-1538 Authorizing a refund for purchase of recycling totes and IDRC fees. Total not to exceed \$314.45.
- 24-1539 Approval to pay confirming orders to DepoLink, Livingston, NJ and Pino Consulting Group, Inc, Toms River, NJ. Total not to exceed \$34,364.86.
- 24-1540 Payment of Claims and Ratifying Payment of Claims.

HUMAN SERVICES – Zachary Berliner, Director

Richard Hall CHWC

- 24-1541 Authorizing certification of funds for previously awarded contracts to Harvard Protection Services Inc., Contract CC-0051-22R for security for Richard Hall Community Health and Wellness Center for the period of August 19, 2024 through December 31, 2024. Total not to exceed \$12,000.00.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

911 Communications

- 24-1542 Approval to pay confirming order to Crown Trophy of Green Brook for 500 Series Engraved Lucite. Mounting and Engraving for the 911 Center. Total not to exceed \$235.00.

PUBLIC WORKS – Paul McCall, Director

Facilities and Services

- 24-1543 Approval to pay confirming order to Slade Industries, Inc., Mountainside, NJ for monthly maintenance fees and Pumping Services, Inc., Middlesex, NJ for grinder pump. Total not to exceed \$13,132.00.

- 24-1544 Authorizing certification of funds for previously awarded contract to DOT Designing, Monroe Township, NJ for uniforms. Total not to exceed \$1,000.00.
- 24-1545 Amending and canceling certification of funds for previously awarded contracts to A.M.E., Inc., Fairfield, NJ, Protective Measures Security and Fire Systems LLC, Dover, NJ. Total not to exceed (\$8,854.05).
- Recycling
- 24-1546 Approval to pay confirming order to Lionetti Associates LLC / Lorco Petroleum Services, Elizabeth, NJ for removal of antifreeze and oily water disposal. Total not to exceed \$202.50.
- 24-1547 Approval to pay confirming order to Colgate Paper Stock Co., Inc., New Brunswick, NJ for commodities. Total not to exceed \$4,934.30.
- 24-1548 Approval to pay confirming order to Bayshore Recycling Corporation, Atlantic Highlands, NJ for commodities. Total not to exceed \$16,207.75.
- Roads & Bridges
- 24-1549 Approval to pay confirming orders to Jen Electric, Inc., Springfield, NJ., for signal repair. Total not to exceed \$40,481.53.
- 24-1550 Authorizing certification of funds for previously awarded contract to Clarke Moynihan Landscaping & Construction, LLC., Andover, NJ., for storm water management facility maintenance. Total not to exceed \$140,000.00.
- Vehicle Maintenance
- 24-1551 Amending resolution R24-1243 for Trius, Inc., Farmingdale, NJ. due to the insurance company paying the claim. Total not to exceed (\$3,968.13).
- 24-1552 Amending resolution R24-946 for Hudson County Motors, Inc., Secaucus, NJ due to clerical error from Hudson County Motors. Total not to exceed \$16,019.09.
- 24-1553 Amending resolution R24-658 for Independence Constructors, Inc., Bridgewater, NJ for fuel tank repairs. Total not to exceed \$33,185.30.
- 24-1554 Approval to pay confirming orders to National Fuel Oil, Inc., Newark, NJ \$27,833.06 for gasoline. Total not to exceed \$27,833.06.
- 24-1555 Approval to pay confirming orders for parts and repairs. Total not to exceed \$14,999.72.
{Campbell Freightliner, LLC, Monroe, NJ \$218.68, Sanitation Truck Repairs, South Plainfield, NJ \$5,004.62, Versalift East Parts and Accessories, Bethlehem, PA \$752.09, Mike's Towing & Recovery, Branchburg, NJ \$519.80, D & B Auto Supply, Middlesex, NJ \$1,180.56, Jesco, Inc., Piscataway, NJ \$4,189.33, Power Place, Whitehouse Station, NJ \$340.70, F & S Tire Corp., Inc., Edison, NJ \$2,793.94}
- 24-1556 Amending resolution R24-1241 for Mike's Towing, Branchburg, NJ due to clerical error of the wrong requisition number on the previous resolution. Total not to exceed \$2,000.00.
- 24-1557 Amending and canceling certification of funds for previously awarded contracts to Bob's Uniform Shop, Inc., Middletown, NJ, Flemington Department Store, Flemington, NJ. for uniforms & clothing. Total not to exceed (\$6,308.75).

24-1558 Authorizing certification of funds for previously awarded contracts to Custom Bandag, Inc., Hightstown, NJ, F & S Tire Corp., Edison, NJ, Inter City Tire and Auto Center, Inc., Elizabeth, NJ for tires. Total not to exceed \$90,000.00.

MOTION TO ADD ABOVE RESOLUTIONS 24-1500 THROUGH 24-1558 TO THE CONSENT AGENDA FOR THE AUGUST 13, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ITEMS TO BE ADDED FOR ADOPTION AT THE JULY 23, 2024 REGULAR MEETING

ADMINISTRATION – Colleen Mahr, County Administrator
Administrator's Office

24-XXXX Amending and canceling certification of funds for previously awarded contracts to Chasan Lamparello Mallon & Cappuzzo, Secaucus, NJ; Cleary Giacobbe Alfieri Jacobs, LLC, Matawan, NJ; Shain Schaffer, PC, Bernardsville, NJ; Rogut McCarthy, LLC, Cranford, NJ; Flanagan, Barone & O'Brien, LLC., Bernardsville, NJ. Total not to exceed (-\$180,288.51).

Greater Raritan WDB

24-XXXX Authorizing certification of funds for previously awarded contracts to various public, private and governmental agencies in Hunterdon and Somerset Counties, Contract #CY-COM-0066-24, to pay stipends for youth participants in the 2024 Summer Youth Work Experience Program. Total not to exceed \$118,400.00.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Engineering

24-XXXX Approving specifications and authorizing receipt of bids for 2024 road resurfacing and maintenance program, various routes, various locations, Somerset County, New Jersey, Contract No. 24011.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

24-XXXX Authorizing Somerset County to extend the term period of FY 2024 Grant #1-2024-04 Local Efficiency Achievement Program (LEAP) Implementation Grant for street sweeping collection facility.

IT

24-XXXX Award of contract to Eplus Technologies, Royersford, PA for the first year of a three year contract for the annual licensing of Cisco VOIP software utilizing Hunterdon County Co-Op Technology Supplies & Equipment #HCESC-CAT-22-01. Total not to exceed \$62,079.58.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

Health Department

24-XXXX Authorizing purchase of Cure MD from SHI utilizing Bergen Cooperative Purchasing Alliance Contract #CK04 24-38. Total not to exceed \$36,021.38.

MOTION TO ADD RESOLUTIONS 24-XXXX THROUGH 24-XXXX TO AGENDA FOR THE JULY 23, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC:

ADJOURNMENT

DRAFT