

Somerset County

Board of County Commissioners

Meeting Agenda

Commissioner Meeting Room County Administration Building 20 Grove Street, P.O. Box 3000 Somerville, New Jersey 08876

Work Session Meeting

August 13, 2024

5:00pm

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website.

For public access please email your questions to: Countyboardmeeting@co.somerset.nj.us

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the August 13, 2024 Work Session of the Somerset County Board of Commissioners. This agenda and the items on it are for discussion and will be considered at the next Commissioner Meeting of August 27, 2024. No action will be taken at this meeting unless the measure and its adoption are needed in a manner necessary to continue county business.

ROLL CALL:

Commissioner Drake Commissioner Singleterry Commissioner Marano Deputy Director Sooy Director Robinson

REPORTS:

Director Robinson (Finance & Administration)
Deputy Director Sooy (Business Partnership, Finance)
Commissioner Marano (Public Works)
Commissioner Drake (Human Services)
Commissioner Singleterry (Public Health & Safety)

COMMUNICATIONS

- Wew Jersey Transit; notice of filing for federal financial assistance through the 2024 Federal Fiscal Year Program. Invites entities to apply for its 2024 Local Matching Program. Matching funds required.
- #65 Blairstown Township, Warren County; resolution urging state leaders to pass legislation to authorize local governments to electronically publish notices via a newspaper's website or digital publication.
- #66 Greenwich Township, Warren County; resolution urging state leaders to pass legislation to authorize local governments to electronically publish notices via a newspaper's website or digital publication.
- #67 County Clerk, Steve Peter, notice of fees collected for July 2024 in the amount of \$4,685,799.66 of which \$696,895.24 was retained by the County for its own use.

NEW BUSINESS

CONSTITUTIONAL OFFICERS

Jail

Authorization to apply for and accept funding for the Medication Assisted Treatment (MAT) grant funding initiative being offered through the New Jersey Department of Human Services, Division of Mental Health and Addiction Services in partnership with the New Jersey Department of Corrections and the New Jersey Department of Health. This grant is for the fiscal year 2025 with no county match required. Funding not to exceed \$300,000.00.

Surrogate

Authorization to apply and accept the African American Civil Rights Grant through the National Park Service for the calendar year 2025. Grant not to exceed \$75,000.00. No matching funds required.

ENGINEERING AND PLANNING - Matthew D. Loper, Director

Engineering

- Authorizing the execution of a traffic signal agreement between the County of Somerset and the Township of Warren for the installation of a traffic signal at the intersection of Mountain Boulevard Extension/Washington Valley Road (CR 527), Washington Valley Road Extension (CR 638), and North Road.
- 24-1603 Approving plans and authorizing receipt of bids for Green Knoll Golf Course, and Neshanic Valley Golf Course for pump station rehabilitations, Bridgewater Township and Branchburg Township, Somerset County, New Jersey, Contract No. 24013.
- 24-1604 Approving plans and authorizing receipt of bids for replacement of County Bridge No. C0512, Amwell Road (CR 514) over tributary of the south branch of the Raritan River, Hillsborough Township, Somerset County, New Jersey, Contract No. 23020.
- Approving the property parcel map and designating road areas to be acquired for highway and bridge purposes and authorizing the early appraisal of lands and title searches for the general property parcel maps for the 2024 road resurfacing and ADA compliance program, various routes, various locations, Somerset County, New Jersey, Contract No. 22012.

FINANCE & ADMINISTRATIVE SERVICES - Yvonne E. Childress, Director & CFO

Finance

24-1606

Appropriating 2024 tax levy assessed and collected from all Somerset County municipalities for the year 2024 totaling \$23,539,354.89.

HUMAN SERVICES - Zachary Berliner, Director

Operations and Planning

24-1607

Authorizing the acceptance of a Letter of Intent with The State of New Jersey, Governor's Council on Substance Use Disorder for the period of July 1, 2024, through June 30, 2025. Total not to exceed \$156,009.00.

Richard Hall CHWC

24-1608

Authorizing Richard Hall Community Health and Wellness Center to apply and accept funding for the New Jersey Department of Human Services, Division of Mental Health and Addiction Services, request for proposals (RFP) to develop Community Peer Recovery Centers for peer support recovery services. Period of funding is from August 30, 2024, through September 29, 2024, with new funding cycle availability to follow. Total not to exceed \$375,000.00. No funding match required.

Youth Services

24-1609

Authorizing the application of funds for the period of January 1, 2025 to December 31, 2025 through the Juvenile Justice Commission Juvenile Detention Alternatives to Incarceration (JDAI) innovations funding, and the acceptance of these funds by Somerset County from the Juvenile Justice Commission, Grant #JDAI-25-IF-18. Total not to exceed \$120,000.00.

PUBLIC WORKS - Paul McCall, Director

Transportation

24-1610

Authorizing a shared service agreement between Somerset County Transportation and the Borough of Bound Brook for transportation services.

24-1611

Canceling the Mobility Management Grant awarded under the Federal Transit Administration Section 5310 Grant Program for FY 2017.

AWARD OF CONTRACTS

CONSTITUTIONAL OFFICERS

County Clerk

24-1612

Award of contract to Election Systems & Software, Omaha, NE, under the Local Public Contracts Law, 40A:11-5 (I) {Those goods and services necessary or required to prepare and conduct an election}, for the 2024 General Election Day on-site support fees. Total not to exceed \$1,975.00.

Sheriff

24-1613

Award of contract to Atlantic Tactical, Inc. utilizing State Contract 17-FLEET-00787 for ballistic vests. Total not to exceed \$24,833.20.

24-1614

Authorizing the purchase of ammunition for the Sheriff's Office from Eagle Point Gun /T.J. Morris & Sons Thorofare, NJ utilizing State Contract 17-Fleet-00721. Total not to exceed \$30,328.60.

Surrogate

Award of contract to County Business Systems CC-0149-21S2R for upgrades, maintenance, and support of Bluestone Probate System Supplement Rebid for scanning and microfilming. First year of a two year contract. Total not to exceed \$12,872.05.

ELECTION BOARD – Jerry L. Midgette, Esq., Administrator

Award of contract CC-0105-23 to Flatbush Moving Van Co., Inc., Linden, NJ for moving of voting machines for the Somerset County Board of Elections. Second year of a three year contract. Total not to exceed \$31,990.00 for the 2024 General Election.

ENGINEERING AND PLANNING - Matthew D. Loper, Director

Engineering

- Award of contract 24001 to Hahr Construction, North Plainfield, NJ for maintenance contract for repairs to various Park Commission structures, Somerset County, NJ, Contract No. 24001.
- Award of professional services contract to IH Engineers, P.C., Princeton, NJ for the design of the replacement of County Bridge No. D1206, Fowler Road over Middle Brook, Bedminster Township and Borough of Peapack and Gladstone, Somerset County, New Jersey. Total not to exceed \$335,981.49.
- Award of professional services contract to French & Parrello Associates, Wall, NJ for design for replacement of failed retaining wall and removal of County Bridge M0903, Geraud Avenue over Green Brook, Borough of North Plainfield, Somerset County, and City of Plainfield, Union County, New Jersey. Total not to exceed \$190,060.10.
- Award of professional services contract to Mott MacDonald Group Inc., Iselin, NJ for post-closure engineering and monitoring services, year 28, Dukes Parkway Landfill, Manville Borough, Somerset County, New Jersey. Total not to exceed \$87,500.00.
- Award of professional services contract to Mills + Schnoering Architects, LLC, Princeton, NJ for concept design for the Washington Valley Park Interpretive Center, Bridgewater Township, Somerset County, New Jersey. Total not to exceed \$73,487.00.
- Award of professional services contract to Verdantas LLC, Wilmington, DE for environmental consulting services for 360 Roycefield Road, Hillsborough Township, Somerset County, New Jersey. Total not to exceed \$56,250.00.
- Consultant Agreement Modification No. 1 to Johnson, Mirmiran & Thompson, Trenton, NJ for construction inspection and resident engineer services for Bridges C0701 South Branch Road; M1019 Somerset Street; and a pedestrian walkway at Cole Drive. Somerset County, New Jersey. Total not to exceed \$192,500.00. New contract amount of \$660,000.00.
- 24-1624 Consultant Agreement Modification No. 1 to Verdantas LLC, Wilmington, DE for as needed environmental services for the year 2024, Somerset County, New Jersey, Somerset County, New Jersey. Total not to exceed \$20,000.00. New contract amount of \$40,000.00.
- Authorizing change order #1 and final payment for Reivax Contracting Corp., Flemington, NJ, for 2023 Shared Services Resurfacing Program, various routes, various locations, Somerset County, New Jersey, Contract No. 23012. The as-bid contract amount is \$2,021,984.40. The final contract amount is \$2,140,494.46. This change order #1 is an increase of \$118,510.06. Total not to exceed \$118,510.06.

Authorizing change order #1 and final payment for Halecon, Inc., Bridgewater, NJ, for North Branch Greenway Pickleball Courts, Bridgewater Township, Somerset County, NJ, Contract No. 23013. The as-bid contract amount is \$200,953.00. The final contract amount is \$199,283.00. This change order #1 is a decrease of (\$1,670.00).

FINANCE & ADMINISTRATIVE SERVICES - Yvonne E. Childress, Director & CFO

Finance

Award of contract CC-0147-24 to Edmunds GovTech, Inc. for upgrades, maintenance and support of Municipal Software Inc. (MSI), first year of a five year contract. Total not to exceed \$57,774.15.

HUMAN SERVICES – Zachary Berliner, Director

Aging and Disability Services

Award of contract to Culinary Depot (Spring Valley, NY) to furnish, deliver and install three (3) Crescor QuickTherm Cook and Hold ovens, Model RO-151-Fwua-18DE, for senior centers per RFQ-0085-24. Total not to exceed \$36,750.00.

Richard Hall CHWC

- Award of contract CY-COM-0061-20 for federally qualified health center provider to establish, operate and manage medical and dental suites at Richard Hall Community Health and Wellness Center to Zufall Health Center. Fifth year of a five year contract.
- Award of contract CC-0121-20S to Qualifacts Systems Inc. for upgrades, maintenance and support for the Qualifacts Electronic Health Record System for Richard Hall Community Health and Wellness Center. Supplement for credentialing services. First year of a four year contract. Total not to exceed \$19,250.00.
- Award of contract CC-0103-23 to 22nd Century Technologies Inc. as primary vendor, and Adelphi Medical Staffing LLC as secondary vendor, for temporary employment services for licensed psychiatric professional positions at Richard Hall CHWC. Second year of a three year contract. Total not to exceed \$15,000.00.

PUBLIC HEALTH & SAFETY - Dr. Terry Clancy, Director

Emergency Management

Award of contract CY-COM-0098-24 to Scott H Pasichow, MD for Medical Program Advisor for Somerset County Emergency Services Training Academy. One year contract with four optional one year extensions. Total not to exceed \$15,000.00.

Health Department

- Award of contract CY-COM-0087-24 to Empower Somerset to expand and integrate Overdose Fatality Review Team. One year contract with one optional one year extension.
- Award of contract CY-COM-0091-23 to HS GovTech USA for public and environmental health software and data solution for the Department of Health. Second year of a two year contract with three optional one year extensions. Total not to exceed \$59,900.00.

PUBLIC WORKS - Paul McCall, Director

Facilities and Services

Award of contract to Merchantville Overhead Door Company, Camden, NJ for the replacement of an overhead door and operational components at the Somerset County Recycling Center located at 40 Polhemus Ln., Bridgewater, NJ utilizing state contract 21-GNSV1-01461. Total not to exceed \$41,851.00.

Roads & Bridges

24-1636

Award of contract CC-0132-24 to CS Products, Inc. dba Conshohocken Steel Products of Ambler, PA and Wastequip Manufacturing Company LLC of Statesville, NC for roll off containers, flatbeds and chipper dumpsters. First year of a two year contract. Certification of funds will be completed at the time each order is placed.

Vehicle Maintenance

24-1637

Authorizing utilization of NJ State Contract 23-FLEET-34923 to purchase (1) 2024 Ford F-450 DRW (F4H) XL 4WD Reg Cab 145" WB 60" CA, with factory options, NJ State and non-state contracted after-market options from Nielsen Ford, Morristown, NJ. Total not to exceed \$71,925.00.

FINANCE

ADMINISTRATION - Colleen Mahr, County Administrator

Greater Raritan WDB

24-1638

Amending R24-1460 to correct the business name of an awardee to pay a stipend for the 2024 Summer Youth Work Experience Program. This requisition was already certified via resolution R24-1460.

CONSTITUTIONAL OFFICERS

Jail

Amending certification of funds for previously awarded contracts (R24-360) for LabCorp of America Holdings (Burlington, NC). This will close an open blanket purchase order. Total not to exceed (\$1,870.50).

Sheriff

Approval to pay a confirming order to the Institute for Forensic Psychology (Oakland, NJ) for services provided to the Somerset County Sheriff. Total not to exceed \$6,745.00.

24-1641 Approval to pay confirming orders for services provided to the Somerset County Sheriff. Total not to exceed \$1,727.79.

{Magloclen, Inc (Newtown, PA) \$400.00, David M. Bittrich, Inc, DBA D&B Auto Supplies (Middlesex, NJ) \$493.33, Red Bank Veterinary Hospital (Hillsborough, NJ) \$834.46.}

Surrogate

24-1642 Approval to pay a confirming order to Ricoh Americas Corporation for the Month of June under the NJ State Contract A40467-Sin 33316. Total not to exceed. \$95.00.

FINANCE & ADMINISTRATIVE SERVICES - Yvonne E. Childress, Director & CFO

Finance

- Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Health, Childhood Lead Exposure Prevention Program (CLEP) in the amount of \$300,627.00 into the 2024 county budget.
- Insertion of a Special Item of Revenue in the Budget for the United States Department of Energy, Energy Efficiency and Conservation Block Grant (EECBG) in the amount of \$81,640.00 into the 2024 county budget.
- Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of State, Mail-In Voter Education Program in the amount of \$250,000.00 into the 2024 county budget.

Board of Co	ounty Commissioners Work Session Agenda	August 13, 2024			
24-1646	Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Law and Public Safety, Edward Byrne Memorial Justice Assistance Grant Program (JAG) in the amount of \$51,405.00 into the 2024 county budget. In-Kind match appropriated in the Somerset County Prosecutor's Salary and Wage budget.				
24-1647	Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Human Services, Personal Assistance Services Program in the amount of \$62,226.00 into the 2024 county budget.				
24-1648	Insertion of a Special Item of Revenue in the Budget for Rutgers Jersey, Traumatic Loss Coalition for Youth Program (TLC) in the 2024 county budget.	•			
24-1649	Insertion of a Special Item of Revenue in the Budget for the New Je Affairs for the LEAP Fellowship grant in the amount of \$37,500.0	• •			
24-1650	Insertion of a Special Item of Revenue in the Budget for the New Je Affairs for the LEAP Implementation Grant in the amount of \$46 budget.				
24-1651	Insertion of a Special Item of Revenue in the Budget for the New Jo National Opioid Settlement in the amount of \$49,478.45 into the 2	•			
24-1652	Insertion of a Special Item of Revenue in the Budget for the New Jo National Opioid Settlement in the amount of \$56,990.69 into the 2				
24-1653	Insertion of a Special Item of Revenue in the Budget for the New Jo National Opioid Settlement in the amount of \$58,227.96 into the 2	· · · · · · · · · · · · · · · · · · ·			
24-1654	Insertion of a Special Item of Revenue in the Budget for the New Je National Opioid Settlement in the amount of \$193,084.17 into the				
24-1655	Insertion of a Special Item of Revenue in the Budget for the New and Veterans Affairs, Veterans Transportation in the amount of Sbudget.	• •			
24-1656	Canceling certification of funds for South Branch Emergency Se and Zufall Health Center, Inc. Total reduction (\$37,069.10).	ervices, Somerset County ESC,			
24-1657	Approval to pay confirming order to Children's Specialized \$2,915.00.	Hospital. Total not to exceed			
24-1658	Approval to pay confirming order to Michael F. O'Neill M. Branchburg, NJ. Total not to exceed \$17,520.00.	Iediation & Arbitration LLC,			
24-1659	Payment of Claims and Ratifying Payment of Claims.				

IT

24-1660 Amending resolution R24-418- ePlus Technology, Herndon, VA to reflect the prorated amount. PO 268611 to be reduced by (\$430.56). Total not to exceed \$72,488.93.

24-1661 Approval to pay a confirming order to Systems Design Group, LLC, Flemington, NJ for additional labor charges to upgrade the Siemens SiPass server. Total not to exceed \$7,166.25.

HUMAN SERVICES – Zachary Berliner, Director

Operations and Planning

Authorizing certification of funds for previously awarded contracts to Harvard Protection Services; contract CC-0051-22R for security guard services for 27 Warren Street, for the period of July 2024 through December 2024. Total not to exceed \$59,000.00.

Richard Hall CHWC

24-1663 Approval to pay confirming order to Flemington Department Store, Flemington, NJ for security uniforms. Total not to exceed \$366.35.

Youth Services

- Authorizing the allocation of funds to sixteen municipalities and/or townships in the amount of \$6,000.00 each represented by fourteen Municipal Youth Services Commissions for their Somerset County Board of County Commissioners' Annual Grants for year 2024. Total not to exceed \$96,000.00.
- Authorizing the allocation to four municipalities and/or townships represented by four (Bernards, Bound Brook/South Bound Brook, Bridgewater-Raritan and Montgomery) Municipal Youth Services Commissions for the 2024 County Commissioners' Competitive Grants. Total not to exceed \$22,068.00.

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

- 24-1666 Approval to pay confirming order to Dr. Howard Gilman, Holmdel, NJ, for expert Forensic Psychiatry testimony. Total not to exceed \$6,750.00.
- 24-1667 Approval to pay confirming order to Galls, Inc., Lexington, KY, for detective equipment. Total not to exceed \$853.36.

PUBLIC HEALTH & SAFETY - Dr. Terry Clancy, Director

911 Communications

24-1668 Approval to pay confirming order to the National Emergency Number Association for a supervisor course for a new Dispatch Supervisor. Total not to exceed \$445.00.

PUBLIC WORKS - Paul McCall, Director

Facilities and Services

- Amending and canceling certification of funds for previously awarded contracts to Industrial Cooling Corp, Metuchen, NJ; and Systems Design Group, LLC., Flemington, NJ. Total not to exceed (\$18,193.95).
- 24-1670 Approval to pay confirming order to Verizon Wireless, Newark NJ, for December 2023 service. Total not to exceed \$328.41.

Recycling

- 24-1671 Approval to pay confirming order to Recycling Equipment Corporation, Lansdale, PA for repair service of recycling sort system. Total not to exceed \$1,266.48.
- 24-1672 Approval to pay confirming order for removal of used oil to Lionetti Associates LLC/Lorco Petroleum Services, Elizabeth, NJ. Total not to exceed \$60.00.

Vehicle Maintenance

- Amending resolution R24-1342 for National Fuel Oil, Inc., Newark, NJ, for diesel fuel due to clerical error of the wrong contract number. Total not to exceed \$300,000.00.
- 24-1674 Authorizing certification of funds for previously awarded contracts to National Fuel Oil, Inc., Newark, NJ, for gasoline and diesel. Total not to exceed \$300,000.00.
- Authorizing certification of funds for previously awarded contracts for parts and repairs. Total not to exceed \$65,000.00.

 (Cliffield Rody Corporation Egiptical NL Montage Enterprises Inc. Plainstown NL Air Probe & Equipment

{Cliffside Body Corporation, Fairview, NJ, Montage Enterprises, Inc., Blairstown, NJ, Air Brake & Equipment, Hillside, NJ, Hudson County Motors, Inc., Secaucus, NJ, Sanitation Equipment, Totowa, NJ}

Amending and canceling certification of funds for previously awarded contracts for tires. Total not to exceed (\$46,847.11).

{Custom Bandag, Inc., Hightstown, NJ, F&S Tire Corp., Inc., Edison, NJ, Inter City Tire and Auto Center, Inc., Elizabeth, NJ}

- 24-1677 Approval to pay confirming orders to National Fuel Oil, Inc., Newark, NJ for gasoline. Total not to exceed \$38,029.44.
- Approval to pay confirming orders for parts and repairs. Total not to exceed \$36,617.51. {Campbell Freightliner, LLC, Monroe, NJ \$3,441.76, Mike's Towing & Recovery, Branchburg, NJ \$1,791.95, Linde Gas & Equipment Inc, Danbury, CT \$114.02, Trius, Inc., Farmingdale, NJ \$648.00, PDQ Auto Supply of Manville Inc., Manville, NJ \$253.46, Cliffside Body Corporation, Fairview, NJ \$180.84, Sanitation Equipment, Totowa, NJ \$9,043.07, Air Brake & Equipment, Hillside, NJ \$11,180.28, F&S Tire Corp., Inc., Edison, NJ \$9,326.76, Custom Bandag, Inc., Hightstown, NJ \$637.37}

MOTION TO ADD ABOVE RESOLUTIONS 24-1600 THROUGH 24-1678 TO THE CONSENT AGENDA FOR THE AUGUST 27, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ITEMS TO BE ADDED FOR ADOPTION AT THE AUGUST 13, 2024 REGULAR MEETING

ADMINISTRATION - Colleen Mahr, County Administrator

Greater Raritan WDB

24-XXXX Authorizing certification of funds for previously awarded contract to Greater Somerset County YMCA, contract CY-COM-0066-24, to pay stipends for youth participants in the 2024 Summer Youth Work Experience Program. Total not to exceed \$6,400.00.

Public Information

24-XXXX Authorizing certification of funds for previously awarded contract to Jersey Printing Associates for the printing and mailing of a direct mail newsletter (R24-512). Total not to exceed \$22,828.50.

HUMAN SERVICES – Zachary Berliner, Director

Operations and Planning

24-XXXX Amending resolution R24-1301 to correct a typographic error in the amount of funding being accepted from the New Jersey Department of Children and Families.

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

24-XXXX Authorizing certification of funds for previously awarded contracts to Gold Type Business Machines, contract CC-0099-22. Total not to exceed \$1,050.00.

PUBLIC WORKS - Paul McCall, Director

Facilities and Services

24-XXXX Aut

Authorizing award of contract CC-0007-21 to ACB Services, Inc. for janitorial/custodial services for all County and Park Commission facilities. Second year of a two one-year extension (September 1, 2024 through August 31, 2025). Total not to exceed \$491,920.00.

Roads & Bridges

24-XXXX

Concurring with the Township of Hillsborough Ordinance 2023-09 entitled Ordinance Amending Chapter 143 "Vehicles and Traffic" Article XII "Schedules" Section 143-35 "Schedule VI: Trucks Over Four Tons Excluded" of the code of the Township of Hillsborough, Somerset County, New Jersey, to add that portion of Willow Road from Amwell Road to Hillsborough Road to the list of streets wherein trucks over four tons are excluded.

MOTION TO ADD RESOLUTIONS 24-XXXX THROUGH 24-XXXX TO AGENDA FOR THE AUGUST 13, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC

ADJOURNMENT