



**Somerset County**  
Board of County Commissioners

Commissioner Meeting Room  
County Administration Building  
20 Grove Street, P.O. Box 3000  
Somerville, New Jersey 08876

**Meeting Agenda**

**Regular Meeting**

**August 27, 2024**

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: **Countyboardmeeting@co.somerset.nj.us**

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the August 27, 2024 Regular meeting of the Somerset County Board of Commissioners. The items on this agenda were introduced at the Somerset County Board of Commissioners Work Session on August 13, 2024.

ROLL CALL:

Commissioner Drake  
Commissioner Singleterry  
Commissioner Marano  
Deputy Director Sooy  
Director Robinson

REPORTS:

Director Robinson (Finance & Administration)  
Deputy Director Sooy (Business Partnership, Finance)  
Commissioner Marano (Public Works)  
Commissioner Drake (Human Services)  
Commissioner Singleterry (Public Health & Safety)

**APPOINTMENTS**

Somerset County Youth Council (R24-1679)

**APPROVAL OF MINUTES**

- August 13, 2024 Minutes

**MOTION TO APPROVE THE ABOVE LISTED MINUTES**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**CONSENT AGENDA**

All matters listed hereunder are considered to be routine in nature and will be enacted upon in one or several motions. Any person may request that an item be removed for separate consideration. Items listed below were introduced at the County Commissioners work session meeting of August 13, 2024.

***CONSTITUTIONAL OFFICERS***

Jail

**24-1600**

**Authorization to apply for and accept funding for the Medication Assisted Treatment (MAT) grant funding initiative being offered through the New Jersey Department of Human Services, Division of Mental Health and Addiction Services in partnership with the New Jersey Department of Corrections and the New Jersey Department of Health. This grant is for fiscal year 2025 with no county match required. Funding not to exceed \$305,434.00. (updated after introduction).**

Surrogate

24-1601

Authorization to apply and accept the African American Civil Rights Grant through the National Park Service for the calendar year 2025. Grant not to exceed \$75,000.00. No matching funds required.

***ENGINEERING AND PLANNING – Matthew D. Loper, Director***

Engineering

24-1602

Authorizing the execution of a traffic signal agreement between the County of Somerset and the Township of Warren for the installation of a traffic signal at the intersection of Mountain Boulevard Extension/Washington Valley Road (CR 527), Washington Valley Road Extension (CR 638), and North Road.

24-1603

Approving plans and authorizing receipt of bids for Green Knoll Golf Course, and Neshanic Valley Golf Course pump station rehabilitations, Bridgewater Township and Branchburg Township, Somerset County, New Jersey, Contract No. 24013.

24-1604

Approving plans and authorizing receipt of bids for replacement of County Bridge No. C0512, Amwell Road (CR 514) over tributary of the south branch of the Raritan River, Hillsborough Township, Somerset County, New Jersey, Contract No. 23020.

24-1605 Approving the property parcel map and designating road areas to be acquired for highway and bridge purposes and authorizing the early appraisal of lands and title searches for the general property parcel maps for the 2024 road resurfacing and ADA compliance program, various routes, various locations, Somerset County, New Jersey, Contract No. 22012.

*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO*

Finance

24-1606 Appropriating 2024 Open Space tax levy assessed and collected from all Somerset County municipalities for the year 2024 totaling \$23,539,354.89.

*HUMAN SERVICES – Zachary Berliner, Director*

Operations and Planning

24-1607 Authorizing the acceptance of a Letter of Intent with The State of New Jersey, Governor's Council on Substance Use Disorder for the period of July 1, 2024, through June 30, 2025. Total not to exceed \$156,009.00.

Richard Hall CHWC

24-1608 Authorizing Richard Hall Community Health and Wellness Center to apply and accept funding for the New Jersey Department of Human Services, Division of Mental Health and Addiction Services, request for proposals (RFP) to develop Community Peer Recovery Centers for peer support recovery services. Period of funding is from August 30, 2024, through September 29, 2024, with new funding cycle availability to follow. Total not to exceed \$375,000.00. No funding match required.

Youth Services

24-1609 Authorizing the application of funds for the period of January 1, 2025 to December 31, 2025 through the Juvenile Justice Commission Juvenile Detention Alternatives to Incarceration (JDAI) innovations funding, and the acceptance of these funds by Somerset County from the Juvenile Justice Commission, Grant #JDAI-25-IF-18. Total not to exceed \$120,000.00.

*PUBLIC WORKS – Paul McCall, Director*

Transportation

24-1610 Authorizing a shared service agreement between Somerset County Transportation and the Borough of Bound Brook for transportation services.

24-1611 Canceling the Mobility Management Grant awarded under the Federal Transit Administration Section 5310 Grant Program for FY 2017.

**MOTION TO APPROVE RESOLUTIONS 24-1600 THROUGH 24-1611**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**AWARD OF CONTRACTS***CONSTITUTIONAL OFFICERS*

## County Clerk

24-1612 Award of contract to Election Systems & Software, Omaha, NE, under the Local Public Contracts Law, 40A:11-5 (I) {Those goods and services necessary or required to prepare and conduct an election}, for the 2024 General Election Day on-site support fees. Total not to exceed \$1,975.00.

## Sheriff

24-1613 Award of contract to Atlantic Tactical, Inc. utilizing state contract 17-FLEET-00787 for ballistic vests. Total not to exceed \$24,833.20.

24-1614 Authorizing the purchase of ammunition for the Sheriff's Office from Eagle Point Gun /T.J. Morris & Sons Thorofare, NJ utilizing state contract 17-Fleet-00721. Total not to exceed \$30,328.60.

## Surrogate

24-1615 Award of contract to County Business Systems CC-0149-21S2R for upgrades, maintenance, and support of Bluestone Probate System Supplement Rebid for scanning and microfilming. First year of a two year contract. Total not to exceed \$12,872.05.

*ELECTION BOARD – Jerry L. Midgett, Esq., Administrator*

24-1616 Award of contract CC-0105-23 to Flatbush Moving Van Co., Inc., Linden, NJ for moving of voting machines for the Somerset County Board of Elections. Second year of a three year contract. Total not to exceed \$31,990.00 for the 2024 General Election.

*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

## Engineering

24-1617 Award of contract 24001 to Hahr Construction, North Plainfield, NJ for maintenance contract for repairs to various Park Commission structures, Somerset County, NJ, Contract No. 24001.

24-1618 Award of professional services contract to IH Engineers, P.C., Princeton, NJ for the design of the replacement of County Bridge No. D1206, Fowler Road over Middle Brook, Bedminster Township and Borough of Peapack and Gladstone, Somerset County, New Jersey. Total not to exceed \$335,981.49.

24-1619 Award of professional services contract to French & Parrello Associates, Wall, NJ for design for replacement of failed retaining wall and removal of County Bridge M0903, Geraud Avenue over Green Brook, Borough of North Plainfield, Somerset County, and City of Plainfield, Union County, New Jersey. Total not to exceed \$190,060.10.

24-1620 Award of professional services contract to Mott MacDonald Group Inc., Iselin, NJ for post-closure engineering and monitoring services, year 28, Dukes Parkway Landfill, Manville Borough, Somerset County, New Jersey. Total not to exceed \$87,500.00.

24-1621 Award of professional services contract to Mills + Schnoering Architects, LLC, Princeton, NJ for concept design for the Washington Valley Park Interpretive Center, Bridgewater Township, Somerset County, New Jersey. Total not to exceed \$73,487.00.

24-1622 Award of professional services contract to Verdantas LLC, Wilmington, DE for environmental consulting services for 360 Roycefield Road, Hillsborough Township, Somerset County, New Jersey. Total not to exceed \$56,250.00.

- 24-1623 Consultant Agreement Modification No. 1 to Johnson, Mirmiran & Thompson, Trenton, NJ for construction inspection and resident engineer services for Bridges C0701 South Branch Road; M1019 Somerset Street; and a pedestrian walkway at Cole Drive. Somerset County, New Jersey. Total not to exceed \$192,500.00. New contract amount of \$660,000.00.
- 24-1624 Consultant Agreement Modification No. 1 to Verdantas LLC, Wilmington, DE for as needed environmental services for the year 2024, Somerset County, New Jersey, Somerset County, New Jersey. Total not to exceed \$20,000.00. New contract amount of \$40,000.00.
- 24-1625 Authorizing change order #1 and final payment for Reivax Contracting Corp., Flemington, NJ, for 2023 Shared Services Resurfacing Program, various routes, various locations, Somerset County, New Jersey, Contract No. 23012. The as-bid contract amount is \$2,021,984.40. The final contract amount is \$2,140,494.46. This change order #1 is an increase of \$118,510.06. Total not to exceed \$118,510.06.
- 24-1626 Authorizing change order #1 and final payment for Halecon, Inc., Bridgewater, NJ, for North Branch Greenway Pickleball Courts, Bridgewater Township, Somerset County, NJ, Contract No. 23013. The as-bid contract amount is \$200,953.00. The final contract amount is \$199,283.00. This change order #1 is a decrease of (\$1,670.00).

*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO*

Finance

- 24-1627 Award of contract CC-0147-24 to Edmunds GovTech, Inc. for upgrades, maintenance and support of Municipal Software Inc. (MSI), first year of a five year contract. Total not to exceed \$57,774.15.

*HUMAN SERVICES – Zachary Berliner, Director*

Aging and Disability Services

- 24-1628 Award of contract to Culinary Depot (Spring Valley, NY) to furnish, deliver and install three (3) Crescor QuickTherm Cook and Hold ovens, Model RO-151-Fwua-18DE, for senior centers per RFQ-0085-24. Total not to exceed \$36,750.00.

Richard Hall CHWC

- 24-1629 Award of contract CY-COM-0061-20 for federally qualified health center provider to establish, operate and manage medical and dental suites at Richard Hall Community Health and Wellness Center to Zufall Health Center. Fifth year of a five year contract.
- 24-1630 Award of contract CC-0121-20S to Qualifacts Systems Inc. for upgrades, maintenance and support for the Qualifacts Electronic Health Record System for Richard Hall Community Health and Wellness Center. Supplement for credentialing services. First year of a four year contract. Total not to exceed \$19,250.00.
- 24-1631 Award of contract CC-0103-23 to 22nd Century Technologies Inc. as primary vendor, and Adelphi Medical Staffing LLC as secondary vendor, for temporary employment services for licensed psychiatric professional positions at Richard Hall CHWC. Second year of a three year contract. Total not to exceed \$15,000.00.

*PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director*

Emergency Management

- 24-1632 Award of contract CY-COM-0098-24 to Scott H. Pasichow, MD for Medical Program Advisor for Somerset County Emergency Services Training Academy. One year contract with four optional one year extensions. Total not to exceed \$15,000.00.

## Health Department

24-1633 Award of contract CY-COM-0087-24 to Empower Somerset to expand and integrate Overdose Fatality Review Team. One year contract with one optional one year extension.

24-1634 Award of contract CY-COM-0091-23 to HS GovTech USA for public and environmental health software and data solution for the Department of Health. Second year of a two year contract with three optional one year extensions. Total not to exceed \$59,900.00.

*PUBLIC WORKS – Paul McCall, Director*

## Facilities and Services

24-1635 Award of contract to Merchantville Overhead Door Company, Camden, NJ for the replacement of an overhead door and operational components at the Somerset County Recycling Center located at 40 Polhemus Ln., Bridgewater, NJ utilizing state contract 21-GNSV1-01461. Total not to exceed \$41,851.00.

## Roads &amp; Bridges

24-1636 VOID

## Vehicle Maintenance

24-1637 Authorizing utilization of NJ State Contract 23-FLEET-34923 to purchase (1) 2024 Ford F-450 DRW (F4H) XL 4WD Reg Cab 145" WB 60" CA, with factory options, NJ State and non-state contracted after-market options from Nielsen Ford, Morristown, NJ. Total not to exceed \$71,925.00.

## MOTION TO APPROVE RESOLUTIONS 24-1612 THROUGH 24-1637

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**FINANCE***ADMINISTRATION – Colleen Mahr, County Administrator*

## Greater Raritan WDB

24-1638 Amending R24-1460 to correct the business name of an awardee to pay a stipend for the 2024 Summer Youth Work Experience Program. This requisition was already certified via resolution R24-1460.

*CONSTITUTIONAL OFFICERS*

## Jail

**24-1639 Amending certification of funds for previously awarded contracts (R24-360) for LabCorp of America Holdings (Burlington, NC). This will close an open blanket purchase order. Total not to exceed (\$1,798.64). (updated after introduction).**

## Sheriff

24-1640 VOID

24-1641 Approval to pay confirming orders for services provided to the Somerset County Sheriff. Total not to exceed \$1,727.79.

{Maglocen, Inc (Newtown, PA) \$400.00, David M. Bittrich, Inc, DBA D&B Auto Supplies (Middlesex, NJ) \$493.33, Red Bank Veterinary Hospital (Hillsborough, NJ) \$834.46.}

## Surrogate

24-1642 Approval to pay a confirming order to Ricoh Americas Corporation for the Month of June under the NJ state contract A40467-Sin 33316. Total not to exceed \$95.00.

*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO*

## Finance

24-1643 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Health, Childhood Lead Exposure Prevention Program (CLEP) in the amount of \$300,627.00 into the 2024 county budget.

24-1644 Insertion of a Special Item of Revenue in the Budget for the United States Department of Energy, Energy Efficiency and Conservation Block Grant (EECBG) in the amount of \$81,640.00 into the 2024 county budget.

24-1645 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of State, Mail-In Voter Education Program in the amount of \$250,000.00 into the 2024 county budget.

24-1646 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Law and Public Safety, Edward Byrne Memorial Justice Assistance Grant Program (JAG) in the amount of \$51,405.00 into the 2024 county budget. In-Kind match appropriated in the Somerset County Prosecutor's Salary and Wage budget.

24-1647 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Human Services, Personal Assistance Services Program in the amount of \$62,226.00 into the 2024 county budget.

24-1648 Insertion of a Special Item of Revenue in the Budget for Rutgers, The State University of New Jersey, Traumatic Loss Coalition for Youth Program (TLC) in the amount of \$14,000.00 into the 2024 county budget.

24-1649 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Community Affairs for the LEAP Fellowship Grant in the amount of \$37,500.00 into the 2024 county budget.

24-1650 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Community Affairs for the LEAP Implementation Grant in the amount of \$400,000.00 into the 2024 county budget.

24-1651 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$49,478.45 into the 2024 county budget.

24-1652 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$56,990.69 into the 2024 county budget.

24-1653 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$58,227.96 into the 2024 county budget.

24-1654 Insertion of a Special Item of Revenue in the Budget for the New Jersey Attorney General's Office, National Opioid Settlement in the amount of \$193,084.17 into the 2024 county budget.

24-1655 Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Military and Veterans Affairs, Veterans Transportation in the amount of \$1,702.50 into the 2024 county budget.

- 24-1656 Canceling certification of funds for South Branch Emergency Services, Somerset County ESC, and Zufall Health Center, Inc. Total reduction (\$37,069.10).
- 24-1657 Approval to pay confirming order to Children's Specialized Hospital. Total not to exceed \$2,915.00.
- 24-1658 Approval to pay confirming order to Michael F. O'Neill Mediation & Arbitration LLC, Branchburg, NJ. Total not to exceed \$17,520.00.
- 24-1659 Payment of Claims and Ratifying Payment of Claims.
- IT
- 24-1660 Amending resolution R24-418- ePlus Technology, Herndon, VA to reflect the prorated amount. PO 268611 to be reduced by (\$430.56). Total not to exceed \$72,488.93.
- 24-1661 Approval to pay a confirming order to Systems Design Group, LLC, Flemington, NJ for additional labor charges to upgrade the Siemens SiPass server. Total not to exceed \$7,166.25.

*HUMAN SERVICES – Zachary Berliner, Director*

Operations and Planning

- 24-1662 Authorizing certification of funds for previously awarded contracts to Harvard Protection Services; contract CC-0051-22R for security guard services for 27 Warren Street, for the period of July 2024 through December 2024. Total not to exceed \$59,000.00.

Richard Hall CHWC

- 24-1663 Approval to pay confirming order to Flemington Department Store, Flemington, NJ for security uniforms. Total not to exceed \$366.35.

Youth Services

- 24-1664 Authorizing the allocation of funds to sixteen municipalities and/or townships in the amount of \$6,000.00 each represented by fourteen Municipal Youth Services Commissions for their Somerset County Board of County Commissioners' Annual Grants for year 2024. Total not to exceed \$96,000.00.
- 24-1665 Authorizing the allocation to four municipalities and/or townships represented by four (Bernards, Bound Brook/South Bound Brook, Bridgewater-Raritan and Montgomery) Municipal Youth Services Commissions for the 2024 County Commissioners' Competitive Grants. Total not to exceed \$22,068.00.

*PROSECUTOR'S OFFICE- Thomas L. White, Administrator*

- 24-1666 Approval to pay confirming order to Dr. Howard Gilman, Holmdel, NJ, for expert Forensic Psychiatry testimony. Total not to exceed \$6,750.00.
- 24-1667 Approval to pay confirming order to Galls, Inc., Lexington, KY, for detective equipment. Total not to exceed \$853.36.

*PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director*

911 Communications

- 24-1668 Approval to pay confirming order to the National Emergency Number Association for a supervisor course for a new Dispatch Supervisor. Total not to exceed \$445.00.



*PUBLIC WORKS – Paul McCall, Director*

## Facilities and Services

- 24-1669 Amending and canceling certification of funds for previously awarded contracts to Industrial Cooling Corp, Metuchen, NJ; and Systems Design Group, LLC., Flemington, NJ. Total not to exceed (\$18,193.95).
- 24-1670 Approval to pay confirming order to Verizon Wireless, Newark NJ, for December 2023 service. Total not to exceed \$328.41.

## Recycling

- 24-1671 Approval to pay confirming order to Recycling Equipment Corporation, Lansdale, PA for repair service of recycling sort system. Total not to exceed \$1,266.48.
- 24-1672 Approval to pay confirming order for removal of used oil to Lionetti Associates LLC/Lorco Petroleum Services, Elizabeth, NJ. Total not to exceed \$60.00.

## Vehicle Maintenance

- 24-1673 Amending resolution R24-1342 for National Fuel Oil, Inc., Newark, NJ, for diesel fuel due to clerical error of the wrong contract number. Total not to exceed \$300,000.00.
- 24-1674 Authorizing certification of funds for previously awarded contracts to National Fuel Oil, Inc., Newark, NJ, for gasoline and diesel. Total not to exceed \$300,000.00.
- 24-1675 Authorizing certification of funds for previously awarded contracts for parts and repairs. Total not to exceed \$65,000.00.  
*{Cliffside Body Corporation, Fairview, NJ, Montage Enterprises, Inc., Blairstown, NJ, Air Brake & Equipment, Hillside, NJ, Hudson County Motors, Inc., Secaucus, NJ, Sanitation Equipment, Totowa, NJ}*
- 24-1676 Amending and canceling certification of funds for previously awarded contracts for tires. Total not to exceed (\$46,847.11).  
*{Custom Bandag, Inc., Hightstown, NJ, F&S Tire Corp., Inc., Edison, NJ, Inter City Tire and Auto Center, Inc., Elizabeth, NJ}*
- 24-1677 Approval to pay confirming orders to National Fuel Oil, Inc., Newark, NJ for gasoline. Total not to exceed \$38,029.44.
- 24-1678 Approval to pay confirming orders for parts and repairs. Total not to exceed \$36,617.51.  
*{Campbell Freightliner, LLC, Monroe, NJ \$3,441.76, Mike's Towing & Recovery, Branchburg, NJ \$1,791.95, Linde Gas & Equipment Inc, Danbury, CT \$114.02, Trius, Inc., Farmingdale, NJ \$648.00, PDQ Auto Supply of Manville Inc., Manville, NJ \$253.46, Cliffside Body Corporation, Fairview, NJ \$180.84, Sanitation Equipment, Totowa, NJ \$9,043.07, Air Brake & Equipment, Hillside, NJ \$11,180.28, F&S Tire Corp., Inc., Edison, NJ \$9,326.76, Custom Bandag, Inc., Hightstown, NJ \$637.37}*

## MOTION TO APPROVE RESOLUTIONS 24-1638 THROUGH 24-1678

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**ITEMS ADDED FROM THE AUGUST 27, 2024 WORK SESSION TO BE ADOPTED TONIGHT***ADMINISTRATION – Colleen Mahr, County Administrator*

## Administrator

- 24- Authorizing award of contract CY-XS-9015-24R to Holman Frenia Allison, P.C., (HFA) of Lakewood, NJ for accounting services for the purpose of performing Examination/Cost Benefit Analysis of Programs and Services for the year of 2024 for the County of Somerset. Total not to exceed \$39,000.00.

## Greater Raritan WDB

- 24- Authorizing the reallocation of previously awarded Program Year 2023 Workforce Innovation and Opportunity Act (WIOA) funding for the second year of four-year grant funded contract GRWDB-COM-0001-23 for career training services with the Somerset County Department of Human Services for the period of July 1, 2024, to June 30, 2025. Total not to exceed \$485,377.16.

- 24- Authorizing certification of funds for previously awarded contract to Vision Development Group, Branchburg, NJ, contract CY-COM-0066-24, to pay stipends for youth participants in the 2024 Summer Youth Work Experience Program. Total not to exceed \$12,800.00.

*CONSTITUTIONAL OFFICERS*

## Surrogate

- 24- Approval to pay confirming order to Dr. James Amemasor, Newark NJ, for professional services. Total not to exceed \$5,000.00.

*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

## Planning

- 24- Award of contract to French and Parrello Associates for Phase II Site investigation activities in connection with the acquisition of Block 2 Lots 5, 5.01 in the Borough of Bound Brook, Somerset County, New Jersey and Block 357 Lots 1, 2 in the Borough of Middlesex, Middlesex County, New Jersey. Total not to exceed \$66,700.00.

**MOTION TO APPROVE RESOLUTIONS 24-XXXX THROUGH 24-XXXX**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLICEXECUTIVE SESSIONADJOURNMENT