



Somerset County
Board of County Commissioners

Commissioner Meeting Room
County Administration Building
20 Grove Street, P.O. Box 3000
Somerville, New Jersey 08876

Meeting Agenda

Regular Meeting

September 10, 2024

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: **Countyboardmeeting@co.somerset.nj.us**

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the September 10, 2024 Regular meeting of the Somerset County Board of Commissioners. The items on this agenda were introduced at the Somerset County Board of Commissioners Work Session on August 27, 2024.

ROLL CALL:

Commissioner Drake
Commissioner Singleterry
Commissioner Marano
Deputy Director Sooy
Director Robinson

REPORTS:

Director Robinson (Finance & Administration)
Deputy Director Sooy (Business Partnership, Finance)
Commissioner Marano (Public Works)
Commissioner Drake (Human Services)
Commissioner Singleterry (Public Health & Safety)

PROCLAMATION

- National Service Dog Month

APPROVAL OF MINUTES

- August 27, 2024 Minutes

MOTION TO APPROVE THE ABOVE LISTED MINUTES

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

CONSENT AGENDA

All matters listed hereunder are considered to be routine in nature and will be enacted upon in one or several motions. Any person may request that an item be removed for separate consideration. Items listed below were introduced at the County Commissioners work session meeting of August 27, 2024.

ENGINEERING AND PLANNING – Matthew D. Loper, Director**Cultural & Heritage**

24-1700 Authorizing the Somerset County Cultural & Heritage Commission to receive funds in the amount of \$217,000.00 from the New Jersey State Council on the Arts Department of State Local Arts Program grant for calendar year 2025. Grant requires a 1:1 in-kind match for all funds used for operating. To be appropriated in Cultural & Heritage's 2025 Salary & Wage budget.

Engineering

24-1701 Rejecting bids for Contract 23009, Exterior Repairs to Van Horne House Phase III, 941 East Main Street, Bridgewater Township, Somerset County, New Jersey.

Planning

24-1702 Authorizing the execution of a Lease Agreement with the Heritage Trail Association for the Van Horne House located in the Township of Bridgewater.

24-1703 Authorizing the execution of a Lease Agreement with the Borough of Rocky Hill and Township of Montgomery for Van Horne Park located in the Borough of Rocky Hill and Township of Montgomery.

HUMAN SERVICES – Zachary Berliner, Director**Rutgers Cooperative Extension**

24-1704 Authorizing the execution of 2024 County Salary Reimbursement Agreement between The County of Somerset and Rutgers Cooperative Extension Rutgers, The State University for the period of January 1, 2024 to December 31, 2024 for employees listed on the salary addendum. Total not to exceed \$167,410.00.

PROSECUTOR'S OFFICE – Thomas L. White, Administrator

24-1705 Authorizing application to the SFY 2025 Operation Helping Hand Grant Program administered by the NJ Department of Law & Public Safety, and to accept and insert funding into the Somerset County 2024 budget, when approved, in the amount of \$100,000.00.

PUBLIC WORKS – Paul McCall, Director

Transportation

24-1706 Authorizing the County of Somerset to submit an RFP to the NJ Department of Human Services, Division of Aging Services for a grant under the 2025 Age-Friendly Grant Program, and to accept \$70,000.00 of funding if awarded. No matching funds required.

MOTION TO APPROVE RESOLUTIONS 24-1700 THROUGH 24-1706

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

AWARD OF CONTRACTS*ADMINISTRATION – Colleen Mahr, County Administrator*

Administrator

24-1707 VOID

ELECTION BOARD- Jerry L. Midgette, Esq., Administrator

24-1708 Award of contract to Election Systems and Software, LLC, Omaha, NE for Election goods and services to the Somerset County Board of Elections, General Election 2024. Total not to exceed \$148,605.00.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Engineering

24-1709 Award of professional services contract to Mark Tinder Appraisals, LLC, Somerville, NJ for as needed appraisal services for the year 2024, Somerset County, New Jersey. Total not to exceed \$25,000.00.

HUMAN SERVICES – Zachary Berliner, Director

Operations and Planning

24-1710 Authorizing execution of contracts to Samaritan Homeless Interim Program in the amount of not to exceed \$25,000.00 and to Visions & Pathways in the amount of not to exceed \$65,000.00 for the period of January 1, 2024 through December 31, 2024. Total not to exceed \$90,000.00.

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

24-1711 Award of contract to Dr. Howard Gilman, MD, Holmdel, NJ, Contract JC-XS-0016-24, Option A, Forensic Psychiatrist, for the Somerset County Prosecutor's Office.

PUBLIC WORKS – Paul McCall, Director

Transportation

- 24-1712 Award of contract to SHI International Corp, Somerset, NJ utilizing Bergen County Cooperative Purchasing Alliance #CK04 Contract #24-38 for the purchase and installation of Rosco Cameras. Total not to exceed \$51,865.70.

Vehicle Maintenance

- 24-1713 Authorizing award of contract CC-0094-23R to H.A. DeHart & Son, Inc., Thorofare, NJ for original equipment manufacturer (OEM) recycling parts. Second year of two year contract. Total not to exceed \$10,000.00.

MOTION TO APPROVE RESOLUTIONS 24-1707 THROUGH 24-1713

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

FINANCE**ADMINISTRATION – Colleen Mahr, County Administrator**

Greater Raritan WDB

- 24-1714 Approval to pay confirming order to FutureWork Systems L.L.C. for Workforce Innovation and Opportunity Act (WIOA) Data Reporting and Analysis funds awarded to the Greater Raritan Workforce Development Board. Total not to exceed \$12,971.00.

Human Resources

- 24-1715 Approval to pay confirming order to W.B. Mason, Secaucus, NJ for an August 2024 invoice. Total not to exceed \$67.75.

CONSTITUTIONAL OFFICERS

Jail

- 24-1716 Approval to pay confirming order for Galls, LLC, Lexington, KY for services provided to the Somerset County Jail. Total not to exceed \$839.79.
- 24-1717 Approval to pay confirming order for Elizabeth P. Layman, Durham, NC for Prison, Rape Elimination Act (PREA) training conducted for the Somerset County Jail. Grant funding will cover 50% of the expense. Total not to exceed \$3,696.56.
- 24-1718 Approval to pay confirming order for Just Detention International, Los Angeles, CA for Prison, Rape Elimination Act (PREA) training conducted for the Somerset County Jail. Total not to exceed \$18,968.51.
- 24-1719 Authorizing certification of funds for previously awarded contracts. Total not to exceed \$76,000.00.
{Galls, LLC (Lexington, KY) for \$40,000.00 / Interboro Packaging (Montgomery, NY) for \$10,000.00 / Allen Paper and Supply (Morristown, NJ) for \$5,000.00 / United Sales USA Corp (Brooklyn, NY) for \$10,000.00 / Bob Barker Company (Fuquay Varina, NC for \$10,000.00 / Charm-Tex (Brooklyn, NY) for \$1,000.00}.

- 24-1720 Amending & cancelling the certification of funds for previously awarded contract for County Commissioners of Morris County, Morristown, NJ R24-1252 for \$58,874.34 and Polaris Pharmacy, Warrington, PA, R24-527 for \$10,000.00. Total decrease not to exceed (\$68,874.34).
- 24-1721 Amending certification of funds for previously awarded contracts R24-360 for Galls, LLC Lexington, KY. This will close out the balance on the open blanket purchase order. Total not to exceed (\$24,257.60).

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Cultural & Heritage

- 24-1722 Authorizing the rescinding and reallocation of \$2,000.00 of Local Arts Program Grant funds previously awarded to the Borough of South Bound Brook to the Somerset County Cultural & Heritage Commission.

Engineering

- 24-1723 Authorizing certification of funds for previously awarded contract to IH Engineers, P.C., Princeton, NJ, for design of the 2021 road resurfacing and ADA compliance program, Somerset County, New Jersey. Total not to exceed \$3,565.39.
- 24-1724 Authorizing certification of funds for previously awarded contract to Pennoni Associates, Inc., Newark, NJ, for construction inspection for the 2022 road resurfacing & ADA compliance program, Somerset County, New Jersey. Total not to exceed \$92,745.00.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

- 24-1725 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Human Services, Division of Aging Services, State Aid Reimbursement Benefit in the amount of \$58,000.00 into the 2024 county budget.
- 24-1726 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Health, Sustaining Local Public Health Infrastructure Grant in the amount of \$168,049.00 into the 2024 county budget.
- 24-1727 Approval to pay confirming order to Pino Consulting Group, Inc., Toms River NJ. Total not to exceed \$1,462.50.
- 24-1728 Payment of Claims and Ratifying Payment of Claims.

HUMAN SERVICES – Zachary Berliner, Director

Operations and Planning

- 24-1729 Authorizing the cancellation of certification of funds for previously awarded contracts for Motivated Security Services Inc., Contract CC-0051-22R. Total not to exceed (\$4,862.91).

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

- 24-1730 Authorizing certification of funds for a previously awarded contract number CC-9074-23, to FAAC Incorporated, DBA MILO Range Training Systems, Ann Arbor, MI, for optional item number 2.1, as listed in resolution number 23-2311. Total not to exceed \$2,481.85.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

911 Communications

- 24-1731 Approval to pay confirming order to Ricoh USA for July subscription services. Total not to exceed \$90.97.
- 24-1732 Approval to pay confirming order to APCO Institute, Inc. for PST Recertification for seven (7) dispatchers. Total not to exceed \$210.00.
- 24-1733 Approval to pay confirming order to Windstream for Internet access loop July payment. Total not to exceed \$710.72.
- 24-1734 Approval to pay confirming order to American Tower Corporation for July lease rent. Total not to exceed \$4,809.02.

PUBLIC WORKS – Paul McCall, Director

Facilities and Services

- 24-1735 Amending resolution R24-1445 for Fire and Security Technologies, Lebanon, NJ to adjust amount due to pricing reduction. Total not to exceed (\$372.00).
- 24-1736 Approval to pay confirming order to Johnson Controls US Holdings DBA Johnson Controls Fire Protection LP, Milwaukee, WI for Jail sprinkler inspection, Fire and Security Technologies, Lebanon, NJ for Saturday labor fees. Total not to exceed \$990.21.
- 24-1737 Authorizing certification of funds for previously awarded contract to Genserve, LLC., Plainview, NY for generator repairs. Total not to exceed \$30,000.00.

Recycling

- 24-1738 Approval to pay confirming order to Colgate Paper Stock Co., Inc., New Brunswick, NJ for commodities. Total not to exceed \$4,186.31.

Roads & Bridges

- 24-1739 Approval to pay confirming order to Pumping Services, Inc., Middlesex, NJ., for Green Brook flood project. Total not to exceed \$29,425.21.

Vehicle Maintenance

- 24-1740 Approval to pay confirming orders for parts and repairs. Total not to exceed \$49,241.81. {Campbell Freightliner, LLC, Monroe, NJ \$4,038.67, Steril- Koni USA, Inc., Stevensville, MD \$2,227.97, Mike's Towing & Recovery, Branchburg, NJ \$1,861.88, Samuels, Inc. t/a Buy Wise Auto Parts, Vauxhaull, NJ \$845.04, David M. Bittrich Inc. dba D&B Auto Supply, Middlesex, NJ \$3,570.89, Air Brake & Equipment, Hillside, NJ \$13,650.79, Sanitation Equipment, Totowa, NJ \$9,438.70, Versalift East Parts and Accessories, Bethlehem, PA \$5,699.91, F & S Tire Corp., Inc., Edison, NJ \$7,907.96.}
- 24-1741 Amending resolution R24-1555 for Campbell Freightliner, LLC, Monroe, NJ due to clerical error of duplicate invoices. Total not to exceed (\$218.68).
- 24-1742 Amending resolution R24-1164 for Trius, Inc., Farmingdale, NJ for parts and repairs for road maintenance equipment due to clerical error of the wrong contract number. Total not to exceed \$10,000.00.

MOTION TO APPROVE RESOLUTIONS 24-1714 THROUGH 24-1742

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ITEMS ADDED FROM THE SEPTEMBER 10, 2024 WORK SESSION TO BE ADOPTED TONIGHT*ADMINISTRATION – Colleen Mahr, County Administrator*

County Counsel

24-XXXX Authorizing a Novation Agreement for Walter R. Earle-Burlington, Inc. formerly American Bituminous Company, Inc.

PUBLIC WORKS – Paul McCall, Director

Roads and Bridges

24-XXXX Award of contract #CC-0046-24 to ADAPCO Inc., Sanford, FL., and Heritage Landscape Supply Group Inc., McKinney, TX. for mosquito insecticides and herbicides, first year of a two year contract. Total not to exceed \$30,000.00.

MOTION TO APPROVE RESOLUTIONS 24-XXXX THROUGH 24-XXXX

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC:ADJOURNMENT