

1 SOMERSET COUNTY BOARD OF TAXATION
2 27 Warren Street, 4th Floor
3 Somerville, NJ
4

5 MINUTES OF THE MEETING
6 August 13, 2024 – Regular Monthly Meeting
7

8 The August 13, 2024, regular monthly meeting of the Somerset County Board of Taxation was held at
9 3:30 p.m. in the County Tax Board office at 27 Warren Street, in Somerville, NJ. The meeting had been
10 advertised in accordance with State Law. Upon roll call, members present included President Goldberg,
11 and Commissioners Rosen, and Graner. Vice President Jordan and Commissioner Linnus were absent.
12 Administrator Eader hosted the meeting and Deputy Administrator Guttschall attended. The following
13 matters were discussed:
14

15 MINUTES OF THE PREVIOUS MEETING
16

- 17 • Minutes for 7/9/2024 Regular Monthly Meeting – Unanimously approved by those in
18 attendance on motion by Commissioner Rosen and seconded by Commissioner Graner.
19

20 CORRESPONDENCE

- 21 1. 8/12/2024, Division of Taxation – Memorandum outlining guidelines for Virtual Property
22 Inspections. Currently, Somerset County Board of Taxation does not authorize virtual
23 property inspections.

24 OLD BUSINESS:

- 25 1. Current balance in Trust Account (\$427,273.11)

26 NEW BUSINESS:

- 27 1. Approval of the Preliminary 2024 Abstract of Ratables. Still waiting on DCA approval of the
28 budgets for Bridgewater and Green Brook, which are needed before final Abstract can be
29 drafted for approval. Assuming all current figures are correct and no changes the preliminary
30 and final Abstracts were approved on a motion by Commissioner Rosen and seconded by
31 Commissioner Graner.
- 32 2. Approval of the 2025 Applications for Reassessment from the Division of Taxation has been
33 received for all 15 municipalities participating in the annual reassessment program.
- 34 3. Monthly reassessment progress reports.
- 35 4. Status on digitization project. Interns will continue to work on scanning paper documents
36 through mid-September.
- 37 5. Status of Raritan Borough 2025 tax year revaluation. Tax maps are continuing to be
38 evaluated by the state with changes being implemented.
- 39 6. Status of North Plainfield 2027 tax year revaluation – No update for remainder of 2024 as the
40 revaluation has been postponed until 2027.
- 41 7. Acknowledgement of members of the assessing community who are leaving:
 - 42 ○ Laura Whitaker – Assessor, Green Brook
 - 43 ○ Betsy Hollenbach – Deputy Assessor, Hillsborough
 - 44 ○ Carol Radziewicz – Deputy Assessor, Franklin
- 45 8. Acknowledgement of Brittney Burgdorff's efforts to update all Board of Taxation paper files to
46 dispose of those items outside of the retention schedule.

47 9. Acknowledgement and gratitude for Artist, Jonathan Hress' donation of the hand-painted
48 mural in the Tax Board office waiting room.

49 EDUCATION:

50 1. The annual NJACTB conference in Cape May will be held August 26 – 29, 2024.

51 PUBLIC SESSION

52
53 1. None noted

54
55 ADJOURMENT

56
57 The meeting was adjourned at 3:55 p.m. following a unanimous all-in-favor vote on a motion by
58 President Goldberg and seconded by Commissioner Graner.

59
60 The next regular meeting of the Somerset County Board of Taxation will be on Tuesday,
61 September 10, 2024, starting at 3:30 p.m.