



Somerset County

Board of County Commissioners

Commissioner Meeting Room
County Administration Building
20 Grove Street, P.O. Box 3000
Somerville, New Jersey 08876

Meeting Agenda

Work Session Meeting**September 24, 2024****5:00pm**

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: Countyboardmeeting@co.somerset.nj.us

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the September 24, 2024 Work Session of the Somerset County Board of Commissioners. This agenda and the items on it are for discussion and will be considered at the next Commissioner Meeting of October 8, 2024. No action will be taken at this meeting unless the measure and its adoption are needed in a manner necessary to continue county business.

ROLL CALL:

Commissioner Drake
Commissioner Singleterry
Commissioner Marano
Deputy Director Sooy
Director Robinson

REPORTS:

Director Robinson (Finance & Administration)
Deputy Director Sooy (Business Partnership, Finance)
Commissioner Marano (Public Works)
Commissioner Drake (Human Services)
Commissioner Singleterry (Public Health & Safety)

COMMUNICATIONS

- #77 Robbinsville Township, Mercer County; resolution urging state leaders to pass legislation to authorize all local governments to electronically publish legal notices via newspaper's Website or digital publication.

PRESENTATION & PROCLAMATION

Energy Council

NEW BUSINESS*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

Engineering

- 24-1900 Approving plans and authorizing receipt of bids for Reconstruction of Green Knoll Tennis Courts, Bridgewater Township, Somerset County, New Jersey, Contract No. 24012.
- 24-1901 Approving plans and authorizing receipt of bids for the construction of pavilion at Senior Wellness Center at Hillsborough, 339 South Branch Road, Hillsborough Township, Somerset County, New Jersey, Contract No. 24016.
- 24-1902 Approving plans and authorizing receipt of bids for the new pharmacy at the Richard Hall Community Health & Wellness Center, 500 North Bridge Street, Bridgewater Township, Somerset County, New Jersey, Contract No. 24017.
- 24-1903 Approving submittal of a grant application and execution of a grant contract with the New Jersey office of Emergency Management and New Jersey Department of Environmental Protection for the rehabilitation of the West Branch Reservoir Dam, Bridgewater Township, Somerset County, New Jersey.

Planning

- 24-1904 Authorizing Somerset County to apply for North Jersey Transportation Planning Authority FY 2026 Subregional Transportation Program, July 1, 2025 - June 30, 2026 and to accept funding if awarded. Total not to exceed \$143,682.50.

HUMAN SERVICES – Zachary Berliner, Director

Richard Hall CHWC

- 24-1905 Authorizing the acceptance of funding for the Gambling Disorder Clinician Services Program through The New Jersey Division of Mental Health and Addiction Services (DMHAS). Period of October 1, 2024 to September 30, 2025 in amount not to exceed \$123,961.00. No funding match required.
- 24-1906 Authorizing the Richard Hall CHWC to apply to the New Jersey Division of Mental Health and Addiction Services (DMHAS) to develop Support Teams for Addiction Recovery (Short title: STAR) for the period October 1, 2024 through September 30, 2025 and to accept funding if awarded. Total not to exceed \$417,686.00. No funding match required.

Operations and Planning

- 24-1907 Authorizing the application and acceptance of the New Jersey Department of Human Services, Division of Mental Health and Addiction Services renewal contract #25-540-ADA-0 for Somerset County Comprehensive Alcohol and Drug Use Services for the period of January 1, 2025 through December 31, 2025 in the amount of not to exceed \$508,304.00 and County cash match of not to exceed \$70,489.00.

PUBLIC WORKS – Paul McCall, Director

Public Works

- 24-1908 Authorizing the execution of a Shared Services Agreement between Somerset County and Union County Office of Emergency Management for sharing Department of Public Works equipment and personnel.

AWARD OF CONTRACTS*ELECTION BOARD – Jerry L. Midgette, Esq., Administrator*

- 24-1909 Award of contract to Election Support and Services, Shamong, NJ, for set up and certification of Voting machines, for the General Election 2024 and Early Voting. Total not to exceed \$17,435.00.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Planning

- 24-1910 Award of contract to Environmental Systems Research Institute, Inc. (ESRI) for the purchase of additional ESRI GIS Software Licenses utilizing State contract #25-TELE-82239. Total not to exceed \$13,060.00.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

IT

- 24-1911 Award of contract #CC-0056-23 to Commercial Technology Contractors, Inc. as the primary vendor and Unified Technology Partners Corporation as the secondary vendor for Data Cable Installation & Related Services, Cooperative Pricing Bid #2 SOCCP. Second Year of a two-Year Contract.

Purchasing

- 24-1912 Award of contract #CC-0059-23 to Central National Gottesman, Plastic Express, Inc., Sharda Paper Inc., and W.B. Mason Co., Inc. for Paper and Envelopes, Cooperative Pricing Bid #2 SOCCP, Open End Contract, second year of a two-year contract.

HUMAN SERVICES – Zachary Berliner, Director

Community Development

- 24-1913 Award of contract RFQ-0086-24 to Monarch Housing Associates for Homeless Planning Services. Twelve Month Contract. Total not to exceed \$13,750.00.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

911 Communications

- 24-1914 Award of contract to SHI International Corp. for the purchase of Rave Smart 911 System utilizing the Bergen County Cooperative Purchasing Alliance #CK04 Contract #24-38. Total not to exceed \$42,844.40.

24-1915 Award of contract to SHI International Corp. for a one-year contract for the Everbridge Mass Notification System utilizing the Bergen County Cooperative Purchasing Alliance #CK04 contract #24-38. Coverage Term from November 01, 2024 to October 31, 2025. Total not to exceed \$87,630.72.

FINANCE

ELECTION BOARD – Jerry L. Midgette, Esq., Administrator

24-1916 Authorizing certification of funds for previously awarded contracts # CC-0040-22, to Royal Printing Service, West New York, NJ for Moving of Voting machines for the Somerset County Board of Elections, General Election 2024. Total not to exceed \$15,607.50.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Planning

24-1917 Approval to pay a confirming order to Environmental Systems Research Institute, Inc. (ESRI) for service subscription & licenses from January 23, 2024 through January 22, 2025. Total not to exceed \$39,119.00.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

24-1918 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Military and Veteran Affairs, VA Transportation in the amount of \$18,000.00 into the 2024 county budget. In-Kind match appropriated in the Transportation Department's Salary and Wage budget.

24-1919 Insertion of a Special Item of Revenue in the Budget for the N.J. Attorney General's Office, National Opioid Settlement in the amount of \$73,373.74 into the 2024 county budget.

24-1920 Payment of Claims and Ratifying Payment of Claims.

HUMAN SERVICES – Zachary Berliner, Director

Richard Hall CHWC

24-1921 Approval to pay confirming order to NJAMHAA of Mercerville, NJ for Association Dues. Total not to exceed \$1,956.00.

24-1922 Approval to pay confirming order to Harvard Protection Services, LLC of Miami, FL for Guard Services. Total not to exceed \$5,662.60.

24-1923 Authorizing certification of funds for previously awarded contract for Qualifacts Systems, Inc., contract #CC-0121-20 for Richard Hall CHWC Qualifacts Electronic Health Records System, fourth year of a seven year contract. Total not to exceed \$2,250.00.

24-1924 Authorizing the cancellation of certificate of funds for previously awarded contracts. Total not to exceed (\$9,932.96).

{Richard Hall CHWC. 22nd Century Technologies Contract CC-0103-23 for Temp Medical Staffing, not to exceed (\$5,932.96). Adelphi Medical Staffing, LLC, contract CC-0103-23 for Temp Medical Staffing, not to exceed (\$4,000.00).}

24-1925 Authorizing the cancellation of certificate of funds for previously awarded contracts for Richard Hall CHWC. Harvard Protection Services, LLC of Miami, FL for Contract CC-0051-22 for Guard Services. Total not to exceed (\$12,000.00)

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

- 24-1926 Approval to pay confirming order to WB Mason, Secaucus, NJ, for office supplies. Total not to exceed \$119.28.
- 24-1927 Approval to pay confirming order to Suwannee River Health Education Center, Alachua, Florida, for training. Total not to exceed \$2,925.00.

PUBLIC WORKS – Paul McCall, Director

Facilities and Services

- 24-1928 Approval to pay confirming order to Millennium Mechanical LLC, Little Falls, NJ for May maintenance fee. Total not to exceed \$8,400.00.

Recycling

- 24-1929 Approval to pay confirming order for removal of used oil to Lionetti Associates LLC / Lorco Petroleum Services, Elizabeth, NJ. Total not to exceed \$45.00.
- 24-1930 Approval to pay confirming order to Colgate Paper Stock Co., Inc., New Brunswick, NJ for commodities. Total not to exceed \$334.71.

Roads & Bridges

- 24-1931 Approval to pay confirming orders to Jen Electric, Inc., Springfield, NJ, for signal repair. Total not to exceed \$482.00.
- 24-1932 Authorizing certification of funds for previously awarded contract for uniforms. First year of a two year contract. Total not to exceed \$20,500.00.
{Bob's Uniform Shop, Middletown, NJ, Dot Designing, Monroe, NJ, Keyport Army & Navy, Brick, NJ, and Flemington Department Store, Flemington, NJ}
- 24-1933 Authorizing certification of funds for previously awarded contract to Deer Carcass Removal Service, Cream Ridge, NJ, for street sweeping disposal. Total not to exceed \$50,000.00.
- 24-1934 Authorizing certification of funds for previously awarded contract to Herc Rentals, Inc., East Brunswick, NJ, for equipment and tool rental. Total not to exceed \$140,000.00.

Vehicle Maintenance

- 24-1935 Approval to pay confirming orders for parts and repairs. Total not to exceed \$20,408.79.
{Campbell Freightliner, LLC, Monroe, NJ \$3,020.96, J & G Lubrication Co., Bridgewater, NJ \$180.00, K & S Hydraulics, Inc., Bridgewater, NJ \$1,640.00, David M. Bittrich Inc., dba D&B Auto, Middlesex, NJ \$635.00, Power Place, Whitehouse Station, NJ \$469.97, Air Brake & Equipment, Hillside, NJ \$14,164.64, F&S Tire Corp., Inc., Edison, NJ \$298.22}
- 24-1936 Authorizing certification of funds for previously awarded contracts for parts and repairs. Total not to exceed \$45,000.00.
{Engine Land, Elizabeth, NJ, Joy Automotive Products, Inc., Green Brook, NJ, Safety-Kleen Systems, Inc., Norwell, MA, Barnwell House of Tires, Inc., Fairfield, NJ}

MOTION TO ADD ABOVE RESOLUTIONS 24-1900 THROUGH 24-1936 TO THE CONSENT AGENDA FOR THE SEPTEMBER 24, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

NEW ITEMS

PUBLIC WORKS – Paul McCall, Director

Roads & Bridges

- 24-1937 Award of contract # CC-0135-22 and CC-0135-22R to PSI Process, Middlesex, NJ., and A.C. Schultes, INC., Woodbury Heights, NJ for Pump Station System third year of a three year contract. Total not to exceed \$15,000.00.
- 24-1938 Award of contract# CC-0021-23 to Clarke Moynihan Landscaping & Construction, LLC., Andover, NJ., for Stormwater Management Facility Maintenance second year of a two year contract. Total not to exceed \$84,000.00.
- 24-1939 Award of contract # CC-0039-23 to Chemung Supply Corporation, Elmira, NY and Road Safety Systems, LLC., Shamong for Guide Rail and Guide Rail Parts. Last six months of a two year contract. Certification of Funds will be completed at the time each order is placed.
- 24-1940 Award of contract# CC-0043-24 to Chemung Supply Corp., Elmira, NY., Trius, Inc., Farmingdale, NJ., Creston Hydraulics, Inc., Hamilton, NJ., and A&K Equipment Co., Inc., Rahway, NJ., for Snow Plow Parts, first year of a two year contract. Total not to exceed \$55,000.00

MOTION TO ADD ABOVE RESOLUTIONS 24-1937 THROUGH 24-1940 TO THE CONSENT AGENDA FOR THE OCTOBER 8, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ITEMS TO BE ADDED FOR ADOPTION AT THE SEPTEMBER 24, 2024 REGULAR MEETING

ADMINISTRATION – Colleen Mahr, County Administrator

County Counsel

- 24-XXXX Authorizing the Second Amendment to the Lease Agreement for Unti T-01 located at 152 Route 206 South, Hillsborough Township.
- 24-XXXX Authorizing the Third Amendment to the Lease Agreement for Unti T-13 located at 152 Route 206 South, Hillsborough Township.

24-XXXX Authorizing funding under the American Rescue Plan to support and promote impacted industries, tourism, educational facilities, job training programs, and senior services.

24-XXXX Authorizing funding under the American Rescue Plan to support and promote impacted communities and municipalities to promote health, recreation and access to programs and facilities.

24-XXXX Authorizing funding under the American Rescue Plan for design, planning, and construction of a pharmacy at Richard Hall to support mental health services.

Human Resources

24-XXXX Award of contract CC-0106-24 to DSI Medical Services, Inc. Horsham, PA for the first year of a two-year contract for Drug & Alcohol testing program and training services. Total not to exceed \$6,000.00.

CONSTITUTIONAL OFFICERS

Sheriff

24-XXXX Award of contract to H.A. DeHart Son, Inc. for the purchase of a prisoner transport van for the Somerset County Sheriff's Office utilizing the Hunterdon County Co-Op #HCESC-VEH-22-11. Total not to exceed \$114,883.08.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

IT

24-XXX Award of contract to Eplus Technologies, Royersford, PA for network monitoring and switch replacements utilizing NJ State Contract #21-TELE-01506. Total not to exceed \$550,133.88.

24-XXX Award of contract to Eplus Technologies, Royersford, PA for wireless network upgrade with network monitoring utilizing NJ State Contract #21-TELE-01506. Total not to exceed \$146,737.94.

24-XXX Approval to pay confirming order to WindStream, Cedar Rapids, IA for internet and VOIP services. July 2024 invoice. Total not to exceed \$37,094.16.

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

24-XXXX Award of contract, utilizing RFQ-0083-24, to Mack Camera (Springfield, NJ) for recording servers. Total not to exceed \$59,525.00.

PUBLIC WORKS – Paul McCall, Director

Roads & Bridges

24-XXXX Award of contract CC-0099-24 to National Highway Products, Inc., Millville, NJ, Eberl Iron Works, Inc., Buffalo, BY, Sign Solutions USA, LLC., West Fargo, ND, Traffic Safety Service, LLC South Plainfield, NJ and Traffic and Parking Control Co., Inc., Brown Deere, WI for traffic control signs, support, hardware & devices. First year of a two year contract. Total not to exceed \$50,000.00.

Vehicle Maintenance

24-XXXX Authorizing utilization of ESCNJ #23/24-11 to purchase (2) 2024 Chevrolet Malibu 1FL with optional equipment from Mall Chevrolet, Cherry Hill, NJ. Total not to exceed \$53,410.50.

24-XXXX Authorizing utilization of 20-FLEET-01387 to purchase (1) 2024 Jeep Grand Cherokee Laredo 4WD with optional equipment from Hertrich Fleet Services, Inc., Milford, DE. Total not to exceed \$44,021.65.

MOTION TO ADD RESOLUTIONS 24-XXXX THROUGH 24-XXXX TO AGENDA FOR THE SEPTEMBER 24, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC:

ADJOURNMENT

