



Somerset County

Board of County Commissioners

Commissioner Meeting Room
County Administration Building
20 Grove Street, P.O. Box 3000
Somerville, New Jersey 08876

Meeting Agenda

Regular Meeting

October 8, 2024

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: Countyboardmeeting@co.somerset.nj.us

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the October 8, 2024 Regular meeting of the Somerset County Board of Commissioners. The items on this agenda were introduced at the Somerset County Board of Commissioners Work Session on September 24, 2024.

ROLL CALL:

Commissioner Drake
Commissioner Singleterry
Commissioner Marano
Deputy Director Sooy
Director Robinson

REPORTS:

Director Robinson (Finance & Administration)
Deputy Director Sooy (Business Partnership, Finance)
Commissioner Marano (Public Works)
Commissioner Drake (Human Services)
Commissioner Singleterry (Public Health & Safety)

PROCLAMATION:

- National 4-H Week

PRESENTATION

- Food Insecurity Presentation - Mark Dinglasan, Executive Director of the New Jersey Office of the Food Security Advocate

PPROVAL OF MINUTES

- September 24, 2024 Minutes

MOTION TO APPROVE THE ABOVE LISTED MINUTES

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ORDINANCE

ORD24-1899 Ordinance establishing speed limit along Georgetown-Franklin Turnpike, Washington Street, County Route 518, Montgomery Township, Franklin Township, Borough of Rocky Hill, Somerset County, New Jersey.

MOTION TO OPEN PUBLIC HEARING ON ORD24-1899

OPEN	SECOND		CLOSE	SECOND
		Commissioner Drake		
		Commissioner Singleterry		
		Commissioner Marano		
		Deputy Director Sooy		
		Director Robinson		

MOTION TO ADOPT ORDINANCE 24-1899

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

CONSENT AGENDA

All matters listed hereunder are considered to be routine in nature and will be enacted upon in one or several motions. Any person may request that an item be removed for separate consideration. Items listed below were introduced at the County Commissioners work session meeting of September 24, 2024.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Engineering

- 24-1900 Approving plans and authorizing receipt of bids for reconstruction of Green Knoll Tennis Courts, Bridgewater Township, Somerset County, New Jersey, Contract No. 24012.
- 24-1901 Approving plans and authorizing receipt of bids for the construction of pavilion at Senior Wellness Center at Hillsborough, 339 South Branch Road, Hillsborough Township, Somerset County, New Jersey, Contract No. 24016.
- 24-1902 Approving plans and authorizing receipt of bids for the new pharmacy at the Richard Hall Community Health & Wellness Center, 500 North Bridge Street, Bridgewater Township, Somerset County, New Jersey, Contract No. 24017.
- 24-1903 Approving submittal of a grant application and execution of a grant contract with the New Jersey Office of Emergency Management and New Jersey Department of Environmental Protection for the rehabilitation of the West Branch Reservoir Dam, Bridgewater Township, Somerset County, New Jersey.

Planning

- 24-1904 Authorizing Somerset County to apply for North Jersey Transportation Planning Authority FY 2026 Subregional Transportation Program, July 1, 2025 - June 30, 2026 and to accept funding if awarded. Total not to exceed \$143,682.50.

HUMAN SERVICES – Zachary Berliner, Director

Richard Hall CHWC

- 24-1905 Authorizing the acceptance of funding for the Gambling Disorder Clinician Services Program through The New Jersey Division of Mental Health and Addiction Services (DMHAS). Period of October 1, 2024 to September 30, 2025 in amount not to exceed \$123,961.00. No funding match required.
- 24-1906 Authorizing the Richard Hall CHWC to apply to the New Jersey Division of Mental Health and Addiction Services (DMHAS) to develop Support Teams for Addiction Recovery (Short title: STAR) for the period October 1, 2024 through September 30, 2025 and to accept funding if awarded. Total not to exceed \$417,686.00. No funding match required.

Operations and Planning

- 24-1907 Authorizing the application and acceptance of the New Jersey Department of Human Services, Division of Mental Health and Addiction Services renewal contract #25-540-ADA-0 for Somerset County Comprehensive Alcohol and Drug Use Services for the period of January 1, 2025 through December 31, 2025 in the amount of not to exceed \$508,304.00 and County cash match of not to exceed \$70,489.00.

PUBLIC WORKS – Paul McCall, Director

Public Works

- 24-1908 Authorizing the execution of a Shared Services Agreement between Somerset County and Union County Office of Emergency Management for sharing Department of Public Works equipment and personnel.

MOTION TO APPROVE RESOLUTIONS 24-1900 THROUGH 24-1908

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

AWARD OF CONTRACTS*ELECTION BOARD – Jerry L. Midgette, Esq., Administrator*

24-1909 Award of contract to Election Support and Services, Shamong, NJ, for set up and certification of Voting machines, for the General Election 2024 and Early Voting. Total not to exceed \$17,435.00.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Planning

24-1910 Award of contract to Environmental Systems Research Institute, Inc. (ESRI) for the purchase of additional ESRI GIS Software Licenses utilizing State Contract #25-TELE-82239. Total not to exceed \$13,060.00.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

IT

24-1911 Award of contract #CC-0056-23 to Commercial Technology Contractors, Inc. as the primary vendor and Unified Technology Partners Corporation as the secondary vendor for Data Cable Installation & Related Services, Cooperative Pricing Bid #2 SOCCP. Second Year of a two-year Contract.

Purchasing

24-1912 Award of contract #CC-0059-23 to Central National Gottesman, Plastic Express, Inc., Sharda Paper Inc., and W.B. Mason Co., Inc. for Paper and Envelopes, Cooperative Pricing Bid #2 SOCCP, Open End Contract, second year of a two-year contract.

HUMAN SERVICES – Zachary Berliner, Director

Community Development

24-1913 Award of contract RFQ-0086-24 to Monarch Housing Associates for Homeless Planning Services. Twelve Month Contract. Total not to exceed \$13,750.00.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

911 Communications

24-1914 Award of contract to SHI International Corp. for the purchase of Rave Smart 911 System utilizing the Bergen County Cooperative Purchasing Alliance #CK04 Contract #24-38. Total not to exceed \$42,844.40.

24-1915 Award of contract to SHI International Corp. for a one-year contract for the Everbridge Mass Notification System utilizing the Bergen County Cooperative Purchasing Alliance #CK04 contract #24-38. Coverage Term from November 01, 2024 to October 31, 2025. Total not to exceed \$87,630.72.

MOTION TO APPROVE RESOLUTIONS 24-1909 THROUGH 24-1915

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

FINANCE*ELECTION BOARD – Jerry L. Midgette, Esq., Administrator*

24-1916 Authorizing certification of funds for previously awarded contracts # CC-0040-22, to Royal Printing Service, West New York, NJ for voting authority booklets for the Somerset County Board of Elections, General Election and Early Voting 2024. Total not to exceed \$15,607.50.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Planning

24-1917 Approval to pay a confirming order to Environmental Systems Research Institute, Inc. (ESRI) for service subscription & licenses from January 23, 2024 through January 22, 2025. Total not to exceed \$39,119.00.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

24-1918 Insertion of a Special Item of Revenue in the Budget for the N.J. Department of Military and Veteran Affairs, VA Transportation in the amount of \$18,000.00 into the 2024 county budget. In-Kind match appropriated in the Transportation Department's Salary and Wage budget.

24-1919 Insertion of a Special Item of Revenue in the Budget for the N.J. Attorney General's Office, National Opioid Settlement in the amount of \$73,373.74 into the 2024 county budget.

24-1920 Payment of Claims and Ratifying Payment of Claims.

HUMAN SERVICES – Zachary Berliner, Director

Richard Hall CHWC

24-1921 Approval to pay confirming order to NJAMHAA of Mercerville, NJ for Association Dues. Total not to exceed \$1,956.00.

24-1922 Approval to pay confirming order to Harvard Protection Services, LLC of Miami, FL for Guard Services. Total not to exceed \$5,662.60.

24-1923 Authorizing certification of funds for previously awarded contract for Qualifacts Systems, Inc., contract #CC-0121-20 for Richard Hall CHWC Qualifacts Electronic Health Records System, fourth year of a seven year contract. Total not to exceed \$2,250.00.

24-1924 Authorizing the cancellation of certificate of funds for previously awarded contracts. Total not to exceed (\$9,932.96).

{Richard Hall CHWC. 22nd Century Technologies Contract CC-0103-23 for Temp Medical Staffing, not to exceed (\$5,932.96). Adelphi Medical Staffing, LLC, contract CC-0103-23 for Temp Medical Staffing, not to exceed (\$4,000.00).}

24-1925 Authorizing the cancellation of certificate of funds for previously awarded contracts for Richard Hall CHWC. Harvard Protection Services, LLC of Miami, FL for contract CC-0051-22 for Guard Services. Total not to exceed (\$12,000.00).

PROSECUTOR'S OFFICE- Thomas L. White, Administrator

24-1926 Approval to pay confirming order to WB Mason, Secaucus, NJ, for office supplies. Total not to exceed \$119.28.

24-1927 Approval to pay confirming order to Suwannee River Health Education Center, Alachua, Florida, for training. Total not to exceed \$2,925.00.

PUBLIC WORKS – Paul McCall, Director

Facilities and Services

24-1928 Approval to pay confirming order to Millennium Mechanical LLC, Little Falls, NJ for May maintenance fee. Total not to exceed \$8,400.00.

Recycling

24-1929 Approval to pay confirming order for removal of used oil to Lionetti Associates LLC/Lorco Petroleum Services, Elizabeth, NJ. Total not to exceed \$45.00.

24-1930 Approval to pay confirming order to Colgate Paper Stock Co., Inc., New Brunswick, NJ for commodities. Total not to exceed \$334.71.

Roads & Bridges

24-1931 Approval to pay confirming orders to Jen Electric, Inc., Springfield, NJ, for signal repair. Total not to exceed \$482.00.

24-1932 Authorizing certification of funds for previously awarded contract for uniforms. First year of a two year contract. Total not to exceed \$20,500.00.

{Bob's Uniform Shop, Middletown, NJ, Dot Designing, Monroe, NJ, Keyport Army & Navy, Brick, NJ, and Flemington Department Store, Flemington, NJ}

24-1933 Authorizing certification of funds for previously awarded contract to Deer Carcass Removal Service, Cream Ridge, NJ, for street sweeping disposal. Total not to exceed \$50,000.00.

24-1934 Authorizing certification of funds for previously awarded contract to Herc Rentals, Inc., East Brunswick, NJ, for equipment and tool rental. Total not to exceed \$140,000.00.

Vehicle Maintenance

24-1935 Approval to pay confirming orders for parts and repairs. Total not to exceed \$20,408.79.
{Campbell Freightliner, LLC, Monroe, NJ \$3,020.96, J & G Lubrication Co., Bridgewater, NJ \$180.00, K & S Hydraulics, Inc., Bridgewater, NJ \$1,640.00, David M. Bittrich Inc., dba D&B Auto, Middlesex, NJ \$635.00, Power Place, Whitehouse Station, NJ \$469.97, Air Brake & Equipment, Hillside, NJ \$14,164.64, F&S Tire Corp. Inc., Edison, NJ \$298.22}

24-1936 Authorizing certification of funds for previously awarded contracts for parts and repairs. Total not to exceed \$45,000.00.

{Engine Land, Elizabeth, NJ, Joy Automotive Products, Inc., Green Brook, NJ, Safety-Kleen Systems, Inc., Norwell, MA, Barnwell House of Tires, Inc., Fairfield, NJ}

PUBLIC WORKS – Paul McCall, Director

Roads & Bridges

- 24-1937 Award of contract CC-0135-22 and CC-0135-22R to PSI Process, Middlesex, NJ., and A.C. Schultes, INC., Woodbury Heights, NJ for Pump Station System third year of a three year contract. Total not to exceed \$15,000.00.
- 24-1938 Award of contract CC-0021-23 to Clarke Moynihan Landscaping & Construction, LLC., Andover, NJ., for Stormwater Management Facility Maintenance second year of a two year contract. Total not to exceed \$84,000.00.
- 24-1939 Award of contract CC-0039-23 to Chemung Supply Corporation, Elmira, NY and Road Safety Systems, LLC., Shamong for Guide Rail and Guide Rail Parts. Last six months of a two year contract. Certification of Funds will be completed at the time each order is placed.
- 24-1940 Award of contract CC-0043-24 to Chemung Supply Corp., Elmira, NY., Trius, Inc., Farmingdale, NJ., Creston Hydraulics, Inc., Hamilton, NJ., and A&K Equipment Co., Inc., Rahway, NJ., for Snow Plow Parts, first year of a two year contract. Total not to exceed \$55,000.00

MOTION TO APPROVE RESOLUTIONS 24-1916 THROUGH 24-1940

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ITEMS ADDED FROM THE OCTOBER 8, 2024 WORK SESSION TO BE ADOPTED TONIGHT*ADMINISTRATION – Colleen Mahr, County Administrator*

Greater Raritan WDB

- 24-XXXX Approval to pay a confirming order for Visions and Pathways to pay part of stipend for a 2024 Summer Youth Workforce Experience participant, not to exceed \$496.00.
- 24-XXXX Approval to pay a confirming order for On-the-Job Training (OJT) provided by JLOVESUS, Inc. (DBA A Place at Home). Total not to exceed \$10,000.00.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Cultural & Heritage

- 24-XXXX Authorizing award of contract CY-COM-0102-24 to Ahali Consulting LLC for consulting services for the launch of phase II of the Somerset County Cultural & Heritage Commission's Docent Training Program. Total not to exceed \$90,611.00.

PUBLIC WORKS – Paul McCall, Director

Transportation

- 24-XXXX Authorizing the County of Somerset to Submit An RFP to the Somerset County Office On Aging and Disability Services for a grant under the 2025 - 2027 OOADS Area Plan Contract to provide Assisted Transportation and to accept funding if awarded.

MOTION TO APPROVE RESOLUTIONS 24-XXXX THROUGH 24-XXXX

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC

EXECUTIVE SESSION

ADJOURNMENT

DRAFT