



Somerset County

Board of County Commissioners

Commissioner Meeting Room
County Administration Building
20 Grove Street, P.O. Box 3000
Somerville, New Jersey 08876

Meeting Agenda

Work Session Meeting**October 22, 2024****5:00pm**

In compliance with the open public meetings act of the state of New Jersey on January 12, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website

For public access please email your questions to: Countyboardmeeting@co.somerset.nj.us

The public may participate in this meeting by calling (908) 231-7075.

PLEDGE OF ALLEGIANCE:

I would like to welcome everyone to the October 22, 2024 Work Session of the Somerset County Board of Commissioners. This agenda and the items on it are for discussion and will be considered at the next Commissioner Meeting of November 12, 2024. No action will be taken at this meeting unless the measure and its adoption are needed in a manner necessary to continue county business.

ROLL CALL:

Commissioner Drake
Commissioner Singleterry
Commissioner Marano
Deputy Director Sooy
Director Robinson

REPORTS:

Director Robinson (Finance & Administration)
Deputy Director Sooy (Business Partnership, Finance)
Commissioner Marano (Public Works)
Commissioner Drake (Human Services)
Commissioner Singleterry (Public Health & Safety)

NEW BUSINESS*ENGINEERING AND PLANNING – Matthew D. Loper, Director*

Planning

- 24-2100 Authorization to release a performance bond #B 1149342 in the amount of \$2,903.00 to Matson Construction Inc. posted as a guarantee for roadwork performed within the County right-of-way on Franklin Boulevard County Route #617 and DeKalb Street located in Block 283 lot 7.01, Franklin Township on file with the County Planning Board as FL 1082.

HUMAN SERVICES – Zachary Berliner, Director

Richard Hall CHWC

- 242101 Authorizing the Richard Hall CHWC to apply to the State of New Jersey, Department of Health, Division of Mental Health and Addiction Services for a Consolidated Funding Application to provide services to the County's homeless population via the P.A.T.H. program and services to Somerset County residents engaged in the Involuntary Outpatient Commitment program (I.O.C.) in the amount of not to exceed \$482,307.00 for the period of January 1, 2025 through December 31, 2025 and to accept funding if awarded.

PUBLIC WORKS – Paul McCall, Director

Roads & Bridges

- 24-2102 Authorizing an agreement between the County of Somerset and the Township of Hillsborough for the installation of non-essential high-definition license plate recognition equipment for Amwell Road County Route 514, Millstone River Road County Route 533, and New Centre Road County Route 627, South Branch River Road County Route 625 in the Township of Hillsborough, County of Somerset, State of New Jersey.

AWARD OF CONTRACTS*ADMINISTRATION – Colleen Mahr, County Administrator*

Public Information

- 24-2103 Award of contract #CC-9086-24 to Konica Minolta Business Solutions USA, Inc. for Duplo Collator and Duplo Stacker for Somerset County Public Information Office. Total not to exceed \$42,351.05.

Tr ENGINEERING AND PLANNING – Matthew D. Loper, Director

Engineering

- 24-2104 Award of professional services contract to Associated Technology, Inc., Fairfield, NJ for Somerset County Courthouse 911 Center power system analysis, 40 North Bridge Street, Somerville Borough, Somerset County, New Jersey. Total not to exceed \$9,500.00.
- 24-2105 Consultant Agreement Modification No. 1 to Traffic Planning and Design, Inc., Pottstown, PA for construction inspection for the reconstruction of River Road (CR 567), Hillsborough Township, Somerset County, New Jersey. Total not to exceed \$73,039.58. New contract amount of \$298,086.60.

PUBLIC HEALTH & SAFETY – Dr. Terry Clancy, Director

Emergency Management

- 24-2106 Award of contract to Grainger for the purchase of one (1) Generac Vertical Mast LED Light Tower utilizing State Contract #19-FLEET-00566. Total not exceed \$19,415.56.
- 24-2107 Award of contract to Storr Tractor Company for the purchase of one (1) Toro Workman HD Model #07369 Heavy-Duty Utility Vehicle utilizing Hunterdon County Educational Services Commission Cooperative Purchasing Program, Contract #HCEsc-Cat/Ser-23-06. Total not exceed \$28,147.20.
- 24-2108 Award of contract to Elite Vehicle Solutions, Lakewood, NJ, for the purchase and installation of upfitting products on the Emergency Management 2024 Ford Expedition utilizing #17-FLEET-00749. Total not to exceed \$31,225.86.

PUBLIC WORKS – Paul McCall, Director

Facilities and Services

- 24-2109 Award of contract #CC-0112-24 to Continental Hardware, Inc., for Lumber & Supplies, Cooperative Pricing Bid #2 SOCCP, first year of a two year contract. Total not to exceed \$6,500.00.

FINANCE*ADMINISTRATION – Colleen Mahr, County Administrator*

Human Resources

- 24-2110 Authorizing certification of funds for previously awarded contract to WEX Health, Inc., Fargo, ND, CY-COM-0033-20. Total not to exceed \$1,500.00.

CONSTITUTIONAL OFFICERS

Sheriff

- 24-2111 Approval to pay confirming orders to Flemington Department Store, Flemington, NJ \$133.39 and RBVH Hillsborough, NJ \$4,053.29 for services provided to the Somerset County Sheriff. Total not to exceed \$4,186.68.
- 24-2112 Approval to pay confirming orders to Axon, Phoenix, AZ for services provided to the Somerset County Sheriff. Total not to exceed \$27,716.00.

ELECTION BOARD – Jerry L. Midgette, Esq., Administrator

- 24-2113 Approval to pay confirming order to Thomson Reuters - West, St. Paul, MN for legal subscriptions for the Somerset County Board of Elections, 2024. Total not to exceed \$451.00.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Engineering

- 24-2114 Authorizing certification of funds for previously awarded contract to T2 UES, Inc., Cherry Hill, NJ, for subsurface utility investigation, Somerset County, New Jersey. Open end contract #CC-0102-24. Total not to exceed \$3,532.50.
- 24-2115 Amending certification of funds for previously awarded contract to Asphalt Paving Systems, Inc., Hammonton, NJ. Total not to exceed (\$350,350.01).

HUMAN SERVICES – Zachary Berliner, Director

Aging and Disability Services

24-2116 Authorizing the cancelation of the balance of funds for the Whitson purchase order 272003 for shelf stable meals. Total not to exceed (\$9,544.92).

Community Development

24-2117 Authorizing certification of funds for previously awarded contracts for Community Development to 25 West High Somerville LLC (Bellagio Property Management LLC), not to exceed \$292,002.00, Raritan Valley Habitat for Humanity, not to exceed \$152,430.00. Total not to exceed \$444,432.00.

24-2118 Amending resolution 20-630 and certification of funds for Board of Social Services. Total not to exceed \$5,775.59.

JIS

24-2119 Amending certification of funds for previously awarded contract authorized by R24-1324 to Middlesex County Treasurer for juvenile detention housing. Total additional funds not to exceed \$90.00.

Richard Hall CHWC

24-2120 Approval to amend and increase R24-1921 by \$405.00 to correct amount for Membership dues for NJAMHAA, INC Mercerville, NJ. Total not to exceed \$2,361.00.

24-2121 Approval to pay confirming order to National Council for Mental Wellbeing of Atlanta, GA for renewal of yearly membership. Total not to exceed \$5,087.00.

Veterans Services

24-2122 Authorizing certification of funds for previously awarded contracts to Metro Flag Co, Wharton, New Jersey for grave flags. Total not to exceed \$6,487.50.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

24-2123 Insertion of a Special Item of Revenue in the Budget for the N.J. Division of Mental Health and Addiction Services, Gambling Disorder Grant in the amount of \$123,961.00 into the 2024 county budget.

24-2124 Insertion of a Special Item of Revenue in the Budget for the N.J. Division of Mental Health and Addiction Services, Support Team for Addiction Recovery (STAR) grant in the amount of \$417,686.00 into the 2024 county budget.

24-2125 Insertion of a Special Item of Revenue in the Budget for the N.J. Office of Homeland Security and Preparedness, State Homeland Security Program in the amount of \$202,783.64 into the 2024 county budget.

24-2126 Insertion of a Special Item of Revenue in the Budget for the N.J. Attorney General's Office, National Opioid Settlement in the amount of \$63,561.99 into the 2024 county budget.

24-2127 Transfer of Appropriations in the 2024 County Operating Budget. N.J.S.A. 40A:4-58 authorizes during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

24-2128 Approval to pay confirming order to Children's Specialized Hospital. Total not to exceed \$795.00.

24-2129 Payment of Claims and Ratifying Payment of Claims.

PROSECUTOR'S OFFICE – Thomas L. White, Administrator

24-2130 Approval to pay a confirming order to LeadsOnline Parent, LLC, Plano, Texas, for CellHawk software service. Total not to exceed \$6,175.00.

24-2131 Approval to pay a confirming order to FARO Technologies, Lake Mary, Florida, for software license maintenance. Total not to exceed \$8,630.00.

24-2132 Authorizing payment to the County Prosecutor's Association of New Jersey (CPANJ), Morris County, NJ, for the CPANJ Annual College for Assistant Prosecutors and Prosecutor's Office Management Association members in the amount of \$21,748.00.

PUBLIC WORKS – Paul McCall, Director

Facilities and Services

24-2133 Approval to pay confirming order to Haig Service Corporation, Green Brook, NJ for testing and supplies, Fire and Security Technologies, Lebanon, NJ for fire hydrant re-fills. Total not to exceed \$3,613.21.

Recycling

24-2134 Approval to pay confirming order for commodities to Colgate Paper Stock Co., Inc., New Brunswick, NJ. Total not to exceed \$328.80.

24-2135 Approval to pay confirming order for service repair of recycling sort system to Recycling Equipment Corp, Lansdale, PA. Total not to exceed \$1,977.05.

24-2136 Authorizing certification of funds for previously awarded contracts for recycling machinery and supplies to Fastenal Company, Winona, MN, \$2,000.00, Grainger, South Plainfield, NJ, \$2,000.00, Home Depot, Bridgewater, NJ, \$2,000.00. Total not to exceed \$6,000.00.

Vehicle Maintenance

24-2137 Approval to pay confirming orders for parts and repairs. Total not to exceed \$16,632.06.
{Driven Brands Holdings dba AGN Glass LLC, Charlotte, NC \$548.05, Campbell Freightliner, LLC, Monroe, NJ \$1,111.78, Engine Land, Inc., Elizabeth, NJ \$8,098.99, Cherry Valley Tractor Sales, Marlton, NJ \$424.43, Cliffside Body Corporation, Fairview, NJ \$324.00, Jesco, Inc., Piscataway, NJ \$2,696.75, Power Place, Whitehouse Station, NJ \$498.56, Barnwell House of Tires, Inc., Fairfield, NJ \$2,406.00, F & S Tire Corp., Inc., Edison, NJ \$523.50.}

24-2138 Authorizing certification of funds for previously awarded contracts for parts and repairs. Total not to exceed \$46,000.00.
{Independence Constructors, Bridgewater, NJ, Mike's Towing & Recovery, Branchburg, NJ, Cherry Valley Tractor Sales, Marlton, NJ, Jesco, Inc., Piscataway, NJ, Detcon, Farmingdale, NJ, F & S Tire Corp. Inc., Edison, NJ}

24-2139 Authorizing certification of funds for previously awarded contract to National Fuel Oil, Inc., Newark, NJ for gasoline. Total not to exceed \$200,000.00.

24-2140 Amending resolution R24-1834 due to clerical error. Total not to exceed (\$2,069.63).
{Mike's Towing & Recovery, Branchburg, NJ, (\$829.85), and David M. Bittrich Inc., DBA D & B Auto Supply, Middlesex, NJ (\$1,239.78)}

MOTION TO ADD ABOVE RESOLUTIONS 24-2100 THROUGH 24-2140 TO THE CONSENT AGENDA FOR THE NOVEMBER 12, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

ITEMS TO BE ADDED FOR ADOPTION AT THE OCTOBER 22, 2024 REGULAR MEETING

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Cultural & Heritage

24-2051 Authorizing the 2024 Somerset County Historic Preservation Grant Program Awards, total to exceed \$494,092.00 from the 2024 Open Space, Recreation, Farmland, and Historic Preservation Trust Fund.

ADMINISTRATION – Colleen Mahr, County Administrator

County Counsel

24-XXXX Authorizing the settlement in the matter of Kim v. Hanlon et al. and the payment of attorney fees.

Greater Raritan WDB

24-XXXX Authorizing the County of Somerset, New Jersey, as fiscal agent for the Greater Raritan Workforce Development Board to apply for and accept up to \$2,367,200.00 in Fund My Future grants from the New Jersey Department of Labor and Workforce Development for a one-year period of December 1, 2024, to November 30, 2025.

24-XXXX Authorizing the County of Somerset, New Jersey, as fiscal agent for the Greater Raritan Workforce Development Board to apply for and accept up to \$105,843.00 in Opportunity Partnership Grant funding from the New Jersey Department of Labor and Workforce Development for a one-year period of January 1, 2025, to December 31, 2025.

CONSTITUTIONAL OFFICERS

Jail

24-XXXX Authorizing certification of funds for previously awarded contracts to various vendors. Total not to exceed \$90,000.00.
{JAMAC Frozen Foods (Jersey City, NJ) for \$30,000.00/Mivila Foods (Paterson, NJ) for \$30,000.00/Metropolitan Foods DBA/Driscoll Foods (Wayne, NJ) for \$30,000.00}

24-XXXX Approval to pay confirming orders for services provided to the Somerset County Jail. Total not to exceed \$2,519.93.
{Galls, LLC (Lexington, KY) for \$1,657.84/Metropolitan Foods DBA Driscoll Foods (Wayne, NJ) for \$744.24/Industrial Chem Labs (Deer Park, NY) for \$117.85}

Sheriff

24-XXXX Authorizing the acceptance of a monetary donation from the Summit Nutritionals International Inc. to the Somerset County Sheriff's Office for a specific use to purchase a utility trailer. Total not to exceed \$40,000.00.

ENGINEERING AND PLANNING – Matthew D. Loper, Director

Planning

24-XXXX Authorizing the conveyance of real property known as Block 275 Lot 20.01 in the Borough of Manville from the County of Somerset to the Borough of Manville.

FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO

Finance

24-XXXX Insertion of a Special Item of Revenue in the Budget for the New Jersey Department of Human Services, Division of Aging Services, Area Plan in the amount of \$814,450.00 into the 2024 county budget.

MOTION TO ADD RESOLUTIONS 24-XXXX THROUGH 24-XXXX TO AGENDA FOR THE OCTOBER 22, 2024 MEETING

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC:ADJOURNMENT